

RESOLUTION ROUTING SHEET

Date Prepared: 12/4/2023

Need Date: 12/18/2023

PROCESSING DEPARTMENT:

Department: Human Resources

Contact Name: Michael Reddin

Phone: 5531

Email Address: michael.reddin@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco
Date: 2023.12.04 09:59:07 -08'00'

Requesting Department: Human Resources Org Code: 0800000

Service Requested: Resolution Review

Description:
Adding allocated positions to the Office of Wildfire Preparedness and Resilience (housed in the CAO). Adding 2.0 FTE Defensible Space Inspector I/II, 1.0 FTE Sr. Administrative Analyst, 1.0 FTE Administrative Analyst.

COUNTY COUNSEL:

Approved:

Disapproved:

Date: 12/11/2023

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell
Date: 2023.12.11 15:38:18 -08'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT