



# HEALTH SERVICES DEPARTMENT

## PUBLIC HEALTH DIVISION

*Healthy People Living in Healthy Communities throughout El Dorado County*

Neda West, Director / Olivia C. Kasirye, MD, MS, Public Health Officer  
931 Spring Street, Placerville, CA 95667 (530) 621-6156 / Fax (530) 626-4713

April 15, 2011

California Department of Public Health  
Emergency Preparedness Office  
1615 Capitol Avenue., Suite 73.373; MS 7002  
Sacramento, CA 95899-7377  
Attn: Elisabeth H. Lyman, Deputy Director

Re: Request for Extension of Term Agreement

Dear Ms. Lyman:

Please accept this letter as written request to extend the period of time to expend Hospital Preparedness Program (HPP) funding from fiscal year (FY) 2009-10 HPP funding through June 30, 2012.

Based on notice received from your organization dated February 28, 2011, effective FY 2009-10, the HPP funding structure was modified to be a three (3) year project period, and although funding is allocated on an annual basis, unspent funds from the allocation year can be expended over the remainder of the three (3) year project period. In addition, your notice indicated that any funds allocated in FY 2009-10 that remained unobligated as of June 30, 2010 may be extended through June 30, 2012, providing the request for said extension and a budget demonstrating how those funds will be used is received by April 18, 2011.

As of June 30, 2010, the County of El Dorado unobligated HPP funding from the FY 2009-10 HPP allocation was \$13,718; the Health Services Department is hereby requesting extension of the period to spend these funds through June 30, 2012, contingent on approval by the County Board of Supervisors. A follow up letter and minutes from the Board of Supervisors reflecting said approval will follow.

Sincerely,

Neda West, Director  
Health Services Department

Encl.