

Contract #: Boilerplate IR Agreement  
Index Code: 5831182

# CONTRACT ROUTING SHEET

Date Prepared: 1/17/14 HW

Need Date: 1/21/14 HW

**PROCESSING DEPARTMENT:**  
Department: HHS/ACS  
Dept. Contact: DeAnn Osborn  
Phone #: X7118  
Department  
Head Signature: [Signature]  
Don Ashton, M.P.A.,  
Interim Director

**CONTRACTOR:**  
Name: Various  
Address:  
Phone:

**CONTRACTING DEPARTMENT:** HHS/Community Services (WIA)  
Service Requested: Agency Agreement for Workforce Investment Act Individual Referral Training  
Contract Term: Up to three years  
Contract/Grant Value: Up to \$8,000  
Compliance with Human Resources requirements? N/A Yes No  
Compliance verified by:

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)  
Approved: [Signature] Disapproved: \_\_\_\_\_ Date: 2/19/14 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE FORWARD TO RISK MANAGEMENT. THANK YOU!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: 2/12/14 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
nothing for risk to approve

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).  
NOTE: Any contract that involves the development, installation, implementation, storing, retrieving, transfer, or sending of electronic information, the acquisition of software or computer related items, or any other service/item that may be IT related, especially those that involve computers and telecommunications, must be approved by IT before submission to Counsel. This also applies to any other contract that requires approval from another department.

Departments:  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Please contact DeAnn Osborn x7118 with questions or for contract packet pick-up. Thank you!

[Signature] 1/26/13  
Contracts Supe Review/Date

Program Mgr. Review/Date

[Signature]  
Contracts Mgr. Review/Date  
12/21/13

[Signature]  
CFO Review/Date  
1/21/14

EL DORADO COUNTY COUNSEL  
2014 JAN 2 AM 10:32  
PROCESSED  
RESOURCES DEPT.  
FEB 19 PM 3:59