



**RESOLUTION NO. \_\_\_\_\_**

**OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO**

**WHEREAS**, the Chief Administrative Office has determined that there is inadequate revenue to fund all costs identified in the Fiscal Year 2008-09 County budget, creating a budget shortfall with related lack of funds; and

**WHEREAS**, the Board of Supervisors hereby determines that a reduction in the County's workforce is necessary to meet such shortfall and lack of funds in the Fiscal Year 2008-2009 budget; and

**WHEREAS**, the Chief Administrative Officer has discussed this reduction in force with the respective Department Heads to determine the number of individual classifications that would need to be deleted in order to avoid increased expenditures if the personnel allocations were not deleted from the position allocation for the Fiscal Year 2008-2009 budget; and

**WHEREAS**, on November 18, 2008 the Board of Supervisors adopted Resolution #300-2008 implementing a reduction in force effective January 3, 2009. As part of the Board action it was identified that the Chief Administrative Officer may return with changes and/or corrections and as a result of implementation changes and corrections have been identified; and

**WHEREAS**, the effective date of implementation is amended from January 3, 2009 to January 2, 2009 which is the end of a pay period; and

**WHEREAS**, the classification of Sr. Environmental Health Specialist was incorrectly reduced by 1.0 FTE on November 18, 2008. The Sr. Environmental Health Specialist will be restored to the Environmental Management Personnel Allocation and the correct classification of Supv. Environmental Health Specialist will be deleted by 1.0 FTE effective January 16, 2009; and

**WHEREAS**, the Sheriff's Department has identified a need to modify the original reduction in force based on public safety needs and support within the department. Changes include the reduction of 1.0 FTE Correctional Cook (vacant) and adding back 1.0 FTE Correctional Sergeant approved on November 18, 2008; and the reduction of 2.0 FTE Deputy Sheriff I/II (vacant) and adding back 2.0 FTE Community Services Officer approved on November 18, 2008; and

**WHEREAS**, the Board gives direction to the Director of Human Resources that certain positions may be delayed and processed after the implementation date. Resolution #300-2008, which was adopted on November 18, 2008, identified five classifications that were approved for delayed implementation. The delayed implementation date is shown as Prior Date in the chart below. After further review it has been determined that the date was incorrect and the correct date is identified as New Date. Furthermore, two additional classifications have been identified for delayed implementation.

<u>Department</u>	<u>Position</u>	<u>Prior Date</u>	<u>New Date</u>
Human Resources	Personnel Analyst I/II	1-31-2009	1-30-2009
Treasurer/Tax Collector	Fiscal Assistant I/II	2-14-2009	2-13-2009
General Services	Architectural Project Manager	1-31-2009	1-30-2009
General Services	Sr. Engineering Technician	1-31-2009	1-30-2009
Development Services	Deputy Director of Planning	3-28-2009	3-27-2009
Assessor	Assessment Technician I/II/Sr	N/A	2-27-2009
Environmental Mgmt	Supv. Environmental Health Specialist	N/A	1-16-2009

**WHEREAS**, the Board gives direction to the Director of Human Resources to notify the respective bargaining units and the employees of the proposed deletions, compute the respective retention points for each employee, and directs Human Resources to meet and confer in regard to the impact of the initial layoffs that will become effective upon the thirty (30) day notice for all filled positions required by the respective Memoranda of Understanding between the County of El Dorado and the affected Labor Organizations, and Personnel Policy #7 covering management employees; and

**WHEREAS**, in accordance with Section 501 of the El Dorado County Salary and Benefits Resolution #323-2001 applicable to unrepresented employees, and Section 202 of the El Dorado County Compensation Administration Resolution #227-84 applicable to represented employees, the Board of Supervisors shall, by Resolution, specify the number and classification of all authorized positions for each department in the County and;

**WHEREAS**, Resolution #271-2008 established the authorized Personnel Allocation based on the Fiscal Year 2008-2009 Adopted Budget and has been subsequently amended by action of the Board; and

**WHEREAS**, Personnel Allocation #271-2008 has been modified as a result of the Board of Supervisor's direction for Fiscal Year 2008-2009, and these modifications need to be incorporated into the Authorized Personnel Allocation.

**THEREFORE BE IT RESOLVED**, that the Authorized Personnel Allocation for Fiscal Year 2008-2009, as determined by the Board of Supervisors in open session on December 9, 2008 is hereby adopted; and

**THEREFORE BE IT RESOLVED**, that the Authorized Personnel Allocation Resolution for Fiscal Year 2008-2009, as amended, is hereby adopted as follows:

<i>Position</i>	<i>Current Allocated</i>	<i>Proposed +/-</i>	<i>Total</i>		<i>Filled</i>	<i>Vacant</i>
<b><i>Environmental Management</i></b>						
<i>Sr. Env. Health Specialist</i>	9.0	+1.0	10.0			
<i>Supv. Env. Health Specialist</i>	3.0	-1.0	2.0		-1.0	
<b><i>Sheriff</i></b>						
<i>Correctional Cook</i>	7.0	-1.0	6.0			-1.0
<i>Correctional Sergeant</i>	12.0	+1.0	13.0			
<i>Deputy Sheriff I/II</i>	148.0	-2.0	146.0			-2.0
<i>Community Services Officer</i>	8.0	+2.0	10.0			

**PASSED AND ADOPTED** by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_\_ day of \_\_\_\_\_, 2008, by the following vote of said Board:

**Attest:**

Suzanne Allen de Sanchez  
Clerk of the Board of Supervisors

**Ayes:**

**Noes:**

**Absent:**

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Chairman, Board of Supervisors

**I CERTIFY THAT:**

THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

**DATE:** \_\_\_\_\_

**Attest:** SUZANNE ALLEN DE SANCHEZ, Clerk of the Board of Supervisors  
of the County of El Dorado, State of California.

By: \_\_\_\_\_  
Deputy Clerk