

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 10/23/2024

Need Date: 10/23/2024

**PROCESSING DEPARTMENT:**

Department: CAO- Airports  
Dept. Contact: Jennifer Franich  
Phone: x7539  
Department Head Signature: Jennifer Franich  
Digitally signed by Jennifer Franich  
Date: 2024.10.23 12:46:02 -07'00'

**CONTRACTOR:**

Name: N/a  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Org Code: 3540400  
Project # \_\_\_\_\_  
(if applicable): \_\_\_\_\_  
Funding Source: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO - Airports

Service Requested: Ordinance Review

Description: Review changes to Ordinance 5185 - Planning and Building Fees to remove Airports

Contract Term: N/a Contract Value: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 10/23/2024 By: Daniel Vandekoolwyk  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Digitally signed by Daniel Vandekoolwyk  
Date: 2024.10.23 14:26:06 -07'00'

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~~HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW~~

~~RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW~~

PLEASE EMAIL SIGNED DOCUMENT TO: jennifer.franich@edcgov.us

Thank you!