



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Brian K. Veerkamp, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*Lori Parlin, Second Vice Chair, District IV*  
*Shiva Frentzen, District II*  
*Sue Novasel, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, April 14, 2020

9:00 AM

VIRTUALLY - See Below

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#### ADDENDUM

Item 31 is hereby added to the Consent Calendar.

Item 32 is hereby added to Department Matters.

**UPDATED PUBLIC PARTICIPATION INSTRUCTIONS: To comply with social distancing requirements and the stay at home order from the Governor, the Board Chambers will be closed to members of the public and all public participation will be handled remotely.**

**The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 972 164 395.**

**To observe the live stream of the Board of Supervisors meeting go to <https://zoom.us/j/972164395>.**

**If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The clerk will call you by the last three digits of your phone number when it is your turn to comment. Speakers will be limited to 3 minutes.**

**By participating in this meeting, you acknowledge that you are being recorded.**

**If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.**

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Toll free numbers are available at 877-853-5247 and 888-788-0099 for the public to call into. The Meeting ID is 972 164 395.

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**Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

Archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

## PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

1. [20-0514](#) Clerk of the Board recommending the Board Approve the Minutes from the Special Meeting of April 2, 2020 and the Regular Meeting of April 7, 2020.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [20-0469](#) Chief Administrative Office recommending the Board order the Auditor-Controller to disburse \$27,653.06 from the Georgetown Fire Protection District ("District") Fire Impact Mitigation Fee account to the District, or to a District account as designated by the District, to fund a portion of the District's purchase of land for the construction of a new headquarters facility.

**FUNDING:** Georgetown Fire Protection District Development Impact Mitigation Fees.

3. [20-0482](#) Chief Administrative Office, Emergency Medical Services and Emergency Preparedness and Response Division, recommending the Board:
  - 1) Approve and authorize the Chair to sign a budget transfer:
    - a) Establishing an administration allocation for the Division;
    - b) Increasing revenue and appropriations in Public Health Preparedness Grant programs to match awards received;
    - c) Adjusting fund balance and appropriations by \$217,919 in the Emergency Medical Services budget;
    - d) Increasing interfund transfers by \$186,781 from County Service Areas 3 and 7 for payment of the County's ambulance billing contractor and administrative costs related to the Ambulance Billing program;
    - e) Making balancing entries and adjustments within sub-funds; and
  - 2) Approve and authorize the Chair to sign a budget transfer correcting errors in the original establishment of the budget for the Ambulance Billing program within the Chief Administrative Office.

**FUNDING:** County Services Areas #3 and 7, Public Health Preparedness Grants.

4. [20-0500](#) Chief Administrative Office, Emergency Medical Services and Emergency Preparedness and Response Division, recommending the Board:
- 1) Approve and authorize the Chair to sign Funding Agreement 4567 with Marshall Medical Center, to support the operation of the Public Health Hospital Preparedness Program, effective upon execution through 06/30/2022 with a maximum funding amount of \$15,000 for Fiscal Year 2019-20;
  - 2) Authorize the Chief Administrative Officer, or designee, to issue addenda to the agreement pursuant to the Funding Agreement to provide funding in Fiscal Years 2020-21 and 2021-22, contingent upon grant funding being available and approved; and
  - 3) Authorize the Chief Administrative Officer, or designee, to execute further documents relating to Funding Agreement 4567, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** California Department of Public Health Hospital Preparedness Program Grant.

5. [20-0483](#) Chief Administrative Office, Facilities Division, recommending the Board consider the following:
- 1) Make findings that due to the temporary or occasional nature of the remote work it is recommended to contract out, in accordance with Chapter 3.13, Section 3.13.030 of the County Contracting Out Ordinance, for janitorial services for a facility outside the main government center locations; and
  - 2) Authorize the Purchasing Agent, contingent upon final County Counsel and Risk Management approval, to sign retroactive Agreement for Services No. 4825 with Jani-King of California, Inc. and authorize the County Contract Administrator to issue a retroactive Notice to Proceed (to April 1st, 2020) to provide routine janitorial services at the El Dorado Hills Senior Center. The Agreement is for two years with a not to exceed amount of \$64,834.

**FUNDING:** General Fund.



6. [20-0477](#) Chief Administrative Office, Facilities Division, recommending Board consider the following:
- 1) Make findings pursuant to Article II, Section 210b(6) of the El Dorado County Charter that the ongoing aggregate of the work to be performed is not sufficient to warrant the addition of permanent staff;
  - 2) Authorize the Purchasing Agent, contingent upon final County Counsel and Risk Management approval, to sign retroactive Agreement for Services No. 4832 and authorize the County Contract Administrator to issue a retroactive Notice to Proceed (to March 17th, 2020) with Pro-Line Cleaning Services, Inc. to provide routine janitorial services at the Public Safety Facility. The Agreement is month to month for a maximum of six months and a not to exceed of \$46,860.

**FUNDING:** General Fund.

7. [20-0243](#) Chief Administrative Office, Parks Division, recommending the Board consider the following:
- 1) Approve the use of \$35,000 from the State Off-Highway Motor Vehicle License Special Revenue Fund to enclose the maintenance building in the Parks storage area;
  - 2) Approve the use of \$80,000 from the State Off-Highway Motor Vehicle License Special Revenue Fund to build the pumper truck for the Rubicon Trail; and
  - 3) Authorize the Chair to sign a budget transfer for Fiscal Year 2019-20 in the amount of \$115,000, allocating funds from the State Off-Highway Motor Vehicle License special revenue fund to the Chief Administrative Office, Parks Division. (4/5 vote required)

**FUNDING:** State Off-Highway Motor Vehicle License (Green Sticker) Special Revenue Fund.

8. [20-0466](#) Elections Department recommending the Board declare the results of the official canvass of the March 3, 2020 Presidential Primary Election conducted by the Registrar of Voters.

9. [20-0461](#) Treasurer-Tax Collector recommending the Board approve the continuation of the following perpetual agreements for an estimated total of \$57,652 for the Fiscal Year 2020-21 for ongoing maintenance and support for equipment, software licensing and treasury services as follows:

- 1) Bloomberg Finance LP;
- 2) Bank of New York Mellon Trust Co;
- 3) Diebold Nixdorf, Inc.;
- 4) Loomis Armored US, LLC;
- 5) SymPro Inc; and
- 6) Columbia Ultimate Business Systems.

**FUNDING:** General Fund.

10. [20-0370](#) Supervisor Novasel and the El Dorado County Child Abuse Prevention Council recommending the Board present to David Ashby a plaque in honor of his twenty years with New Morning Youth and Family Services.

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS****11. [20-0247](#)**

Health and Human Services Agency recommending the Board:

- 1) Make findings in accordance with El Dorado County Ordinance Code, Chapter 3.13.030 (C) that due to the limited timeframes, temporary or occasional nature, or schedule for the project or scope of work, the ongoing aggregate of work to be performed is not sufficient to warrant the addition of permanent staff;
- 2) Approve and authorize the Chair to sign Agreement for Services 4727 with New Connections Communications, Inc., for the provision of telephone exchange services for the County of El Dorado Health and Human Services Agency, Adult Protective Services, Child Welfare Services, Behavioral Health, Public Health, and Public Guardian programs, in the amount of \$125,000, for the term of three (3) years from May 1, 2020 through April 30, 2023; and
- 3) Authorize the Purchasing Agent or their designee to execute further documents relating to Agreement for Services 4727, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 49% Federal, 27% Realignment, and 24% State.

**12. [20-0336](#)**

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Amendment 1 to Agreement for Services 3523 with Stanford Youth Solutions, Inc. for the provision of Specialty Mental Health Services for children and young adults, which increases the maximum contractual obligation by \$200,000 for a new maximum obligation of \$1,502,464 effective upon execution, with no change to the original term of January 1, 2019 through June 30, 2021;
- 2) Make findings in accordance with County Ordinance 3.13.030 to contract with Stanford Youth Solutions for services provided under this Agreement 3523 because (B) "Specialty skills and qualifications not expressly identified in classifications are involved in the performance of the work;" and
- 3) Authorize the Purchasing Agent, or their designee, to execute further documents relating to Agreement for Services 3523, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 50% Medi-Cal; 50% a combination of Mental Health Services Act and 1991/2011 Realignment.

13. [20-0451](#) Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign a Proclamation to recognize April 12, 2020 through April 18, 2020 as “National Animal Care and Control Appreciation Week” in the County of El Dorado.

**FUNDING:** N/A

**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

14. [20-0296](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution **063-2020** adopting a list of projects funded in Fiscal Year 2020-21 by Senate Bill 1: The Road Repair and Accountability Act of 2017.
- FUNDING:** Road Repair and Accountability Act of 2017 (SB 1-RMRA).
15. [20-0415](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution **065-2020** accepting the 2019 Maintained Mileage System.
- FUNDING:** N/A
16. [20-0429](#) Department of Transportation recommending the Board:  
1) Approve and authorize the Chair to sign a Budget Transfer adjusting Transportation's budget for Fiscal Year (FY) 2019-20 to accommodate two (2) Gridsmart Camera Systems to be used at the intersections of Enterprise Drive and Industrial Drive; and  
2) Approve the addition of two (2) Gridsmart Camera Systems to the Department of Transportation's FY 2019-20 Fixed Asset List at \$27,000 each for a total of \$54,000.
- FUNDING:** General Fund (50%), Local Discretionary Funds (Local) (50%).
17. [20-0467](#) Planning and Building Department, Economic Development Division, recommending the Board authorize a revised sunset date for Board Policy J-7 - Economic Development Incentives from April 30, 2020 to April 30, 2022.
- FUNDING:** N/A

**18. [20-0444](#)**

Planning and Building Department, Planning Division, recommending the Board approve and authorize the Chair to sign amendments for two (2) Agreements for Services as follows:

- 1) Amendment V to Agreement for Services No. 510 with ICF Jones and Stokes, Inc. (ICF), increasing the maximum obligation by \$77,880.37 for a total not-to-exceed amount of \$653,307.38 to provide direct consultant services to the County for preparation of Environmental Impact Reports and planning consultation services for the Lime Rock Valley Specific Plan Project; extending the term of the Agreement for Services 510 for a further three years; updating the fee schedule and changing the Contract Administrator; and
- 2) Amendment V to Agreement for Services No. 516 with ICF, increasing the maximum obligation by \$120,939.63 for a total not-to-exceed amount of \$716,196.64 to provide direct consultant services to the County for preparation of Environmental Impact Reports and planning consultation services for the Village of Marble Valley Specific Plan Project, extending the term of the Agreement for Services 516 for a further three years; updating the fee schedule and changing the Contract Administrator.

**FUNDING:** There is no change to Net County Cost associated with this item. No costs are to be incurred by the County. All costs are paid by the project applicant.

**19. [20-0470](#)**

Surveyor's Office recommending the Board:

- 1) Acknowledge and consent to the making of an Irrevocable Offer of Dedication for a Road Right of Way (In Fee) on Assessor's Parcel Number 119-100-047, located in El Dorado Hills, District 1; and
- 2) Authorize the Chair to sign the Consent to the Making of an Irrevocable Offer of Dedication for the Road Right of Way (In Fee) and to record the Irrevocable Offer of Dedication with the Consent attached. Authorization for recording said Offer is pursuant to Government Code Section 7050.

**FUNDING:** N/A

**LAW AND JUSTICE - CONSENT ITEMS**

20. [20-0361](#) District Attorney's Office, Public Defender's Office, and Information Technologies recommending the Board approve and authorize the continuation of perpetual agreements with Karpel Solutions for the Karpel Case Management System.

**FUNDING:** General Fund.

21. [20-0413](#) Sheriff's Office recommending the Board:
- 1) Approve and authorize the Sheriff to sign the Fiscal Year 2020-21 Boating Safety and Enforcement Financial Aid Contract with the California Department of Parks and Recreation Division of Boating and Waterways in the amount of \$319,546 for the term July 1, 2020 through June 30, 2021 to provide revenue to support boating safety and enforcement activities on the County's rivers and lakes; and
  - 2) Approve and authorize the Chair to sign Resolution **064-2020** adopting language pursuant to Harbors and Navigation Code Section 663.7(3) relative to the use of 100% of the annual Boat Taxes in conjunction with the 2020-2021 Boating Safety and Enforcement Financial Aid Contract with the California Department of Parks and Recreation Division of Boating and Waterways for the Sheriff's Office annual Boating Safety and Enforcement Program.

**FUNDING:** State of California Department of Parks and Recreation Division of Boating and Waterways Boating Safety and Enforcement Financial Aid and County Boat Taxes.

22. [20-0460](#) Sheriff's Office recommending the Board authorize the Chair and the Sheriff to sign Exhibits A & B to the Cooperative Law Enforcement Agreement, 18-LE-11051360-002, between the El Dorado County Sheriff's Office, the United States Department of Agriculture, US Forest Service Eldorado National Forest, and the US Forest Service Lake Tahoe Basin Management Unit in the total amount of \$37,000 to provide funding for the Sheriff's patrol services on national forest system roads within the El Dorado County National Forest and Lake Tahoe Basin Management Unit, as well as funding for Sheriff's Office expenditures associated with the detection of locations and activities related to the illegal production and trafficking of controlled substances retroactively during federal Fiscal Year 2020.

**FUNDING:** United States Forest Service Funding.

**23. [20-0472](#)**

Sheriff's Office recommending the Board approve the following:

- 1) Award Bid 20-340-045 for the purchase of wildfire personal protective equipment to the low qualified bidder, L.N. Curtis & Sons of Walnut Creek, CA.;
- 2) Authorize the Purchasing Agent to issue a purchase order in the amount of \$203,238.70 plus applicable taxes and fees (estimated at \$14,734.80);  
and
- 3) Authorize the Purchasing Agent to increase the purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Rural Counties (State) funding.

**END CONSENT CALENDAR**



**DEPARTMENT MATTERS (Items in this category may be called at any time)**

24. [20-0526](#) Chief Administrative Office recommending the Board receive an update from County Departments on the operational impacts of COVID-19. (Est. Time: 20 Min.)

**FUNDING:** N/A

25. [20-0490](#) Chief Administrative Office and Health & Human Services Agency recommending the Board approve and authorize the Chair to sign the attached Joint Policy Statement on Homelessness, that documents a commitment between the County and the City of Placerville and provides direction to staff from both organizations in regards to homelessness activities. (Est. Time: 15 Min.)

**FUNDING:** N/A

26. [19-1878](#) HEARING - Sheriff's Office recommending the Board:  
1) Waive full reading of Ordinance **5120** and read by title only; and  
2) Approve **Final Passage** (Second Reading) of Ordinance **5120** to establish a Coroner fee schedule to become effective 30 days from the adoption of the amendment of Title 8, Chapter 20.100 Coroner Fees El Dorado County Code of Ordinances. (Cont. 4/7/20, Item 20) (Est. Time: 5 Min.)

**FUNDING:** General Fund Revenue.

**10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

27. [20-0513](#) Supervisor Veerkamp recommending the Board:  
1) Authorize the Chair to sign a proclamation to recognize April as "Service Club Recognition Month"; and  
2) Send a message of great thanks to all of our service clubs for their incredible contributions to our communities. (Est. Time: 5 Min.)

**1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

28. [20-0512](#) Supervisor Veerkamp recommending the Board authorize the Chair to sign a proclamation to honor and recognize the hard work of our Public Safety Dispatchers and to proclaim April 12-18 National Public Safety Telecommunicators Week in El Dorado County. (Est. Time: 10 Min.)

**ITEMS TO/FROM SUPERVISORS**

**CAO UPDATE**

**ADJOURNMENT**

**CLOSED SESSION**

- 29. [20-0503](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Title: Number of potential cases: (1). (Est. Time: 15 Min.)
  
- 30. [20-0522](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1 ). (Est. Time: 15 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

**ADDENDUM**

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**GENERAL GOVERNMENT - CONSENT ITEMS**

31. [20-0547](#) Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **072-2020** to correct the number of Administrative Analyst I/II allocated positions for the Health and Human Services Agency listed in Resolution 057-2020 (to be effective retroactive on the original intended date of April 11, 2020).

**FUNDING:** N/A

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

32. [20-0545](#) Chief Administrative Office recommending the Board approve Urgency Ordinance **5121** providing an administrative enforcement mechanism to address the immediate threat to the public peace, health, safety, and welfare relative to COVID-19, pursuant to California Government Code section 25131 and 25123. (4/5 vote required) (Est. Time: 30 Min.)

**FUNDING:** General Fund.