

**EL DORADO COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

**Meeting of  
January 23, 2007**

**AGENDA TITLE:** Resolution amending the Authorized Personnel Allocation for Child Support Services.

<b>DEPARTMENT:</b> Child Support Services	<b>DEPT SIGNOFF:</b> <i>Laura Hill</i>	<b>CAO USE ONLY:</b> 1/5
<b>CONTACT:</b> Eric LaComb		<i>C Laura Schwartz</i>
<b>DATE:</b> 12/18/2006 <b>PHONE:</b> X 4831		

**DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:**  
Department of Child Support Services is recommending the Board adopt the attached resolution amending the Authorized Personnel Allocation by adding 1 FTE Accounting Technician.

*The final FY 2006-07 budget includes four accounting technician positions, reflecting a reduction of two FTE from FY 2005-06. This reduction was recommended because of the anticipated shift in accounting workload to the State as its Statewide Distribution Unit is implemented. However, other duties have arisen, such as resolving*

**CAO RECOMMENDATIONS:** *... county disputes and locating lost payments that necessitate the reinstatement of one FTE.  
Recommend approval. Laura A. Hill  
1/8/07*

<b>Financial impact?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>Funding Source:</b> <input type="checkbox"/> Gen Fund <input checked="" type="checkbox"/> Other	
<b>BUDGET SUMMARY:</b>		<b>Other:</b> State Funding	
Total Est. Cost	\$29,627.00	<b>CAO Office Use Only:</b>	
<b>Funding</b>		4/5's Vote Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Budgeted		Change in Policy <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
New Funding		New Personnel <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Savings	\$29,627.00	<b>CONCURRENCES:</b>	
Other		Risk Management _____	
Total Funding	\$29,627.00	County Counsel _____	
<b>Change in Net County Cost</b>	\$0.00	Other _____	

**\*Explain**

**BOARD ACTIONS:**

**Vote:** Unanimous \_\_\_\_\_ Or \_\_\_\_\_

**Ayes:** \_\_\_\_\_

**Noes:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**Absent:** \_\_\_\_\_

**I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors**

**Date:** \_\_\_\_\_

**Attest:** Cindy Keck, Board of Supervisors Clerk

**By:** \_\_\_\_\_



**COUNTY OF EL DORADO  
DEPARTMENT OF  
CHILD SUPPORT SERVICES**

**LAURA D. ROTH, Director**  
**REBECCA L. HILES, Deputy Director**  
**PATRICIA S. SOUSEK, Program Manager**  
Website: <http://www.co.el-dorado.ca.us/childsupport>

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December 18, 2006

Board of Supervisors  
330 Fair Lane  
Placerville, CA 95667

Subject: Approval of resolution amending the Authorized Personnel Allocation.

Dear Board Members,

Recommendations:

Department of Child Support Services is recommending the Board adopt the attached resolution amending the Authorized Personnel Allocation by adding 1 Accounting Technician.

Reason for Recommendation:

The reinstatement of an account technician, previously written in the budget for 06-07 as deleted beginning 12/06, is respectfully requested for reinstate due to an increase in work load, not anticipated, previously. When the State of California took over collection and distribution of support checks, everyone anticipated it would result in a reduction of duties previously conducted by the accounting staff. However, once SDU took over collections, other duties such as resolution of disputes among other California counties, locating of lost payments, etc resulted in more work, and more work that was more complex than simple payment processing.

With that now known, we request that the account tech position be reinstated as soon as possible.

Fiscal Impact / Net County Cost:

The cost for the Accounting Technician position is \$29,627 for FY 2006-07. The department has sufficient salary savings to cover this additional cost. Funding for the position will be available in the FY 2007-08 budget. There is no impact to Net County Cost.

Sincerely,

A handwritten signature in cursive script that reads "Laura D. Roth".

Laura Roth  
Director



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO  
AMENDING THE AUTHORIZED PERSONNEL ALLOCATION RESOLUTION  
WITHIN EL DORADO COUNTY**

**BE IT RESOLVED AND ORDERED**, that the El Dorado County Board of Supervisors authorize the Director of Human Resources to make any technical corrections if needed;

**NOW BE IT FURTHER RESOLVED AND ORDERED**, that the Board of Supervisors of El Dorado County does hereby amend, modify and/or alter its Authorized Personnel Allocation Resolution of Positions of El Dorado County as set forth below:

Department	Class No.	Class Title	Departmental Total Positions			
			Allocated	Filled	Proposed	Grand Total
Child Support Services	1305	Accounting Technician	4	4	+1	5

Laura S. Hill  
Director of Human Resources

January 8, 2007  
Date

Department Head confirms that the above represents the department's current and proposed allocation of positions.

Laura S. Hill  
Department Head

\_\_\_\_\_  
Date

**PASSED AND ADOPTED** by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the \_\_\_\_\_ day of \_\_\_\_\_, 2007, by the following vote of said Board:

**Attest:**  
Cindy Keck  
Clerk of the Board of Supervisors

**Ayes:**  
**Noes:**  
Absent:

By: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Chairman, Board of Supervisors

**I CERTIFY THAT:**  
THE FOREGOING INSTRUMENT IS A CORRECT COPY OF THE ORIGINAL ON FILE IN THIS OFFICE.

DATE: \_\_\_\_\_

**Attest:** CINDY KECK, Clerk of the Board of Supervisors  
of the County of El Dorado, State of California.

By: \_\_\_\_\_  
Deputy Clerk