

**REVIEW AND APPROVAL REQUESTED FOR:**

☒ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel  
REVIEW ROUTING SHEET**

Date Prepared: 3/24/25

Need Date: \_\_\_\_\_

**PROCESSING DEPARTMENT**

Department: HHSA  
Dept Contact: Khrista Ringnes  
Phone: x7118  
Dept. Signature: Alisha Bryden  
Title: Admin Analyst Supervisor

Org Code: 5320200  
Funding Source: State and Federal  
PL String: 53TRADADMN-5311100ADM-50100-4  
Legistar #: \_\_\_\_\_

**CONTRACT INFORMATION**CONTRACT #: 9434CONTRACT AMENDMENT #: n/aContracting Department: HHSA - Behavioral HealthContractor/Vendor Name: Pro-Line Cleaning ServicesContract Term: 10/1/25-9/30/28Contract Value: \$127,000

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.*

**ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: \_\_\_\_\_

NUMBER (If Assigned): \_\_\_\_\_

**DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL**Agreement for provision of janitorial services at County facilities at 768 Pleasant Valley Rd.**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 4/9/25  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: Nicole C. Wright  
By: \_\_\_\_\_

Digitally signed by Nicole C. Wright  
Date: 2025.04.09 17:09:07 -07'00'

**COMMENTS****CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: \_\_\_\_\_

**RISK APPROVAL**

Approved ☐ Disapproved ☐ Date: \_\_\_\_\_  
Approved ☐ Disapproved ☐ Date: \_\_\_\_\_

By: \_\_\_\_\_  
By: \_\_\_\_\_

**COMMENTS**