

CONTRACT ROUTING SHEET

Date Prepared: 8/2/17

Need Date: ASAP

PROCESSING DEPARTMENT:

Department: Sheriff's Office
Dept. Contact: Kelley Austin
Phone #: 530-621-5657
Department Head Signature: [Signature] 8-2-17

CONTRACTOR:

Name: Madeira Group
Address: _____
Phone: _____

CONTRACTING DEPARTMENT: Sheriff's Office and Probation Department

Service Requested: Pre-employment background investigations
Contract Term: 8/4/17 - 8/3/20 Contract Value: 245000
Compliance with Human Resources requirements? Yes: x No: _____
Compliance verified by: Misty Garcia- Sr. Human Resources Analyst

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: _____ Date: 8/9/17 By: [Signature]
Approved: _____ Disapproved: _____ Date: _____ By: _____

ELDON AND COUNTY COUNSEL
26 AUG - 9 AM 8:25

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 8-9-17 By: [Signature]
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____