EL DORADO COUNTY
CHIEF ADMINISTRATIVE OFFICE

MEMO

Date: June 18, 2018

To: Honorable Board of Supervisors

From: Don Ashton, CAO

Subject: Personnel Allocation Changes

The Board approved the FY 2018-19 Recommended Budget on Monday, June 18, 2018 and directed the Chief Administrative Office to return no later than June 26, 2018, with a recommendation to adopt the Fiscal Year 2018-19 Authorized Personnel Allocation Resolution.

Legistar Item #18-1012 presents this Personnel Allocation resolution, which reflects all position allocations based on the Fiscal Year 2018-19 Recommended Budget, and incorporates title and allocation changes that were approved by the Board of Supervisors or were made pursuant to Personnel Rules subsequent to the development of the Recommended Budget (between May 15, 2018, and June 26, 2018), many of which were related to the implementation of the classification study.

There are three additional changes that are incorporated into the Personnel Allocation.

1. In the Recommended Budget, the Probation Department requested the deletion of 3.0 FTE Deputy Probation Officer I/II-Institutions to offset the addition of 2.0 FTE Probation Assistant and 1.0 FTE Executive Secretary. The Department has revised its request, and would like to delete 2.0 FTE Deputy Probation Officer I/II-Institutions and 1.0 FTE Deputy Probation Officer I/II, based on current staffing.

2. In the Recommended Budget, the Department of Transportation requested the deletion of 5.0 FTE Equipment Mechanic I/II to offset the addition of 5.0 FTE Equipment Mechanic III. The Department has revised its request, and would like to delete 2.0 FTE Equipment Mechanic I/II and add 2.0 FTE Equipment Mechanic III, based on current staffing. This would result in 8.0 FTE Equipment Mechanic I/II and 3.0 FTE Equipment Mechanic III in the Department of Transportation's allocations.

3. The Air Quality Management District personnel allocation has been removed from the list. A separate personnel allocation for AQMD will be provided as part of AQMD's budget process.