




<b>AUDITOR / CONTROLLER'S USE</b>		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )		<b>BUDGET TRANSFER REQUEST</b>		DOCUMENT TOTAL	<b>\$380,000.00</b>
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL  BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		NUMBER OF LINES	<b>3</b>	NET TOTAL	<b>\$0.00</b>
JOURNAL #							
DATE							
INPUT BY							
<b>TO BE COMPLETED BY DEPARTMENT</b>		<b>Budget Transfer Type:</b>	Transfer 1: BoS Approval				
DEPT NAME	Department of Transportation	<b>Legistar Number &amp; Date:</b>	26-0932 6/23/26				
DEPT CONTACT & EXT.	SARAH BEAL X5607	  	<small>Rafael Martinez (May 27, 2026 10:05:55 PDT)</small>			5/21/2026	PAGE 1 OF 1
		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE				DATE	

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	36500	3620250	5351	362000CE-36BUDGET-36EXP-36RRNO	DOT	INC	\$ 175,000	FY 25-26 INC INTFND CNTY ENG
2	36Q00	3620250	7200	362000CE-36BUDGET-36EXP-36RRNO		INC	\$ 15,000	FY 25-26 INC INTFND ONL GN FND
3		3620250	1412	362000CE-36BUDGET-36REV-36GENERAL		INC	\$ 190,000	FY 25-26 INC TIME & MATERIALS
4								
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER      DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST      DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER      DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS      DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS      DATE</p>
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S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

<b>Department Name*</b>	Department of Transportation	<b>Budget Transfer Type:</b>	<b>Transfer 1: BoS Approval</b>
<b>Clerk*</b>	Sarah Beal	<b>Document total*</b>	<b>\$ 380,000</b>
<b>Contact phone*</b>	5607		

**BUDGET TRANSFER HEADER**

<b>Prepared date*</b>	05/21/26	<b>Check Applicable*</b>	<input checked="" type="checkbox"/> One Time (after Adopted Budget)
<b>Fiscal year</b>	FY 25/26		<input type="checkbox"/> Continuing (include in the Adopted Budget)
<b>Short Description*</b> <small>(10 characters)</small>	INCGRADING		
		<b>Registrar Item Number*</b>	26-0932 6/23/26

**\* REQUIRED FIELDS**

<b>Project Strings Required*</b>	Yes
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**By signing this memo I hereby certify that:**  
**1.** information herein is true and accurate to the best of my knowledge, **2.** I have been delegated signature authority in accordance with County's policies and procedures and **3.** all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

**Authorized signature\***

 SL  
 Madeline Morton  
 Rafael Martinez (May 27, 2026 10:05:55 PDT)

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

Department of Transportation, County Engineer division provides civil engineering functions associated with subdivision and parcel map development, including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. The County Engineer Org is a General Fund org as these costs must be kept separate from the Road Fund.

Staff supporting the County Engineer function are initially funded in the Road Fund, but the revenue for the billable time is posted to the County Engineer org. The costs are billed as time and materials charges to the appropriate party. A portion of these costs are the indirect costs for the Road Fund, which are calculated as a percentage of staff time.

The indirect portion of the revenue must be transferred to the Road Fund to ensure that the Road Fund is fully reimbursed for the expenses of this work. The billable costs have been higher than anticipated this year, and it is necessary to increase the interfund transfers by \$175,000.

Additionally, the Planning and Building Department provides review of stormwater related issues, which is also billed to the appropriate party. The billable costs for these services are also higher than anticipated, and it is necessary to increase the intrafund transfers by \$15,000 to allow for Planning and Building to be fully reimbursed.

These two transfers will be offset by an increase of \$190,000 in T&M revenue.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____












# DOT T&M Budget Transfer

Final Audit Report

2026-05-27

Created:	2026-05-21
By:	Sarah Beal (Sarah.Beal@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAANKMN_dp0N9TU9fHFzhY5MXLTIYakHuQF

## "DOT T&M Budget Transfer" History

-  Document created by Sarah Beal (Sarah.Beal@edcgov.us)  
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-  Agreement completed.  
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