

MEMORANDUM OF UNDERSTANDING

#005-162-P-R2011

between
ALPINE COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT
and
COUNTY OF EL DORADO HEALTH SERVICES DEPARTMENT
For Hospital Preparedness Program (HPP) Coordinator Services

This Memorandum of Understanding (MOU), made and entered into by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as EL DORADO) and County of Alpine, a political subdivision of the State of California (hereinafter referred to as ALPINE);

RECITALS

WHEREAS, ALPINE has a need for administrative support services, on a part-time basis for the Hospital Preparedness Program (HPP); and

WHEREAS, EL DORADO, through its Health Services Department – Public Health Division, Disaster Preparedness Program has represented to ALPINE that it is specially trained, experienced, expert and competent to perform the special services required hereunder and ALPINE has determined to rely upon such representations; and

WHEREAS, it is the intent of the parties hereto that such services be in conformity with all applicable Federal, State and local laws; and

NOW, THEREFORE, EL DORADO and ALPINE mutually agree as follows:

Article I. SCOPE OF SERVICES

Section 1.01 EL DORADO agrees to provide, on a part-time basis, programmatic and administrative support services for the ongoing Hospital Preparedness Program of ALPINE. EL DORADO shall provide services under this Agreement using the same EL DORADO Public Health Preparedness Program Manager and/or Health Education Coordinator who support the EL DORADO HPP Program (hereinafter referred to as HPP PERSONNEL).

Specific responsibilities including, but not limited to:

- (a) Administrative support services;
- (b) Invoice Preparation/Revisions;
- (c) Mid-year and final progress reports;

- (d) Other activities/services as necessary to support program;
- (e) Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in California Health Alert Network (CAHAN), and, (3) conduct an on-going needs assessment of at-risk populations;
- (f) Improve the coordination and participation between Fire/Emergency Medical Services (EMS) and the Local Health Department (LHD) by contracting with the Fire/EMS Training Coordinator to act as Hospital Preparedness Program (HPP) Partnership Coordinator;
- (g) Autumn Charge in September 2011;
- (h) Drive thru mass vaccination clinic in September 2011;
- (i) Statewide medical health exercise in November 2011;
- (j) Spring exercise in May 2012;
- (k) Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the After-Action Report/Improvement Plan (AAR/IP) process following the exercises;
- (l) The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to complete same, and that emergency department staff (nurses, doctors, etc.) know how to read the tags;
- (m) Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011;
- (n) El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Department;
- (o) EL DORADO participates with ALPINE on a quarterly basis on communication drills and testing redundant communications;
- (p) Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.;
- (q) Alpine County Public Health Department will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent ;
- (r) A Disaster Healthcare Volunteers (DHV) presentation will be conducted for the volunteer firefighters and local EMS;
- (s) The DHV administrator will conduct a notification and deployment of ALPINE volunteer medical and health professionals in September 2011;
- (t) LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place;
- (u) November 1, 2011, the LHD will make effort to incorporate ALPINE's response plans into Barton Hospital's medical, evacuation, and shelter in place plans;

- (v) Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises; and
- (w) The Local Emergency Management Services Agency (LEMSA) developed a 50 bed Government Alternate Care Site (GACS) plan for ALPINE which needs to be scaled down to a more appropriate size to fit the population.

Section 1.02 The HPP PERSONNEL shall visit ALPINE Health and Human Services office as often as once a month, if and when requested by either county at a time and date agreeable to both parties.

Article II. Term: This Agreement shall become effective July 1, 2011 and shall expire June 30, 2012 unless earlier terminated pursuant to the provisions under Section 4.03 herein.

Article III. Fiscal Provisions: For services provided herein, ALPINE agrees to pay EL DORADO quarterly payments within forty-five (45) days of receipt of invoice from EL DORADO. Invoices shall be submitted as follows: thirty (30) days following execution of this Agreement; January 30, 2012; April 30, 2012; and August 30, 2012. Invoices will be supported by appropriate time study backup (similar to the samples attached hereto as Exhibit A and Exhibit B, and incorporated by reference herein) included with each invoice.

Not to exceed for the term of this Agreement: \$50,000.

Article IV. General Provisions

Section 4.01 Changes to Agreement: This Agreement may be amended by mutual consent of the parties hereto. Said amendments shall become effective only when in writing and fully executed by duly authorized officers of the parties hereto.

Section 4.02 Assignment and Delegation: EL DORADO is engaged by ALPINE for its unique qualifications and skills as well as those of its personnel. EL DORADO shall not subcontract, delegate or assign services to be provided, in whole or in part, to any other person or entity without prior written consent of ALPINE.

Section 4.03 Default, Termination, and Cancellation:

- (a) *Default:* Upon the occurrence of any default of the provisions of this Agreement, a party shall give written notice of said default to the party in default (notice). If the party in default does not cure the default within ten (10) days of the date of notice (time to cure), then such party shall be in default. The time to cure may be extended at the discretion of the party giving notice. Any extension of time to cure must be in writing, prepared by the party in default for signature by the party giving notice and must specify the reason(s) for the extension and the date on which the extension of time to cure expires.

Notice given under this section shall specify the alleged default and the applicable Agreement provision and shall demand that the party in default perform the provisions of this Agreement within the applicable period of time. No such notice shall be deemed a termination of this Agreement unless the party giving notice so elects in this notice, or the party giving notice so elects in a subsequent written notice after the time to cure has expired. In the event of termination for default, ALPINE reserves the right to take over and complete the work by contract or by any other means.

- (b) *Bankruptcy*: This Agreement, at the option of the ALPINE, shall be terminable in the case of bankruptcy, voluntary or involuntary, or insolvency of EL DORADO.
- (c) *Ceasing Performance*: ALPINE may terminate this Agreement in the event EL DORADO becomes unable to substantially perform any term or condition of this Agreement.
- (d) *Termination or Cancellation without Cause*: ALPINE or EL DORADO may terminate this Agreement in whole or in part upon seven (7) calendar days written notice by either party without cause. If such prior termination is effected, ALPINE will pay for satisfactory services rendered prior to the effective dates as set forth in the Notice of Termination provided, and for such other services, which ALPINE may agree to in writing as necessary for contract resolution. Should the Agreement be terminated prior to the end of the term, EL DORADO shall reimburse the prorated amount for services not yet rendered by EL DORADO prior to the date of termination. In no event, however, shall ALPINE be obligated to pay more than the total amount of the contract. Upon receipt of a Notice of Termination, EL DORADO shall promptly discontinue all services affected, as of the effective date of termination set forth in such Notice of Termination, unless the notice directs otherwise.

Article V. Notice to Parties: All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested. Notices to EL DORADO shall be addressed as follows:

COUNTY OF EL DORADO
HEALTH AND HUMAN SERVICES AGENCY –
PUBLIC HEALTH DIVISION
3057 BRIW ROAD, SUITE A
PLACERVILLE, CA 95667
ATTN: DANIEL NIELSON, MPA, DIRECTOR
or to such other location as EL DORADO directs.

Notices to ALPINE shall be addressed as follows:

ALPINE COUNTY HEALTH AND HUMAN SERVICES
75-B DIAMOND VALLEY ROAD
MARKLEEVILLE, CA 96120
ATTN: PAMELA KNORR – PUBLIC HEALTH

or to such other location as ALPINE directs.

Article VI. Indemnity: ALPINE shall indemnify, defend and hold harmless EL DORADO, its officers, agents, employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by any negligent or willful act or omission of ALPINE, its officers, agents, employees, subcontractors, or anyone directly employed by any of them regardless of whether caused in part by a party indemnified hereunder.

EL DORADO shall indemnify, defend and hold harmless ALPINE, its officers, agents, employees and representatives from and against any and all claims, losses, liabilities or damages, demands and actions including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole or in part by any negligent or willful act or omission of EL DORADO, its officers, agents, employees, subcontractors, or anyone directly employed by any of them regardless of whether caused in part by a party indemnified hereunder.

Article VII. Insurance:

EL DORADO COUNTY is self-insured. ALPINE accepts EL DORADO's self-insurance program as adequate for the purposes of this Agreement.

Article VIII. Administrator: The EL DORADO Officer or employee with responsibility for administering this Agreement is Chris Weston, Public Health Preparedness Program Manager, or successor.

Article IX. Authorized Signatures: The parties to this Agreement represent that the undersigned individuals executing this Agreement on their respective behalf are fully authorized to do so by law or other appropriate instrument and to bind upon said parties to the obligations set forth herein.

Article X. Partial Invalidity: If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way.

Article XI. Venue: Any dispute resolution action arising out of this Agreement, including, but not limited to, litigation, mediation, or arbitration, shall be brought in the County of El Dorado, California, and shall be resolved in accordance with the laws of the State of California.

Article XII. Entire Agreement: This document and the documents referred to herein or exhibits hereto are the entire Agreement between the parties and they incorporate or supersede all prior written or oral Agreements or understandings.

REQUESTING DEPARTMENT HEAD CONCURRENCE:

By: Daniel Nielson
Daniel Nielson, MPA, Director
Health and Human Services Agency

Dated: 12-20-2011

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates indicated below.

-- COUNTY OF EL DORADO --

By: _____

Dated: _____

_____, Chair
Board of Supervisors
EL DORADO

ATTEST:
Suzanne Allen de Sanchez
Clerk of the Board of Supervisors

By: _____
Deputy Clerk

Date: _____

-- COUNTY OF ALPINE --

By: Henry C. Veatch

Dated: 2/7/2012

Henry C. Veatch, Chair
Board of Supervisors
ALPINE

ATTEST:
Barbara Howard
Clerk of the Board of Supervisors
By: Teola Tremayne, Asst. County Clerk

By: Teola Tremayne
Deputy Clerk

Date: 2/7/2012

**Exhibit A1
Budget for HPP Coordinator Contract - Program Manager**

HPP Work Plan Category	Description of Activity	Budgeted Amount					Billed Amount to Date	Billed Amount Balance	Deliverable To Be Submitted With Invoices
		# hours	Hours used to date	Hours Balance	Rate per hour	Total to be billed for the year			
	Administrative Support Services	145	0	145	\$129.85	\$18,828.25	\$0.00	\$18,828.25	Daily time log with short task detail
	Invoice Preparation/Revisions	40	0	40	\$129.85	\$5,194.00	\$0.00	\$5,194.00	Daily time log with short task detail
	Mid-Year and Final Progress Reports	10	0	10	\$129.85	\$1,298.50	\$0.00	\$1,298.50	Reports
	Other	12	0	12	\$129.85	\$1,558.20	\$0.00	\$1,558.20	Daily time log with short task detail
At Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.	0	0	0	\$129.85	\$0.00	\$0.00	\$0.00	Daily time log with short task detail
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.	0	0	0	\$129.85	\$0.00	\$0.00	\$0.00	Daily time log with short task detail
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of AAR/IP
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011	0	0	0	\$129.85	\$0.00	\$0.00	\$0.00	Copy of AAR/IP
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of AAR/IP
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of AAR/IP
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of AAR/IP's
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of training agenda and sign in sheet Copy of drill AAR/IP

12-0262.B.8

**Exhibit A1
Budget for HPP Coordinator Contract - Program Manager**

HPP Work Plan Category	Description of Activity	Budgeted Amount					Billed Amount to Date	Billed Amount Balance	Deliverable To Be Submitted With Invoices
		# hours	Hours used to date	Hours Balance	Rate per hour	Total to be billed for the year			
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.	0	0	0	\$129.85	\$0.00	\$0.00	\$0.00	Daily time log with short task detail
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of meeting agenda's and sign in sheets
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of AAR/IP
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.	0	0	0	\$129.85	\$0.00	\$0.00	\$0.00	Daily time log with short task detail
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Daily time log with short task detail
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.	0	0	0	\$129.85	\$0.00	\$0.00	\$0.00	Copy of training agenda and sign in sheet Copy of drill AAR/IP
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.	4	0	4	\$129.85	\$519.40	\$0.00	\$519.40	Daily time log with short task detail
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.	0	0	0	\$129.85	\$0.00	\$0.00	\$0.00	Copy of drill AAR/IP
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans.	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of Barton's revised plans showing incorporation of Alpine County's response plans.
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.	2	0	2	\$129.85	\$259.70	\$0.00	\$259.70	Copy of Statewide Exercise AAR/IP

12-0262 B.9

**Exhibit A1
Budget for HPP Coordinator Contract - Program Manager**

HPP Work Plan Category	Description of Activity	Budgeted Amount							Deliverable To Be Submitted With Invoices
		# hours	Hours used to date	Hours Balance	Rate per hour	Total to be billed for the year	Billed Amount to Date	Billed Amount Balance	
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.	0	0	0	\$129.85	\$0.00	\$0.00	\$0.00	Copy of revised GA-ACS plan
		231	0	231		\$ 29,995.35	\$ -	\$ 29,995.35	

12-0262.B.10

Pay Period: _____

Date: _____

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount
	Administrative Support Services	Daily time log with short task detail	\$129.85		\$0.00	0	\$0.00
	Invoice Preparation/Revisions	Daily time log with short task detail	\$129.85		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$129.85		\$0.00		\$0.00
	Other	Daily time log with short task detail	\$129.85		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.	Daily time log with short task detail	\$129.85		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.	Daily time log with short task detail	\$129.85		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011	Copy of AAR/IP	\$129.85		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011	Copy of AAR/IP	\$129.85		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011	Copy of AAR/IP	\$129.85		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012	Copy of AAR/IP	\$129.85		\$0.00		\$0.00

12-0262.B.11

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.	Copy of AAR/IP's	\$129.85		\$0.00		\$0.00
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.	Copy of training agenda and sign in sheet Copy of drill AAR/IP	\$129.85		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.	Daily time log with short task detail	\$129.85		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.	Copy of meeting agenda's and sign in sheets	\$129.85		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Copy of AAR/IP	\$129.85		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.	Daily time log with short task detail	\$129.85		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.	Daily time log with short task detail	\$129.85		\$0.00		\$0.00

12-0262.B.12

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.	Copy of training agenda and sign in	\$129.85		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.	Daily time log with short task detail	\$129.85		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.	Copy of drill AAR/IP	\$129.85		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans	Copy of Barton's revised plans showing	\$129.85		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.	Copy of Statewide Exercise AAR/IP	\$129.85		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.	Copy of revised GA-ACS plan	\$129.85		\$0.00		\$0.00
TOTAL				0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.13

Pay Period: _____

Date: _____

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP15 Hours	PP15 Billed Amount	PP16 Hours	PP16 Billed Amount	PP17 Hours	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.14

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP15 Hours	PP15 Billed Amount	PP16 Hours	PP16 Billed Amount	PP17 Hours	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.15

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP15 Hours	PP15 Billed Amount	PP16 Hours	PP16 Billed Amount	PP17 Hours	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00
		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.16

Pay Period: _____

Date: _____

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP19 Hours	PP19 Billed Amount	PP20 Hours	PP20 Billed Amount	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.17

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP19 Hours	PP19 Billed Amount	PP20 Hours	PP20 Billed Amount	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.18

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP19 Hours	PP19 Billed Amount	PP20 Hours	PP20 Billed Amount	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00

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Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.19

Pay Period: _____

Date: _____

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP23 Hours	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount	PP25 Hours	PP25 Billed Amount	PP26 Hours	PP26 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.20

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP23 Hours	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount	PP25 Hours	PP25 Billed Amount	PP26 Hours	PP26 Billed Amount
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.21

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP23 Hours	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount	PP25 Hours	PP25 Billed Amount	PP26 Hours	PP26 Billed Amount
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00
		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.22

Pay Period: _____

Date: _____

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.23

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.24

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00

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Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.25

Pay Period: _____

Date: _____

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP05 Hours	PP05 Billed Amount	PP06 Hours	PP06 Billed Amount	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.26

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP05 Hours	PP05 Billed Amount	PP06 Hours	PP06 Billed Amount	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.27

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP05 Hours	PP05 Billed Amount	PP06 Hours	PP06 Billed Amount	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00

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Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.28

Pay Period: _____

Date: _____

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP09 Hours	PP09 Billed Amount	PP10 Hours	PP10 Billed Amount	PP11 Hours	PP11 Billed Amount	PP12 Hours	PP12 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.29

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP09 Hours	PP09 Billed Amount	PP10 Hours	PP10 Billed Amount	PP11 Hours	PP11 Billed Amount	PP12 Hours	PP12 Billed Amount
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.30

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	PP09 Hours	PP09 Billed Amount	PP10 Hours	PP10 Billed Amount	PP11 Hours	PP11 Billed Amount	PP12 Hours	PP12 Billed Amount
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00
		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.31

Pay Period: _____

Date: _____

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	Total Hours to Date	Hours Balance	Rate per hour	Billed Amount to Date	Billed Amount Balance
	Administrative Support Services	0	145	\$ 129.85	\$0.00	\$18,828.25
	Invoice Preparation/Revisions	0	40	\$ 129.85	\$0.00	\$5,194.00
	Mid-Year and Final Progress Reports	0	10	\$ 129.85	\$0.00	\$1,298.50
	Other	0	12	\$ 129.85	\$0.00	\$1,558.20
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.	0	0	\$ 129.85	\$0.00	\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.	0	0	\$ 129.85	\$0.00	\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011	0	2	\$ 129.85	\$0.00	\$259.70
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011	0	0	\$ 129.85	\$0.00	\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011	0	2	\$ 129.85	\$0.00	\$259.70
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012	0	2	\$ 129.85	\$0.00	\$259.70

12-0262.B.32

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	Total Hours to Date	Hours Balance	Rate per hour	Billed Amount to Date	Billed Amount Balance
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.	0	2	\$ 129.85	\$0.00	\$259.70
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.	0	2	\$ 129.85	\$0.00	\$259.70
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.	0	0	\$ 129.85	\$0.00	\$0.00
Partnership / Coalition Management	EI Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.	0	2	\$ 129.85	\$0.00	\$259.70
Interoperable Communication Systems	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	0	2	\$ 129.85	\$0.00	\$259.70
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.	0	0	\$ 129.85	\$0.00	\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.	0	2	\$ 129.85	\$0.00	\$259.70

12-0262.B.33

Exhibit A2

Alpine Invoice Template - Program Manager

HPP Work Plan Category	Description of Activity	Total Hours to Date	Hours Balance	Rate per hour	Billed Amount to Date	Billed Amount Balance
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.	0	0	\$ 129.85	\$0.00	\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.	0	4	\$ 129.85	\$0.00	\$519.40
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.	0	0	\$ 129.85	\$0.00	\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans	0	2	\$ 129.85	\$0.00	\$259.70
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.	0	2	\$ 129.85	\$0.00	\$259.70
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.	0	0	\$129.85	\$0.00	\$0.00
		0	231		\$ -	\$ 29,995.35

Copies of deliverables must be attached to the invoice.

12-0262.B.34

Pay Period: _____
 Date: _____

Week 1 Exhibit A3

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.										
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.										
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011										
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011										
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011										
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012										

12-0262.B.35

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.										
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.										
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.										
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.										
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.										
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.										

12-0262.B.36

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.										
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.										
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.										
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.										
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans.										
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.										
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.										

Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Week 1 Total hrs	0.00
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Pay Period: _____
 Date: _____

Week 2 Exhibit A3

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.										
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.										
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011										
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011										
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011										

12-0262.B.38

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012										
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.										
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.										
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.										
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.										
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.										

12-0262.B.39

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health										
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.										
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.										
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.										
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.										
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans.										
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.										

12-0262.B.40

Alpine Daily Log and Task Detail - Program Manager

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.										

Total Hours 0.00 0.00 0.00 0.00 0.00 0.00 **Week 2 Total hrs 0.00**

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.41

**Exhibit B1
Budget for HPP Coordinator Contract - Health Education Coordinator**

HPP Work Plan Category	Description of Activity	Budgeted Amount						Billed Amount to Date	Billed Amount Balance	Deliverable To Be Submitted With Invoices
		# hours	Hours used to date	Hours Balance	Rate per hour	Total to be billed for the year				
	Administrative Support Services	110	0	110	\$73.29	\$8,061.90	\$0.00	\$8,061.90	Daily time log with short task detail	
	Invoice Preparation/Revisions	0	0	0	\$73.29	\$0.00	\$0.00	\$0.00	Daily time log with short task detail	
	Mid-Year and Final Progress Reports	20	0	20	\$73.29	\$1,465.80	\$0.00	\$1,465.80	Reports	
	Other	26	0	26	\$73.29	\$1,905.54	\$0.00	\$1,905.54	Daily time log with short task detail	
At Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.	4	0	4	\$73.29	\$293.16	\$0.00	\$293.16	Daily time log with short task detail	
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.	12	0	12	\$73.29	\$879.48	\$0.00	\$879.48	Daily time log with short task detail	
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011	10	0	10	\$73.29	\$732.90	\$0.00	\$732.90	Copy of AAR/IP	
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011	10	0	10	\$73.29	\$732.90	\$0.00	\$732.90	Copy of AAR/IP	
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011	10	0	10	\$73.29	\$732.90	\$0.00	\$732.90	Copy of AAR/IP	
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012	10	0	10	\$73.29	\$732.90	\$0.00	\$732.90	Copy of AAR/IP	
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.	16	0	16	\$73.29	\$1,172.64	\$0.00	\$1,172.64	Copy of AAR/IP's	
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Copy of training agenda and sign in sheet Copy of drill AAR/IP	

12-0262.B.42

**Exhibit B1
Budget for HPP Coordinator Contract - Health Education Coordinator**

HPP Work Plan Category	Description of Activity	Budgeted Amount						Billed Amount to Date	Billed Amount Balance	Deliverable To Be Submitted With Invoices
		# hours	Hours used to date	Hours Balance	Rate per hour	Total to be billed for the year				
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Daily time log with short task detail	
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Copy of meeting agenda's and sign in sheets	
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	25	0	25	\$73.29	\$1,832.25	\$0.00	\$1,832.25	Copy of AAR/IP	
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.	0	0	0	\$73.29	\$0.00	\$0.00	\$0.00	Daily time log with short task detail	
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Daily time log with short task detail	
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Copy of training agenda and sign in sheet Copy of drill AAR/IP	
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Daily time log with short task detail	
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Copy of drill AAR/IP	
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Copy of Barton's revised plans showing incorporation of Alpine County's response plans.	
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Copy of Statewide Exercise AAR/IP	

12-0262.B.43

**Exhibit B1
Budget for HPP Coordinator Contract - Health Education Coordinator**

HPP Work Plan Category	Description of Activity	Budgeted Amount							Deliverable To Be Submitted With Invoices
		# hours	Hours used to date	Hours Balance	Rate per hour	Total to be billed for the year	Billed Amount to Date	Billed Amount Balance	
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.	2	0	2	\$73.29	\$146.58	\$0.00	\$146.58	Copy of revised GA-ACS plan
		273	0	273		\$ 20,008.17	\$ -	\$ 20,008.17	

12-0262.B.44

Pay Period: _____

Date: _____

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount	PP15 Hours	PP15 Billed Amount	PP16 Hours
	Administrative Support Services	Daily time log with short task detail	\$73.29		\$0.00	0	\$0.00		\$0.00	
	Invoice Preparation/Revisions	Daily time log with short task detail	\$73.29		\$0.00		\$0.00		\$0.00	
	Mid-Year and Final Progress Reports	Copy of submitted mid-year and final progress reports	\$73.29		\$0.00		\$0.00		\$0.00	
	Other	Daily time log with short task detail	\$73.29		\$0.00		\$0.00		\$0.00	
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.	Daily time log with short task detail	\$73.29		\$0.00		\$0.00		\$0.00	
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.	Daily time log with short task detail	\$73.29		\$0.00		\$0.00		\$0.00	
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011	Copy of AAR/IP	\$73.29		\$0.00		\$0.00		\$0.00	
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011	Copy of AAR/IP	\$73.29		\$0.00		\$0.00		\$0.00	
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011	Copy of AAR/IP	\$73.29		\$0.00		\$0.00		\$0.00	
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012	Copy of AAR/IP	\$73.29		\$0.00		\$0.00		\$0.00	
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.	Copy of AAR/IP's	\$73.29		\$0.00		\$0.00		\$0.00	

12-0262.B.45

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount	PP15 Hours	PP15 Billed Amount	PP16 Hours
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.	Copy of training agenda and sign in sheet Copy of drill AAR/IP	\$73.29		\$0.00		\$0.00		\$0.00	
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.	Daily time log with short task detail	\$73.29		\$0.00		\$0.00		\$0.00	
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.	Copy of meeting agenda's and sign in sheets	\$73.29		\$0.00		\$0.00		\$0.00	
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	Copy of AAR/IP	\$73.29		\$0.00		\$0.00		\$0.00	
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.	Daily time log with short task detail	\$73.29		\$0.00		\$0.00		\$0.00	
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.	Daily time log with short task detail	\$73.29		\$0.00		\$0.00		\$0.00	
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.	Copy of training agenda and sign in sheet	\$73.29		\$0.00		\$0.00		\$0.00	
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.	Daily time log with short task detail	\$73.29		\$0.00		\$0.00		\$0.00	
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.	Copy of drill AAR/IP	\$73.29		\$0.00		\$0.00		\$0.00	
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans	Copy of Barton's revised plans showing incorporation of Alpine County's	\$73.29		\$0.00		\$0.00		\$0.00	

12-0262.B.46

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	Deliverable	Rate per Hour	PP13 Hours	PP13 Billed Amount	PP14 Hours	PP14 Billed Amount	PP15 Hours	PP15 Billed Amount	PP16 Hours
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.	Copy of Statewide Exercise AAR/IP	\$73.29		\$0.00		\$0.00		\$0.00	
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.	Copy of revised GA-ACS plan	\$73.29		\$0.00		\$0.00		\$0.00	
TOTAL				0	\$0.00	0	\$0.00	0	\$0.00	0

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

Pay Period: _____

Date: _____

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP16 Billed Amount	PP17 Hours	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount	PP19 Hours	PP19 Billed Amount	PP20 Hours	PP20 Billed Amount
	Administrative Support Services	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Other	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.48

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP16 Billed Amount	PP17 Hours	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount	PP19 Hours	PP19 Billed Amount	PP20 Hours	PP20 Billed Amount
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	EI Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.49

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP16 Billed Amount	PP17 Hours	PP17 Billed Amount	PP18 Hours	PP18 Billed Amount	PP19 Hours	PP19 Billed Amount	PP20 Hours	PP20 Billed Amount
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.50

Pay Period: _____

Date: _____

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount	PP23 Hours	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount	PP25 Hours	PP25 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00	0	\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00		\$0.00	0	\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.51

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount	PP23 Hours	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount	PP25 Hours	PP25 Billed Amount
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.52

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP21 Hours	PP21 Billed Amount	PP22 Hours	PP22 Billed Amount	PP23 Hours	PP23 Billed Amount	PP24 Hours	PP24 Billed Amount	PP25 Hours	PP25 Billed Amount
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.53

Pay Period: _____

Date: _____

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP26 Hours	PP26 Billed Amount	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions	0	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.54

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP26 Hours	PP26 Billed Amount	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.55

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP26 Hours	PP26 Billed Amount	PP01 Hours	PP01 Billed Amount	PP02 Hours	PP02 Billed Amount	PP03 Hours	PP03 Billed Amount	PP04 Hours	PP04 Billed Amount
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.56

Pay Period: _____

Date: _____

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP05 Hours	PP05 Billed Amount	PP06 Hours	PP06 Billed Amount	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount	PP09 Hours	PP09 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.57

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP05 Hours	PP05 Billed Amount	PP06 Hours	PP06 Billed Amount	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount	PP09 Hours	PP09 Billed Amount
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	EI Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

12-0262.B.58

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP05 Hours	PP05 Billed Amount	PP06 Hours	PP06 Billed Amount	PP07 Hours	PP07 Billed Amount	PP08 Hours	PP08 Billed Amount	PP09 Hours	PP09 Billed Amount
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.59

Pay Period: _____

Date: _____

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP10 Hours	PP10 Billed Amount	PP11 Hours	PP11 Billed Amount	PP12 Hours	PP12 Billed Amount
	Administrative Support Services		\$0.00		\$0.00		\$0.00
	Invoice Preparation/Revisions		\$0.00		\$0.00		\$0.00
	Mid-Year and Final Progress Reports		\$0.00		\$0.00		\$0.00
	Other		\$0.00		\$0.00		\$0.00
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.		\$0.00		\$0.00		\$0.00
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011		\$0.00		\$0.00		\$0.00
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.		\$0.00		\$0.00		\$0.00

12-0262.B.60

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP10 Hours	PP10 Billed Amount	PP11 Hours	PP11 Billed Amount	PP12 Hours	PP12 Billed Amount
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.		\$0.00		\$0.00		\$0.00
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.		\$0.00		\$0.00		\$0.00
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.		\$0.00		\$0.00		\$0.00
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.		\$0.00		\$0.00		\$0.00
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.		\$0.00		\$0.00		\$0.00
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans		\$0.00		\$0.00		\$0.00

12-0262.B.61

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	PP10 Hours	PP10 Billed Amount	PP11 Hours	PP11 Billed Amount	PP12 Hours	PP12 Billed Amount
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.		\$0.00		\$0.00		\$0.00
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.		\$0.00		\$0.00		\$0.00
		0	\$0.00	0	\$0.00	0	\$0.00

Copies of deliverables must be attached to the invoice.

Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.62

Pay Period: _____

Date: _____

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	Total Hours to Date	Hours Balance	Rate per hour	Billed Amount to Date	Billed Amount Balance
	Administrative Support Services	0	110	\$ 73.29	\$0.00	\$8,061.90
	Invoice Preparation/Revisions	0	0	\$ 73.29	\$0.00	\$0.00
	Mid-Year and Final Progress Reports	0	20	\$ 73.29	\$0.00	\$1,465.80
	Other	0	26	\$ 73.29	\$0.00	\$1,905.54
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.	0	4	\$ 73.29	\$0.00	\$293.16
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.	0	12	\$ 73.29	\$0.00	\$879.48
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011	0	10	\$ 73.29	\$0.00	\$732.90
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011	0	10	\$ 73.29	\$0.00	\$732.90
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011	0	10	\$ 73.29	\$0.00	\$732.90
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012	0	10	\$ 73.29	\$0.00	\$732.90
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.	0	16	\$ 73.29	\$0.00	\$1,172.64

12-0262.B.63

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	Total Hours to Date	Hours Balance	Rate per hour	Billed Amount to Date	Billed Amount Balance
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.	0	2	\$ 73.29	\$0.00	\$146.58
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.	0	2	\$ 73.29	\$0.00	\$146.58
Partnership / Coalition Management	El Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.	0	2	\$ 73.29	\$0.00	\$146.58
Interoperable Communication Systems	El Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.	0	25	\$ 73.29	\$0.00	\$1,832.25
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.	0	0	\$ 73.29	\$0.00	\$0.00
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.	0	2	\$ 73.29	\$0.00	\$146.58
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.	0	2	\$ 73.29	\$0.00	\$146.58
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.	0	2	\$ 73.29	\$0.00	\$146.58
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.	0	2	\$ 73.29	\$0.00	\$146.58
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans	0	2	\$ 73.29	\$0.00	\$146.58

12-0262.B.64

Exhibit B2

Alpine Invoice Template - Health Education Coordinator

HPP Work Plan Category	Description of Activity	Total Hours to Date	Hours Balance	Rate per hour	Billed Amount to Date	Billed Amount Balance
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.	0	2	\$ 73.29	\$0.00	\$146.58
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.	0	2	\$73.29	\$0.00	\$146.58
		0	273		\$ -	\$ 20,008.17

Copies of deliverables must be attached to the invoice.

12-0262.B.65

Pay Period: _____
 Date: _____

Week 1 Exhibit B3

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.										
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.										
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011										
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011										
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011										

12-0262.B.66

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012										
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.										
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.										
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.										
Partnership / Coalition Management	EI Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.										
Interoperable Communication Systems	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.										

12-0262.B.67

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.										
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.										
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.										
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.										
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.										
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans.										
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.										

12-0262.B.68

Week 1 Exhibit B3

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.										

Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Week 1 Total hours	0.00
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12-0262.B.69

Pay Period: _____
 Date: _____

Week 2 Exhibit B3

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
	Administrative Support Services										
	Invoice Preparation/Revisions										
	Mid-Year and Final Progress Reports										
	Other										
At-Risk Populations	Activities that will be undertaken to work with community based organizations serving the at risk populations include: (1) distributing public health information to these agencies during events, (2) inviting these agencies to enroll in CAHAN, and, (3) conduct an on-going needs assessment of at-risk populations.										
Education and Preparedness Training	Improve the coordination and participation between Fire/EMS and the LHD by contracting with the Fire/EMS Training Coordinator to act as HPP Partnership Coordinator.										
Exercises, Evaluations and Corrective Actions	Autumn Charge Sept. 2011										
Exercises, Evaluations and Corrective Actions	Drive thru mass vaccination clinic Sept. 2011										
Exercises, Evaluations and Corrective Actions	Statewide Medical Health Exercise. Nov. 2011										

12-0262.B.70

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Exercises, Evaluations and Corrective Actions	Spring Exercise in May 2012										
Partnership / Coalition Management	Emergency response planning efforts that will be undertaken during 2011-12 include: communications, medical surge, information sharing and intelligence, and emergency operations center management. These capabilities will be tested during communications drills and the Statewide tabletop exercise and full-scale exercise. HPP partners participate in planning for these exercises and the AAR/IP process following the exercises.										
Partnership / Coalition Management	The LHD will collaborate with local volunteer firefighters and EMS to conduct a training and drill to use triage tags that would be used during a mass casualty incident. This drill ensures that EMS are familiar with the triage tags, know how to fill them out and that emergency department staff (nurses, doctors, etc.) know how to read them.										
Partnership / Coalition Management	Efforts will continue to be made to reach out to the Tribal entity throughout this grant cycle. Finally, Tribal entities will be invited to participate in communications drills, all jurisdiction-wide trainings, drive thru flu clinic exercises and drills, and the statewide medical/health exercise in November 2011.										
Partnership / Coalition Management	EI Dorado County Public Health will participate in the roll out of the Emergency Operations manual with the Alpine County Public Health Dept.										
Interoperable Communication Systems	EI Dorado County participates with Alpine County on a quarterly basis on communication drills, testing redundant communications.										

12-0262.B.71

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
CAHAN	Washoe Tribal Health Clinic - Present to Washoe Environmental Health Dept.										
Disaster Healthcare Volunteers	ACPHD will promote the Disaster Healthcare Volunteers of California website registration to the local volunteer firefighters and EMS. The Alpine County Sheriff's Department and American Red Cross will be sought out as potential avenues of providing the training venues and course content. Disaster training of volunteers will be coordinated through service partners with courses provided as resources become apparent.										
Disaster Healthcare Volunteers	A Disaster Healthcare Volunteers presentation will be conducted for the volunteer firefighters and local EMS.										
Disaster Healthcare Volunteers	The DHV administrator will conduct a notification and deployment of Alpine County volunteer medical and health professionals in Sept. 2011.										
Medical Evacuation/Shelter in Place	LHD will make effort to participate in the next drill that incorporates evacuations and shelter in place.										
Medical Evacuation/Shelter in Place	The LHD will make effort to incorporate Alpine County response plans into Barton's medical and evacuation and shelter in place plans.										
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	Training of staff to respond to health care surge and planning for alternate care sites will occur during the Statewide exercise (tabletop and full-scale) in November. AARs/IP will be completed following the exercises.										

12-0262.B.72

Week 2 Exhibit B3

Alpine Daily Log and Task Detail - Health Education Coordinator

HPP Work Plan Category	Description of Activity	MON	Task Detail	TUE	Task Detail	WED	Task Detail	THR	Task Detail	FRI	Task Detail
Expansion of Health Care Facility Surge Capacity and Planning for Government-Authorized Alternate Care Sites	The LEMSA developed a 50 bed GACS plan for Alpine County which needs to be scaled down to a more appropriate size to fit our population.										

Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Week 2	Total hours	0.00
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Signed: _____ Date: _____

Signed: _____ Date: _____

12-0262.B.73