

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Transportation	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Brandi Reid	Document total*	\$ 130,000
Contact phone*	530-621-5851		

BUDGET TRANSFER HEADER

Prepared date*	08/23/21	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	21/22	
Short Description* <small>(10 characters)</small>	CLEANHARBR	
	Legistrar Item Number*	21-1083 8/31/21
* REQUIRED FIELDS	Project Strings Required	Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*

 8/23/21

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Environmental Management requests an amendment to the Clean Harbors Contract to extend the contract for one year from 9/21 to 9/22 and increase the not to exceed amount from \$300k to \$390k. The FY 21/22 budget currently includes \$85,000 budgeted for this contract. This request is to increase the budget \$65,000 to \$150,000 because we anticipate an increase in our expenditures and utilizing more than the \$85,000 budgeted. This is for two reasons: We recently secured an agreement with Firestation 86 to return to our regular collection events at their facility, and additionally, with the Caldor Fire and cleanup efforts, we anticipate a large expense on this contract.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

DOCUMENT TOTAL	\$130,000.00
NUMBER OF LINES	2
NET TOTAL	\$0.00

BUDGET TRANSFER REQUEST

BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL

BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL

TO BE COMPLETED BY DEPARTMENT

Budget Transfer Type: Transfer 1: BoS Approval

DEPT NAME Transportation

Legistar Number & Date: 21-1083 8/31/21

DEPT CONTACT & EXT. Brandi Reid x5851

  8/31/21

8/23/2021

DATE

PAGE 1 OF 1

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S	F	X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION	(30 CHARACTERS MAX.)
1			38433	3810130	4300	38100003-38OPS-38WS		INC	\$ 65,000	EM CLEAN HARBORS INC PROF SVCS	
2			38V33	3810130	7700	38100003-38OPS-38WS		DEC	\$ 65,000	EM CLEAN HARBR DEC CONTINGENCY	
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE

CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE

SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE

ATTEST: CLERK, BOARD OF SUPERVISORS DATE