

AUDITOR / CONTROLLER'S USE	
TRANSFER #	
JOURNAL #	
DATE	
INPUT BY	

EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)

BUDGET TRANSFER REQUEST

BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL

BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL

DOCUMENT TOTAL	\$288,000.00
NUMBER OF LINES	8
NET TOTAL	\$0.00

TO BE COMPLETED BY DEPARTMENT	
DEPT NAME	Environmental Management

Budget Transfer Type:	Transfer 1: BoS Approval
Legistar Number & Date:	21-1738 12/7/21

DEPT CONTACT & EXT.	Brandi Reid x5851
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 11/16/21

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DEPARTMENT AUTHORIZATION SIGNATURE AND DATE

DATE

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		3870705	0880	38OPP11-38STATE-38CALREC-38OPP		INC	\$ 32,000	EM OPP GRANT INC STATE REV
2	38O05	3870705	7000	38OPP11-38DRAWDOWN-38OPP		INC	\$ 32,000	EM OPP GRANT INC OPER XFR OUT
3		3810130	2020	38OPP11-38LOCAL-38TRANS-38NA		INC	\$ 32,000	EM OPP GRANT INC OPER XFR IN
4	38433	3810130	4300	38OPP11-38RECYCLE-38OPP		INC	\$ 32,000	EM OPP GRANT INC PROF SVCS
5		3870708	0880	38CCPP2021-38STATE-38CALREC-38CCPP		INC	\$ 40,000	EM CCPP GRANT INC STATE REV
6	38O08	3870708	7000	38CCPP2021-38DRAWDOWN-38CCPP		INC	\$ 40,000	EM CCPP GRANT INC OPER XFR OUT
7		3810100	2020	38CCPP2021-38LOCAL-38TRANS-38NA		INC	\$ 40,000	EM CCPP GRANT INC OPER XFR IN
8	38431	3810100	4300	38CCPP2021-38RECYCLE-38CCPP		INC	\$ 40,000	EM CCPP GRANT INC PROF SVCS
9								
10								
11								
12								

_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER	DATE
_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST	DATE
_____ CHIEF ADMINISTRATIVE OFFICER	DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS	DATE
_____ ATTEST: CLERK, BOARD OF SUPERVISORS	DATE

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Environmental Management	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Brandi Reid	Document total*	\$ 288,000
Contact phone*	530-621-5851		

BUDGET TRANSFER HEADER

Prepared date*	11/16/21	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	FY 21/22	
Short Description* <small>(10 characters)</small>	EMSRFCORR	
		Legistar Item Number* 21-1738 12/7/21

* REQUIRED FIELDS

Project Strings Required	Yes
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By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*



BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Environmental Management has applied for and received grant funds from the State of California, Department of Resources Recycling and Recovery for the past several years. These grants are reimbursed once eligible expenses have been identified per the Director of Environmental Management Department, or designee. If expenses are not identified during the fiscal year, funds may be deferred. Both of these grants have prior year expenses, which are eligible for reimbursement during the FY 21/22 budget year. In order to draw down these funds, a budget transfer is needed in order to move he previously deferred revenue into the current year budget.

In order to accommodate the prior year's grant funding draw down, the FY 2021/22 budget will need to be adjusted as follows:

Budgeted revenues in the Oil Payment Program Special Revenue Fund need to be increased in State: Other Revenue by \$32,000, offset by an increase in appropriations in Operating Transfers Out in the same amount. Additionally, revenues in the Household and Hazmat Waste budget need to be increased in Operating Transfers In by \$32,000, offset by an increase in appropriations in Professional Services in the same amount.

Budgeted revenues in the City County Payment Program Special Revenue Fund need to be increased in State: Other Revenue by \$40,000, offset by an increase in appropriations in Operating Transfers Out in the same amount. Additionally, revenues in the Solid Waste budget need to be increased in Operating Transfers In by \$40,000, offset by an increase in appropriations in Professional Services in the same amount.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____