

# County of El Dorado

Probation Department  
3974 Durock Road, 205  
Shingle Springs, CA  
530-621-5625  
www.edcgov.us/probation

## Minutes - Draft

### Community Corrections Partnership

*Chief Probation Officer, Chair \**  
*Presiding Judge of Superior Court for El Dorado County \**  
*Sheriff \**  
*District Attorney \**  
*Chief Public Defender \**  
*Chief of Police, City of Placerville \**  
*Director of the Health and Human Services Agency\**  
*Chief Administrative Officer*  
*Chief of Police, City of South Lake Tahoe*  
*Superintendent of Schools EDC*

*\* CCP Executive Committee*

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Wednesday, June 25, 2014

2:00 PM 3974 Durock Rd, STE 205, Shingle Springs, CA 95682

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#### 2:02 P.M. CALLED TO ORDER AND WELCOME FROM CHIEF RICHART

**Present:** 5 - Member Richart, Member D'Agostini, Member Ashton, Member Monterosso and Clark

**Absent:** 4 - Member Pierson, Member Kingsbury, Proxy Davenport and Member Heller

#### ADOPTION OF THE AGENDA

**A motion was made by Member D'Agostini, seconded by Member Ashton to Adopt the Agenda.**

**Yes:** 5 - Member Richart, Member D'Agostini, Member Ashton, Member Monterosso and Clark

**Absent:** 4 - Member Pierson, Member Kingsbury, Proxy Davenport and Member Heller

#### 2:05 P.M. - ROLL CALL

**Present:** 6 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Monterosso and Clark

**Absent:** 3 - Member Pierson, Member Kingsbury and Member Heller

#### PUBLIC COMMENT

*No Public Comment*

**OLD BUSINESS**

1. **14-0874** CCP staff recommending the Executive Committee approve the Minutes from the regular meeting of March 31, 2014.

**A motion was made by Member Ashton, seconded by Member Monterosso, to approve Minutes of Monday March 31, 2014.**

**Yes:** 5 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton and Member Monterosso

**Absent:** 3 - Member Pierson, Member Kingsbury and Member Heller

**2:10 P.M. - ROLL CALL**

**Present:** 7 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller, Member Monterosso and Clark

**Absent:** 2 - Member Pierson and Member Kingsbury

2. **14-0817** CCP staff recommending the Executive Committee receive a verbal and written Report from the Fiscal and Programming Ad Hoc Committee (FPAC) related to charges received at the March 31, 2014 CCP Executive Committee Meeting.

**Received and Filed.**

**STAFF REPORT**

3. **14-0883** El Dorado County Sheriff's Office Presentation by Sheriff D'Agostini regarding the impact of AB 109 on County jail facilities. (Informational Item)

**Received and Filed.**

4. **14-0818** CCP staff recommending the Executive Committee receive a funding, legislation, research, and program report, including reports back from El Dorado County Office of Education and Community Corrections Center. (Informational Item)

**Received and Filed.**

**ADMINISTRATIVE MATTERS**

5. 14-0819 CCP staff recommending the Executive Committee discuss and adopt proposed amendments to Community Corrections Partnership Bylaws.

**A motion was made by Proxy Davenport, seconded by Member Monterosso, to adopt proposed amendments to Community Corrections Partnership Bylaws.**

**Yes:** 6 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller and Member Monterosso

**Absent:** 2 - Member Pierson and Member Kingsbury

6. 14-0820 CCP staff recommending the Executive Committee disband the two ad hoc committees established at the March 31, 2014 CCP Executive Committee meeting and establish standing subcommittees.

**A motion was made by Member Monterosso, seconded by Bill Clark, to disband the two ad hoc committees established at the March 31, 2014 CCP Executive Committee meeting and establish standing three subcommittees.**

**\*Bill Clark was not officially appointed on record as a proxy by the District Attorney. Item does NOT pass but will be placed on the next agenda (08/05/14) for another vote.**

**Yes:** 7 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller, Member Monterosso and Clark

**Absent:** 2 - Member Pierson and Member Kingsbury

7. 14-0821 CCP staff recommending the Executive Committee review and adopt draft CCP Administrative Procedures.

**A motion was made by Member Monterosso, seconded by Bill Clark, to adopt draft CCP Administrative Procedures with one change to the last sentence of Meeting Coordination, Request for items to be placed on agenda located on page 2.**

**\*Bill Clark was not officially appointed on record as a proxy by the District Attorney. Item does NOT pass but will be placed on the next agenda (08/05/14) for another vote.**

**Yes:** 7 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller, Member Monterosso and Clark

**Absent:** 2 - Member Pierson and Member Kingsbury

**FUNDING MATTERS**

8. **14-0822** CCP Staff recommending the Executive Committee discuss and consider two joint proposals from the Cities of South Lake Tahoe and Placerville related to funding enforcement activities.

Staff recommends that the Committee approve pursuit of a Memorandum of Understanding (MOU) between the Cities and the Probation Department to fund Joint Operations from FY 2014/15 funds, and deny the request to reprogram past years' unspent funds.

A motion was made by Member D'Agostini, seconded by Bill Clark, to approve coordination of an MOU between the Cities and the Probation Department to fund Joint Operations, splitting the FY 14/15 \$50,000 funds and postpone the past years' unspent fund request to agenda item #14-0832.

\*Bill Clark was not officially appointed on record as a proxy by the District Attorney. Item does NOT pass but will be placed on the next agenda (08/05/14) for another vote.

**Yes:** 7 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller, Member Monterosso and Clark

**Absent:** 2 - Member Pierson and Member Kingsbury

9. **14-0826** CCP staff recommending the Executive Committee review and approve a Fiscal Year 2014/15 Budget and Implementation Plan for AB 109 funds as a 'Maintenance of Service' budget, incorporating overhead rates and any additional funded items as determined at this meeting, for submission to the Board of Supervisors for acceptance.

A motion was made by Member D'Agostini, seconded by Member Heller, to approve a Fiscal Year 2014/15 Budget and Implementation Plan for AB 109 funds as a "Status Quo-Maintenance of Service" budget, incorporating overhead rates as listed below and include the \$230,000 CFMG medical costs, for submission to the Board of Supervisors for acceptance.

Overhead rates proposed for FY 14/15;

Sheriff's Office = none requested

Health & Human Service Agency = approved ICRP

Probation = 10%

EL Dorado County Office of Education = included in executed contract

Chief Administrative Office = approved ICRP

**Yes:** 6 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller and Member Monterosso

**Absent:** 2 - Member Pierson and Member Kingsbury

**10. 14-0832**

CCP staff recommending the Executive Committee review the 'Unmet Needs' list as outlined in the FPAC Report and direct the Fiscal Subcommittee to develop funding recommendations to the CCP.

A motion was made by Chair Richart, seconded by Proxy Davenport, to strike #2 & 4, approve #3 and add #12. Forward the remainder to subcommittee for strategic planning and prioritizing.

1. Sheriff: SB1022 seed money (\$600,000) (Forward to Subcommittee)
2. Sheriff: Inmate Deductible (\$75,000) (Strike)
3. Sheriff or Probation: CCC Lunches (\$16,500) (Approved)
4. Sheriff: 20% Catastrophic Insurance (\$18,000) (Strike)
5. HHSA: SLT- CCC Model (lease cost) (\$20,000) (Forward to Subcommittee)
6. HHSA - Psychiatry (\$83,000) (Forward to Subcommittee)
7. Probation: DPO (\$90,000) (Forward to Subcommittee)
8. Probation: CCC Vehicle (\$34,000) (Forward to Subcommittee)
9. District Attorney-Advocate (\$66,583) [See report attachment] (Forward to Subcommittee)
10. Sheriff: Local police training in Crisis Intervention Teams (\$12,000) (Forward to Subcommittee)
11. 5% Budget Reserve (\$190,000) (Forward to Subcommittee)
12. Public Defender – Part Time Social Worker (\$35,000) (Added, Approved)

**Yes:** 6 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller and Member Monterosso

**Absent:** 2 - Member Pierson and Member Kingsbury

**11. 14-0845**

CCP staff recommending the Executive Committee consider for approval funding recommendations of the FPAC related to Planning and Implementation funds. CCP staff further recommend the Executive Committee direct the Programs and Services Subcommittee to receive and consider future requests for recommendations to the Executive Committee.

**FPAC recommending the approval of funding related to Planning and Implementation for a total of \$82,000 and add all CCP agencies as their own respective line items in the budget;**

**\$20,000 - AB 109 related staff training and development, to be divided among Probation, Sheriff, HHSA and the CAO**

**\$10,000 - HHSA Alcohol and Other Drug supplies and training materials for the CCP/Jail**

**Programs**

**\$20,000 - Moral Reconciliation Therapy curriculum costs**

**\$10,000 - HHSA Mental Health program training costs**

**\$10,000 - CCC programming incentives**

**\$12,000 - Crisis Intervention Team local police department training**

**A motion was made by Member Ashton, seconded by Member D'Agostini, to approve FPAC recommendations with the following changes for a total amount of \$88,000.**

**\$38,000 - AB 109 related staff training and development, to be divided among Probation (\$6,000), Sheriff (\$6,000), HHSA (\$6,000), Public Defender (\$6,000), District Attorney (\$6,000), Courts (\$6,000) and the CAO (\$2,000).**

**\$10,000 - HHSA Alcohol and Other Drug supplies and training materials for the CCP/Jail**

**Programs**

**\$20,000 - Moral Reconciliation Therapy curriculum costs**

**\$10,000 - HHSA Mental Health program training costs**

**\$10,000 - CCC programming incentives**

**Yes:** 6 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller and Member Monterosso

**Absent:** 2 - Member Pierson and Member Kingsbury

**POLICY MATTERS**

- 12. 14-0846** Research and Planning Ad Hoc Committee (RPAC) recommending the Executive Committee direct the Programs and Services Subcommittee to undertake a strategic planning process to develop goals and objectives for El Dorado County AB 109 services and programming.

**A motion was made by Member D'Agostini, seconded by Member Heller, to direct the Programs and Services Subcommittee to undertake a strategic planning process to develop goals and objectives for El Dorado County AB 109 services and programming.**

**Yes:** 6 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller and Member Monterosso

**Absent:** 2 - Member Pierson and Member Kingsbury

- 13. 14-0857** CCP staff recommending that the Executive Committee review and provide comment on proposed definition of 'Recidivism' developed by the California Board of State and Community Corrections to that same body.

**A motion was made by Member D'Agostini, seconded by Member Ashton, to NOT provide a comment on proposed definition of 'Recidivism' as a collective group or committee.**

**Yes:** 6 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller and Member Monterosso

**Absent:** 2 - Member Pierson and Member Kingsbury

**FUTURE AGENDA ITEMS**

**NEXT MEETING DATE**

**ADJOURNED AT 5:05 P.M.**

**A motion was made by Member D'Agostini, seconded by Member Aston to Adjourn.**

**Yes:** 6 - Member Richart, Member D'Agostini, Proxy Davenport, Member Ashton, Member Heller and Member Monterosso

**Absent:** 2 - Member Pierson and Member Kingsbury