

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

Department Name*	Planning and Building	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Brandi Reid	Document total*	\$ 180,000
Contact phone*	530-621-5851		

**BUDGET TRANSFER HEADER**

Prepared date*	08/23/21	Check Applicable*	<input checked="" type="checkbox"/> One Time (after Adopted Budget)
Fiscal year	21/22		<input type="checkbox"/> Continuing (include in the Adopted Budget)
Short Description* (10 characters)	LEAP2GRANT	Legistrar Item Number*	21-1338 10/12/21
* REQUIRED FIELDS		Project Strings Required	Yes

By signing this memo I hereby certify that:  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

\_\_\_\_\_  
 Authorized signature\*

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

California Assembly Bill 101 established the Local Government Planning Support Grants Program to provide regions and jurisdictions with one-time funding to establish priorities that increase housing planning and accelerate housing production. Together, the State's Local Government Planning Support Grants Program will bring almost \$14 million to the region for housing planning related activities. Under this program, the funding going directly to regions is called Regional Early Action Planning (REAP). The REAP program is available to the County through the Sacramento Area Council of Governments (SACOG) as the regional Council of Governments.

The REAP funds available must be used to increase housing planning and accelerate housing production through an improved Regional Housing Needs Allocation (RHNA) methodology established by SACOG, provide technical assistance to cities and counties, and support local efforts to accelerate housing production. The SACOG Board approved a plan for the REAP funds that include a non-competitive grant program to distribute REAP funds to local jurisdictions based on their Cycle 6 RHNA. Based on this formula, El Dorado County is eligible for a second round of REAP funding of up to \$90,000 to assist with development of an Affordable Housing Incentive Ordinance to support the acceleration the production of affordable housing.

Staff is requesting Board approval to accept the REAP grant funding, as required by the Board Policy A-6, Grants - Application and Administration, and authorize the Planning and Building Department Deputy Director of Planning, or successor, to execute a Memorandum of Understanding with SACOG for the grant funding.

REAP grant funds were awarded to help the County develop an Affordable Housing Ordinance that will encourage and assist the development of housing that is affordable to extremely low-, very low-, low-, and moderate-income households by considering a variety of housing policy tools, including inclusionary housing.

he Affordable Housing Ordinance will incorporate and expand upon existing affordable housing incentives prescribed by state law and shall incorporate the affordable housing provisions from the County's Land Development Manual (LDM), Residential Development Processing Procedures; and Infill Incentives Ordinance with an emphasis on promoting incentives to encourage development of affordable housing in high resource areas to improve economic mobility between high and low resource areas to improve equity and affirmatively further fair housing. The County anticipates being able to streamline the approval process and increase affordable housing development while promoting anti-displacement policies through adoption of the Affordable Housing Ordinance.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____



**BUDGET TRANSFER REQUEST**

BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL

BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL

DOCUMENT TOTAL: \$180,000.00  
 NUMBER OF LINES: 2  
 NET TOTAL: \$0.00

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Transfer 1: BoS Approval

Legistar Number & Date: 21-1338 10/12/21

DEPT CONTACT & EXT. Brandi Reid x5851

DEPARTMENT AUTHORIZATION SIGNATURE AND DATE

**DIRECTIONS:**

- MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
- REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
- IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION	(30 CHARACTERS MAX.)
1	37400	3730300	4300	37301055-37GENL		INC	\$ 90,000	REAP2 GRANT INC PROF SVCS	
2	N/A	3730300	0880	37301055-37STATE-37REAP		INC	\$ 90,000	REAP2 GRANT INC STATE REVENUE	
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

21-1338 C 2 of 6

JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE

CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE

CHIEF ADMINISTRATIVE OFFICER DATE

SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE

ATTEST: CLERK, BOARD OF SUPERVISORS DATE



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AUDITOR / CONTROLLER'S USE

TRANSFER #  
 JOURNAL #  
 DATE  
 INPUT BY

TO BE COMPLETED BY DEPARTMENT

DEPT NAME: Planning and Building

Budget Transfer Type: Transfer 1: BoS Approval

Legistar Number & Date: 21-1338 10/12/21

DEPT CONTACT & EXT.: Brandi Reid x5851

8/23/2021 PAGE 1 OF 1

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ATTEST: CLERK, BOARD OF SUPERVISORS DATE



*Elevate to El Dorado*

A Great Place to Live, Work & Play

[Quoted text hidden]

Brandi Reid <brandi.reid@edcgov.us>

Mon, Aug 23, 2021 at 4:40 PM

To: Tiffany Schmid <tiffany.schmid@edcgov.us>

Cc: Becky Morton <becky.morton@edcgov.us>, Jeanette Salmon <jeanette.salmon@edcgov.us>, Jennifer Franich <jennifer.franich@edcgov.us>, LeeAnn Scheuring <leeann.scheuring@edcgov.us>

Nope LOL, thought I caught all those. I will fix it before we send it up to Jennifer. Thank you!

[Quoted text hidden]

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[Quoted text hidden]

Tiffany Schmid <tiffany.schmid@edcgov.us>

Mon, Aug 23, 2021 at 4:44 PM

To: Brandi Reid <brandi.reid@edcgov.us>

Cc: Becky Morton <becky.morton@edcgov.us>, Jeanette Salmon <jeanette.salmon@edcgov.us>, Jennifer Franich <jennifer.franich@edcgov.us>, LeeAnn Scheuring <leeann.scheuring@edcgov.us>

LOL - Even under extreme stress, I still haven't lost my touch 😊

**Tiffany Schmid**

Director, Planning and Building Department

**County of El Dorado**

Planning and Building Department

2850 Fairlane Court

Placerville, CA 95667

(530) 621-5132

tiffany.schmid@edcgov.us



*Elevate to El Dorado*

A Great Place to Live, Work & Play

[Quoted text hidden]

Brandi Reid <brandi.reid@edcgov.us>

Tue, Aug 24, 2021 at 6:10 AM

To: Tiffany Schmid <tiffany.schmid@edcgov.us>

Cc: Becky Morton <becky.morton@edcgov.us>, Jeanette Salmon <jeanette.salmon@edcgov.us>, Jennifer Franich <jennifer.franich@edcgov.us>, LeeAnn Scheuring <leeann.scheuring@edcgov.us>

Hi Tiffany,

Here is the corrected version. If everything looks good now, can you let me know and we will have it printed and sent up to Jennifer with your email approval attached? Thank you so much.

**Brandi Reid**

Sr. Administrative Analyst

**County of El Dorado**

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W: 336999  
message

lice <alice@sudhausen.net>  
o: Janice Poirier <janice.poirier@edcgov.us>

Thu, Aug 19, 2021 at 2:06 PM

Hi Janice,

Have you had any luck getting these plans re-reviewed after receiving the USFS approval?

Thanks,

Alice Schlick  
**Sudhausen Design & Drafting**  
PO Box 10363  
South Lake Tahoe, CA 96158  
530.544.9037  
[alice@sudhausen.net](mailto:alice@sudhausen.net)

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**From:** alice  
**Sent:** Wednesday, June 30, 2021 6:27 PM  
**To:** Janice Poirier  
**Subject:** 336999

Hello Janice,

workers that this approval is crucial, prior to submitting for an EDC permit.

Here you go!

Thank you very much,

Alice Schlick  
**Sudhausen Design & Drafting**  
PO Box 10363  
South Lake Tahoe, CA 96158  
530.544.9037  
[alice@sudhausen.net](mailto:alice@sudhausen.net)



**USFS Letter of Approval Spring Creek Lot 149.pdf**

3739K