

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 03/21/2024

Need Date: 04/04/2024

**PROCESSING DEPARTMENT:**

Department: CAO-Procurement and Contracts  
Dept. Contact: Matthew Potter  
Phone: X5417  
Department Head Signature: Matthew Potter  
Digitally signed by Matthew Potter  
Date: 2024.03.21 09:09:22 -07'00'  
Matthew Potter  
Senior Administrative Analyst

**CONTRACTOR:**

Name: Nichols Consulting Engineers, CHTD  
Address: 155 Highway 50, Suite 204  
Stateline, NV 89449  
Phone: 510-215-3620  
Org Code: 3600200  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Department of Transportation

Service Requested: Review and Approve

Description: First Amendment to Environmental and Engineering Consulting Services for the South Tahoe Greenway - Upper Truckee River Bridge at Johnson Meadow Project

Contract Term: 3 years Contract Value: \$314,630, as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 03/26/2024 By: Daniel Vandekoolwyk  
Digitally signed by Daniel Vandekoolwyk  
Date: 2024.03.26 09:31:24 -07'00'  
Approved:  Disapproved:  Date: 06/20/2024 By: Daniel Vandekoolwyk  
Digitally signed by Daniel Vandekoolwyk  
Date: 2024.06.20 09:55:25 -07'00'

Resubmit to include additional work required by Caltrans - 6/19/2024. Revised work approved 6/20/2024-DSV.

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2024.04.05 09:09:38 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 03/29/2024 By: Lavleen K. Cheema  
Digitally signed by Lavleen K. Cheema  
Date: 2024.03.29 07:45:08 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO: annika.andersson@edcgov.us