

# EL DORADO COUNTY BOARD OF SUPERVISORS

## AGENDA ITEM TRANSMITTAL

Meeting of August 22, 2006

**AGENDA TITLE:** Data Information Management Systems (D.I.M.S.) Election Management system provider contract approval for Elections Department

**DEPARTMENT:** Elections

**DEPT SIGNOFF:**

**CAO USE ONLY:**

**CONTACT:** Bill Schultz

**DATE:** 8/8/2006

**PHONE:** 7505

*Sequenced 8-10-06*

### DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:

Recommendations: Recorder-Clerk/Registrar of Voters recommending the Board (1) Make findings that it is more economical and feasible to obtain an outside contractor for the provision of election management services in accordance with County Ordinance 3.13.030, (2) Approve Agreement #296-S0611 with Data Information Management Systems (D.I.M.S.) for the provision of Election Management services, for a term of 4 year(s), and (3) Authorize the Chairman to execute the Agreement.

*Agreement available in Clerk's Packet.*

**CAO RECOMMENDATIONS:** *Recommend approval. Laura J. Hill 8/11/06*

Financial impact? (X) Yes ( ) No

Funding Source: (X) Gen Fund ( ) Other

### BUDGET SUMMARY:

Total Est. Cost	\$55,439.00
<b>Funding</b>	
Budgeted	\$55,439.00
New Funding	
Savings	
Other	
Total Funding	\$55,439.00
<b>Change in Net County Cost</b>	\$0.00

Other:

### CAO Office Use Only:

4/5's Vote Required	( ) Yes (X) No
Change in Policy	( ) Yes (X) No
New Personnel	( ) Yes (X) No

### CONCURRENCES:

Risk Management	<i>yes</i>
County Counsel	<i>yes</i>
Other	

\*Explain Annual Cost

### BOARD ACTIONS:

Vote: Unanimous \_\_\_\_\_ Or

Ayes:

Noes:

Abstentions:

Absent:

I hereby certify that this is a true and correct copy of an action taken and entered into the minutes of the Board of Supervisors

Date: \_\_\_\_\_

Attest: Cindy Keck, Board of Supervisors Clerk

By: \_\_\_\_\_

# RUSH

RE-ASSIGN TO ECR per  
PEB ON 8/22/2005 - AHO

Contract #: 296-S0611

## CONTRACT ROUTING SHEET

Date Prepared: 8/19/05

Need Date: Dept needs ASAP please

### PROCESSING DEPARTMENT:

Department: CAO/Proc. & Contracts  
Dept. Contact: Pam Carlone  
Phone #: 5833  
Department  
Head Signature: Pam Carlone  
for Bonnie H. Rich

### CONTRACTOR:

Name: Data Information Mgmt.  
Address: 4120 Douglas Blvd., #306-353  
Granite Bay, CA 95746  
Phone: 916-746-6400

### CONTRACTING DEPARTMENT: Recorder-Clerk-Registrar of Voters

Service Requested: Election Management System

Contract Term: 3 Years Contract Value: \$60,701 (1 Year)

Compliance with Human Resources requirements? Yes:            No:           

Compliance verified by:           

### COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: ✓ Disapproved:            Date: 8-26-05 By: Carl Krum  
Approved: ✓ Disapproved:            Date: 8-07-2006 By: Carl Krum

Non-standard indemnification language approved in previous agreements - see  
Copy of blue enclosed. Thank you / pc

ASSIGNMENT

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

### RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved:            Date: 8-29-5 By: Carl Krum  
Approved:            Disapproved:            Date:            By:           

### OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments:             
Approved:            Disapproved:            Date:            By:             
Approved:            Disapproved:            Date:            By:

El Dorado County  
RECORDER-CLERK  
Registrar of Voters

360 FAIR LANE  
PLACERVILLE, CALIFORNIA  
95667

August 8, 2006

Board of Supervisors  
330 Fair Lane  
Placerville, Ca. 95667

Subject: Agreement with Data Information Management Systems (#296-S0611)

Dear Board Members:

**Recommendation:**

1. That the BOS make findings that it is more economical and feasible to obtain an outside contractor for the provision of election management services in accordance with County Ordinance 3.13.030 and approve Agreement #296-S0611 with Data Information Management Systems (D.I.M.S.) for a term of 4 years.

**Reason for Recommendation:**

1. The Elections department has need of continuing service with D.I.M.S. in order to provide elections for El Dorado County. We have used this company for many years and have been very satisfied with their product. This is a very specialized computer program that produces all reports and actions for our computer systems which run the elections software and machines, as well as interact with the Secretary of State Voter Registration system.

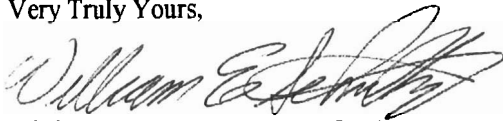
**Fiscal Impact:**

This is a budgeted item.

**Action to be Taken Following Approval:**

1. Approve Agreement #296-S0611 with Data Information Management Systems
2. Authorize the Chairman to execute the agreement..

Very Truly Yours,



William E. Schultz, Recorder-Clerk  
Registrar of Voters