

COALITION INVOLVEMENT AGREEMENT

Sector	Member Name	Organization Name
Local Government Agency	Christina Davis, Health Educator, Health and Human Services Agency	County of El Dorado Health and Human Services Agency, Alcohol and Drug Program

This Coalition Involvement Agreement between Drug Free Divide, a coalition of community members working to keep youth from accessing, using, and abusing alcohol and drugs, whose principal place of business is 6540 Wentworth Springs Road, Georgetown, California (mailing: P.O. Box 4630, Georgetown, CA 95634), (hereinafter referred to as "DFD") and the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as "County"), shall be effective September 30, 2014, and continue until terminated by a mutual accord. This Agreement will be re-evaluated on a yearly basis.

Drug Free Divide will be responsible for:

1. Creating and following by-laws and policies.
2. Formulating coalition goals and objectives.
3. Overseeing operations of activities, programs, and paid staff.
4. Increasing new membership of the coalition.
5. Creating and following a strategic Action Plan.
6. Creating a credible and relevant sustainability plan, which includes a volunteer membership and resources, both financial and material.
7. Respecting the right of Drug Free Divide members to hold their own opinions and beliefs.

The County of El Dorado, Health and Human Services Agency, Alcohol and Drug Program Representative, Christina Davis, Health Education Coordinator, or successor, will be responsible for:

1. Being a community leader amongst the County of El Dorado.
2. Ensuring clear communication between the Health and Human Services Agency, Alcohol and Drug Program and the coalition.
3. Acting as a positive role model for youth, families, and peers.
4. Supporting the coalition's mission to address substance abuse issues in our community.
5. Attending coalition meetings, which are held six (6) times a year.
6. Participating in at least one subcommittee.
7. Attending coalition sponsored trainings, town hall meetings, and community events.
8. Contributing to the strategic planning process.
 - A. Consult with DFD and its subcommittees on best practices in prevention, and on available County programs for prevention and treatment;
 - B. Participate in the planning for the *Every 15 Minutes* program (program which simulates the impact of drunk driving on young people, including a drunk driving accident) at Golden Sierra High School every other year;
 - C. Provide support to Friday Night Live programs when they are established on Black Oak Mine Unified School District campuses. Participate with DFD to implement the annual Friday Night Live *RAMA* (Merchant Award program for receiving

training on best practices for alcohol display and sales and implementation of practices);

- D. Provide information regarding other agencies and resources in support of DFD's strategies and objectives regarding alcohol and drug prevention and treatment; Provide training to coalition and community members on topics pertaining to County Alcohol and Drug Programs area of expertise; and
- 9. Participating in sustaining the coalition's capacity, involvement, and goals.
- 10. Participating in the Drug Free Coalition Workstation, a communication vehicle used by Drug Free Coalition to provide timely information to coalitions.
- 11. Participate in the continuous improvement process for the DFD Coalition. This may include reviewing evaluation data, and facilitating updates to the DFD logic model and strategic plan as needed or at least annually.
- 12. Support the overarching principles of cultural competence and assist DFD in ensuring incorporation of cultural competency into DFD's comprehensive approach.

Administrator: The County Officer or employee responsible for administering this Agreement is Shirley White, Manager, Alcohol and Drug Programs, Health and Human Services Agency, or successor.

Venue: Any dispute resolution action arising out of this Agreement, including, but not limited to, litigation, mediation, or arbitration, shall be brought in El Dorado County, California, and shall be resolved in accordance with the laws of the State of California.

Drew Woodall, Director of Educational Services
Black Oak Mine Unified School District
"Drug Free Divide"

Norma Santiago, Chair
Board of Supervisors
"County"

Don Ashton, M.P.A., Director
Health and Human Services Agency

Christina Davis, or successor, Coalition
Member Representing the Health and Human
Services Agency, Alcohol and Drug Program