

**COUNTY OF EL DORADO, CALIFORNIA
CHIEF ADMINISTRATIVE OFFICE
FACILITIES DIVISION**

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN by the County of El Dorado, State of California, that sealed bids for work in accordance with the Project Plans (Plans) and Contract Documents designated:

**EL DORADO COUNTY
ANIMAL SERVICES FACILITY**

BID #14-968-042

will be received by the Chief Administrative Office, Procurement & Contracts Division, at **360 FAIR LANE, PLACERVILLE, CALIFORNIA**, until **3:00 P.M. ON FEBRUARY 12, 2014**, at which time bids will be publicly opened and read by the Chief Administrative Office, Procurement & Contracts Division.

No Bid may be withdrawn after the time established for receiving bids or before the award and execution of the Contract, unless the award is delayed for a period exceeding sixty (60) calendar days. Bids shall be executed in accordance with the instructions given and on the forms provided in the bound Contract Documents furnished by the County of El Dorado, Chief Administrative Office, Procurement & Contracts Division. The proposal shall **NOT** be detached from the Contract Documents. All bids must be clearly marked on the envelope:

“EL DORADO COUNTY ANIMAL SERVICES FACILITY”

BID #14-968-042

TO BE OPENED AT 3:00 P.M. ON FEBRUARY 12, 2014

LOCATION/DESCRIPTION OF THE WORK: The project is located at 6435 Capitol Avenue, Diamond Springs California in El Dorado County. The Work to be done as shown on the Plans, generally consists of, but is not limited to:

- A. Bids are required for the entire work described herein. The work to be performed under this contract includes the furnishing of all labor, materials and equipment for construction of improvements to the interior of the Animal Services Facility as described in the Technical Specifications and in accordance with the Plans.
- B. The contract time shall be **180 CALENDAR DAYS**.
- C. For bonding purposes the estimated project cost is **approximately \$2,300,000**.
- D. A Pre-Bid / Site Visit Meeting is scheduled for this project on **JANUARY 21, 2014 AT 2:00 P.M. ATTENDANCE AT THE PRE-BID MEETING IS MANDATORY AND ONLY THE BIDS OF FIRMS WITH REPRESENTATIVES IN ATTENDANCE WILL BE CONSIDERED FOR EVALUATION AND AWARD. BIDDERS OR THEIR REPRESENTATIVES SHALL MEET AT 6435 CAPITOL AVENUE, DIAMOND SPRINGS, CA 95619 SHARPLY AT 2:00 P.M. ON JANUARY 21, 2014. ANY BIDDER WHO HAS NOT SIGNED THE SIGN-IN SHEET BY 2:15 P.M. WILL NOT BE ABLE TO PARTICIPATE IN THE JOB WALK AND WILL NOT BE ABLE TO SUBMIT A BID.** In order to limit the disruption to the conduct of business, the meeting date listed will be the only opportunity for bidders to visit the site. The Bidder's representative will be required to sign an attendance sheet and provide the name of the firm being represented. The County will post on the Procurement & Contract's website such Addenda as the County in its discretion considers necessary in response to questions arising and information presented at the Pre-Bid / Site Visit Meeting. Oral statements shall not be relied upon and will not be binding or legally effective. Addenda issued as a result of the Pre-Bid / Site Visit Meeting shall constitute the sole and exclusive record and statement of the results of the Pre-Bid / Site Visit Meeting.

QUESTIONS: Questions will be accepted in writing only, by email or in hard copy, until 5:00 p.m. on January 28, 2014. Questions can be emailed to: linda.smith@edcgov.us or delivered to: County of El Dorado, Procurement & Contracts, 360 Fair Lane, Placerville, CA 95667. Answers to questions deemed relevant and appropriate will be posted on our website and emailed to all eligible bidders by 5:00 p.m. on February 4, 2014.

OBTAINING SPECIFICATIONS AND PLANS: Specifications and Plans **WILL NOT** be provided at the Pre-Bid / Site Visit Meeting on **JANUARY 21, 2014** and **SHOULD BE OBTAINED BEFORE** the Pre-Bid / Site Visit Meeting:

- From Imperial Printing located at 259 Placerville Drive, Placerville, CA 95667 at a cost of approximately **\$205.00**
- Online at <http://edcapps.edcgov.us/contracts/invite.asp>
- On CD format from the County of El Dorado, Chief Administrative Office, Procurement & Contract Division located at 360 Fair Lane, Placerville, California, 95667 (please call (530) 621-5417 to make arrangements)

OBTAINING OR INSPECTING CONTRACT DOCUMENTS (NOT PLANS AND SPECIFICATIONS): The Contract Documents may be examined:

- Online at <http://edcapps.edcgov.us/contracts/invite.asp>
- Will be distributed at Pre-Bid Meeting on **JANUARY 21, 2014**

ONLY CONTRACT DOCUMENTS DISTRIBUTED AT THE MANDATORY PRE-BID MEETING ON JANUARY 21, 2014 WILL BE ACCEPTABLE FOR BID SUBMITTAL.

CONTRACTORS LICENSE CLASSIFICATION: Bidders shall be properly licensed to perform the Work pursuant to the Contractors' State License Law (Business and Professions Code Section 7000 et seq.) and shall possess a **Class B General Contractor's** license or equivalent combination of Classes required by the categories and type of Work included in the Contract Plans at the time bids are submitted, and shall maintain a valid license through completion and acceptance of the Work, including the guarantee and acceptance period. Failure of the successful Bidder to obtain proper adequate licensing shall constitute a failure to execute the Contract and shall result in the forfeiture of the Bidder's security.

BUSINESS LICENSE: The County Business License Ordinance provides that it is unlawful for any person to furnish supplies or services, or transact any kind of business in the unincorporated territory of El Dorado County without possessing a County business license unless exempt under County Ordinance Code Section 5.08.070. The Bidder to whom an award is made shall comply with all of the requirements of the County Business License Ordinance, where applicable, prior to beginning work under this Contract and at all times during the term of this Contract.

REQUIRED LISTING OF PROPOSED SUBCONTRACTORS: Each Proposal shall have listed therein the name and address of each subcontractor, to whom the Bidder proposes to subcontract portions of the work in an amount in excess of 1/2 of one percent of its total bid in accordance with the Subletting and Subcontracting Fair Practices Act, commencing with Section 4100 of the Public Contract Code. The Bidder shall also describe in the Subcontractor Listing the work to be performed by each subcontractor listed. The work to be performed by the subcontractor shall be shown by listing the description of the work, and portion of the work to be performed by the subcontractor in the form of a percentage calculated by dividing the work to be performed by the subcontractor by the lump sum bid price. At the time the bids are submitted all listed subcontractors shall be properly licensed to perform their designated portion of the work. The Bidder's attention is invited to other provisions of the Act related to the imposition of penalties for a failure to observe its provisions by using unauthorized subcontractors or by making unauthorized substitutions.

NONDISCRIMINATION: Attention is directed to the following Notice that is required by Chapter 5 of Division 4 of Title 2, California Code of Regulations.

**NOTICE OF REQUIREMENT FOR NONDISCRIMINATION PROGRAM
(GOVERNMENT CODE SECTION 12990)**

PREVAILING WAGE REQUIREMENTS: In accordance with the provisions of California Labor Code Sections 1770 et seq., the general prevailing rate of wages in the county in which the Work is to be done has been determined by the Director of the California Department of Industrial Relations. These wage rates appear in the California Department of Transportation publication entitled General Prevailing Wage Rates. Interested parties can obtain the current wage information by submitting their requests to the Department of Industrial Relations, Division of Labor Statistics and Research, P.O. Box 420603, San Francisco CA 94142-0603, Telephone (415) 703-4708 or by referring to the website at <http://www.dir.ca.gov/dlsr/PWD>. The rates at the time of the bid advertisement date of a project will remain in effect for the life of the project in accordance with the California Code of Regulations, as modified and effective January 27, 1997.

Copies of the general prevailing rate of wages in the county in which the Work is to be done are also on file at the Chief Administrative Office, Facilities Division, and are available upon request.

In accordance with the provisions of Labor Code 1810, eight (8) hours of labor shall constitute a legal day's work upon all work done hereunder, and Contractor and any subcontractor employed under this Contract shall conform to and be bound by the provisions of Labor Code Sections 1810 through 1815.

BID SECURITY: A bid security shall be provided with each bid. Bid security shall be in an amount of not less than ten percent (10%) of the total amount bid for the Work inclusive of any additive Alternative Bid Item(s) and shall be cash, a certified check or cashier's check drawn to the order of the County of El Dorado or a Bidder's Bond executed by a surety satisfactory to the County of El Dorado on the **form provided in the Proposal section of these Contract Documents (do not detach the form)**. Failure of any bid proposal to be accompanied by the required bid security shall render such bid proposal to be non-responsive and rejected.

BID PROTEST PROCEDURE: The protest procedure is intended to handle and resolve disputes related to the bid award for this project. This procedure shall be utilized only after all informal methods have failed to reach a resolution. A protestor must exhaust all administrative remedies with the County of El Dorado before pursuing any civil or administrative action.

The protest procedure is an extension of the formal bid process and allows those who wish to protest the recommendation of an award after bid opening the opportunity to be heard.

Policy: Upon completion of the bid evaluation, the Chief Administrative Office, Procurement & Contracts Division shall notify all bidders of the recommendation of award, the basis therefore, and the date and time on which the recommendation for award will be considered and acted upon by the Board of Supervisors. All bidders may attend the Board of Supervisors meeting at the time the agenda item is considered, address the Board of Supervisors, and be heard.

Procedure: If a bidder wishes to protest the award, the procedure shall be as follows:

1. The Chief Administrative Office, Procurement & Contracts Division will review the bids received in a timely fashion under the terms and conditions of the Notice to Bidders, and will post the Responsive, Responsible bidders on their website (<http://edcapps.edcgov.us/contracts/bidresults.asp>).
2. Within five (5) working days from the date of the posting of the Bid Summary, the bidder protesting the recommendation for award shall submit a letter of protest to and shall be received by the County of El Dorado, Chief Administrative Office, Procurement & Contracts Division, Attention Linda Silacci-Smith, 360 Fair Lane, Placerville, CA 95667, and state in detail the basis and reasons for the protest. The bidder must provide facts to support the protest, including any evidence it wishes to be considered, together with the law, rule, regulation, or criteria on which the protest is based.
3. If the Chief Administrative Office, Procurement & Contracts Division finds the protest to be valid, it may modify its award recommendations and notify all bidders of that decision. If the Chief Administrative Office, Procurement & Contracts Division does not agree with the protest, or otherwise fails to resolve the protest, the Chief Administrative Office, Procurement & Contracts Division will notify the bid protestor and all interested parties of its decision and the date and time that the recommendation for award will be heard for the Board of Supervisors' consideration and action. The Chief Administrative Office, Procurement & Contracts Division shall also include in its report to the Board of Supervisors the details of the bid protest.

The bidder may attend the Board of Supervisors meeting at which the recommendation and bid protest will be considered. The Board of Supervisors will take comment from the bidder, staff, and members of the public who wish to speak on the item. In the event that the bidder is not in attendance at that time, the bid protest may be dismissed by the Board of Supervisors without further consideration of the merits. In its discretion, the Board of Supervisors may determine to accept or reject any or all bids, to waive any informality or irregularities in a bid, or to make an award. The decision of the Board of Supervisors on the bid protest shall be final.

AWARD OF CONTRACT: Bids will be considered for award by the Board of Supervisor or Purchasing Agent, as applicable. The County of El Dorado reserves the right after opening bids to reject any or all bids, to waive any irregularity in a bid, or to make award to the lowest responsive, responsible Bidder and reject all other bids, as it may best serve the interests of the County.

As a condition of award, the successful Bidder will be required to submit bonds and evidence of insurance prior to execution of the Agreement by the County. Failure to meet this requirement shall constitute abandonment of the Bid by the Bidder and forfeiture of the Bidder's security. Award will then be made to the next lowest responsible Bidder.

PAYMENTS: Attention is directed to **ARTICLE 6.2 APPLICATIONS FOR PAYMENT** of the Conditions of the Contract.

RETAINAGE FROM PAYMENTS: The Contractor may elect to receive one hundred percent (100%) of payments due under the Contract from time to time, without retention of any portion of the payment by the County, by depositing securities of equivalent value with the County in accordance with the provisions of Section 22300 of the Public Contract Code. Securities eligible for deposit hereunder shall be limited to those listed in Section 16430 of the Government Code, or bank or savings and loan certificates of deposit.

PROJECT ADMINISTRATION: All communications relative to the Contract Documents and Plans shall be directed to Linda Silacci-Smith in the County of El Dorado Chief Administrative Office, Procurement & Contracts Division, 360 Fair Lane, Placerville, CA 95667, telephone: (530) 621-5417. No oral responses to any questions concerning the content of the Plans and Contract Documents will be given. All responses will be in the form of written addenda to the Plans and/or Contract Documents.

BY ORDER OF the Board of Supervisors, County of El Dorado, State of California.

Authorized by the Board of Supervisors on January 7, 2014 at Placerville, California.

Dated: 1/7/14

By: Brian K. Veerkamp
Second Vice **Brian K. Veerkamp**
Chair, Board of Supervisors

ATTEST:
James S. Mitrison
Clerk of the Board of Supervisors

By: [Signature]
Deputy Clerk

Dated: 1/7/14

*** END OF DOCUMENT ***