



County of El Dorado

Charter Review Committee
330 Fair Lane, Building "A"
Placerville, CA 95667

Minutes - Draft Charter Review Committee

Richard Ross, District 1
Cherie Raffety, District 2
Jim Mitrisin, District 3
Jeanne Harper, District 5
Bill Carey, District 4

Alternate Members:
Tim White, District 1
Mindy Jackson, District 3

Paula Frantz, Sr. Deputy County Counsel
Emma Owens, Principal Management Analyst
Kaylee Runkle, Sr. Deputy Clerk of the Board of Supervisors

Monday, October 10, 2022

5:00 PM

<https://edcgov-us.zoom.us/j/86537382627>

330 Fair Lane, Building A
Placerville, CA

OR

Live Streamed - [Click here to view](#)

PUBLIC PARTICIPATION INSTRUCTIONS: The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 865 3738 2627. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to <https://edcgov-us.zoom.us/j/86537382627>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

- Present:** 5 - Member Ross, Member Carey, Member Harper, Member Raffety and Alternate Jackson
- Absent:** 1 - Member Mitrisin

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Committee Member Raffety, seconded by Member Harper to Adopt the Agenda and Approve the Consent Calendar

- Yes:** 5 - Member Ross, Member Carey, Member Harper, Member Raffety and Alternate Jackson
- Absent:** 1 - Member Mitrisin

CONSENT CALENDAR

There was no public comment.

1. [22-1360](#) Charter Review Committee recommending as a result of ongoing concerns related to COVID-19, approve the following finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Charter Review Committee meetings as authorized under Assembly Bill 361: Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the Charter Review Committee has reconsidered the circumstances of the Governor's proclaimed state of emergency resulting from COVID-19 and finds that the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic".

This matter was Approved on the Consent Calendar.

- Yes:** 5 - Member Ross, Member Carey, Member Harper, Member Raffety and Alternate Jackson
- Absent:** 1 - Member Mitrisin

2. [22-1824](#) Approval of the Minutes from the regular meeting on September 19, 2022.

This matter was Approved on the Consent Calendar.

- Yes:** 5 - Member Ross, Member Carey, Member Harper, Member Raffety and Alternate Jackson
- Absent:** 1 - Member Mitrisin

END OF CONSENT CALENDAR

OPEN FORUM

There was no public comment.

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.

MEMBER REPORTS

**Member Harper reported on the following:
Outreach letter.**

STAFF/COUNSEL REPORTS

There were no staff/counsel reports.

AGENDA ITEMS

3. [22-1781](#) Charter Review Committee to solicit input from the public and stakeholders on a possible revision to the Charter that would stagger terms for Elected Department Heads, no decision on this possible revision will be taken during this meeting.
Public Comment: K. Coleman, T. White, A. Nevis
A Motion was made by Committee Member Ross, seconded by Committee Member Harper requesting staff to prepare a letter and send out to the 5 Elected Department Heads who have not been affected by the most recent legislation requesting their feedback pertaining to staggered terms as stated in agenda item 3.
Yes: 3 - Member Ross, Member Carey and Member Harper
Noes: 2 - Member Raffety and Alternate Jackson
Absent: 1 - Member Mitrisin

4. [22-1782](#) Charter Review Committee to solicit input from the public and stakeholders on a possible revision to the Charter that would consolidate some Elected Department Head positions, no decision on this possible revision will be taken during this meeting.
Public Comment: C. Lewis, T. White, J. Horne, K. Coleman, , K. Weiland
A motion was made by Committee Member Harper, seconded by Committee Member Ross for the Committee to send an email or letter signed by the Chair to the Elected Department Head positions.

Yes: 5 - Member Ross, Member Carey, Member Harper, Member Raffety and Alternate Jackson

Absent: 1 - Member Mitrisin

5. [22-1783](#) Charter Review Committee to solicit input from the public and stakeholders on a possible revision to the Charter that would add an additional third term in office for the members of the Board of Supervisors excluding current sitting Board members, no decision on this possible revision will be taken during this meeting.

Item 5 was trailed and heard after item 8.

A motion was made by Committee Member Ross, seconded by Committee Member Raffety to Continue item 5 to the next regular meeting.

Yes: 5 - Member Ross, Member Carey, Member Harper, Member Raffety and Alternate Jackson

Absent: 1 - Member Mitrisin

6. [22-1784](#) Charter Review Committee to solicit input from the public and stakeholders on a possible revision to the Charter that would increase the number of the members of the Board of Supervisors from five (5) to seven (7) members, no decision on this possible revision will be taken during this meeting.

Item 6 was trailed and heard after item 8.

A motion was made by Committee Member Ross, seconded by Committee Member Raffety to Continue item 6 to the next regular meeting.

Yes: 5 - Member Ross, Member Carey, Member Harper, Member Raffety and Alternate Jackson

Absent: 1 - Member Mitrisin

7. [22-1785](#) Charter Review Committee to determine the topics for the next meeting on November 14, 2022.

Public Comment: C. Lewis, T. White

Item 7 was trailed and heard after item 8.

Agenda items 5 and 6 will be Continued to the next regular meeting.

A motion was made by Alternate Committee Member Jackson, seconded by Committee Member Carey for the committee to take action at the next meeting to establish an Ad Hoc Committee for Communications.

Yes: 5 - Member Ross, Member Carey, Member Harper, Member Raffety and Alternate Jackson

Absent: 1 - Member Mitrisin

- 8. [22-1852](#) Charter Review Committee to determine an outreach approach to increase input from the community, members of the Board of Supervisors, and stakeholders on Charter Review Committee topics and recommendations.

Public Comment: C. Lewis, T. White, K. Coleman, A. Nevis

The Committee has decided to bring an agenda item to the next meeting to discuss establishing an ad hoc Communications Committee.

FUTURE AGENDA ITEMS

Committee to provide direction to staff as needed regarding future agenda items

Direction was provided to staff for the following items to be included on the next regular meeting agenda:

Charter Review Committee to receive in-person feedback and review written input on possible amendments to the El Dorado County Charter.

Charter Review Committee to establish an ad-hoc Communications Committee.

Continued item 5: Charter Review Committee to solicit input from the public and stakeholders on a possible revision to the Charter that would add an additional third term in office for members of the Board of Supervisors excluding current sitting Board members, no decision on this possible revision will be taken during this meeting.

Continued item 6: Charter Review Committee to solicit input from the public and stakeholders on a possible revision to the Charter that would increase the number of the members of the Board of Supervisors from five (5) to seven (7) members, no decision on this possible revision will be taken during this meeting.

ADJOURNED AT 7:28 P.M.