


Counsel please include this information in your billing description.	>	Contract #: 12-41411	Legistar # 12-1568	P&C # NA
	>	Index Code: 305100	Charge To #: 71328	
	>	Project Description: Resolution of Necessity to Commence Eminent Domain Action Regarding a Portion of APN 122-720-09 owned by EDH 52		

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Transportation
 Dept. Contact: Matt Smeltzer
 Phone: x5912
 Department Head
 Signature: 

CONTRACTOR: NA

Name: _____
 Address: _____
 Phone: _____

Matthew D. Smeltzer, P.E.
 Deputy Director, Engineering

CONTRACTING DEPARTMENT: Transportation

Service Requested of Counsel/Risk: Review & Approve -
Contract Term: NA **Contract Amount:** \$0
Compliance with Human Resources Requirements? Yes: X No: _____
Compliance verified by: NA - Resolution of Necessity

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

Please forward to Risk Management upon approval.

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL (Specify department(s) participating or directly affected by this contract).

Department(s): _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

