

Revised Design Standards Contract

(Agreement No. 5912, Amendment 2)

BOARD OF SUPERVISORS

APRIL 8, 2025

**Planning and Building Department,
Long Range Planning Unit**





Presentation Overview

2

- **Background**
- **Revised Scope of Work**
- **Cost Saving Strategy**
- **Optional Tasks & Component**
- **Contract Budget**
- **Staff Recommendation**



Background

3

Draft contract amendment prepared to address state law updates. Draft amendment presented to the Board on July 23, 2024

Board adopted interim community design standards

February
2022

August
2022

September 2022 –
April 2024

July 2024

December
2024

Work paused due to updates to state law

Board direction to pause the draft amendment and:

- 1) Develop Countywide interim objective community design standards
- 2) Process a contract revision for an amended scope of work



Revised Scope of Work

4

- Added Rural Center community design standards (Component 4)
- Added section for project management and County coordination (Component 3)
- Removed CEQA compliance review (staff to handle)
- Removed community outreach/engagement (staff to handle)
- Removed extra Board and Commission study sessions (Board and Commission public workshops still included in planned work)



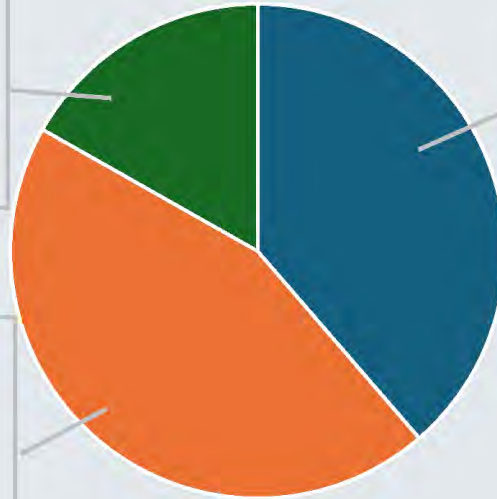
Cost Saving Strategy

5

Preparation of County Documents/Ordinance Revisions Not Related to Design Standards
\$20,000

Community Outreach and Engagement
\$53,000

CEQA Compliance
\$46,000





Optional Tasks & Component

6

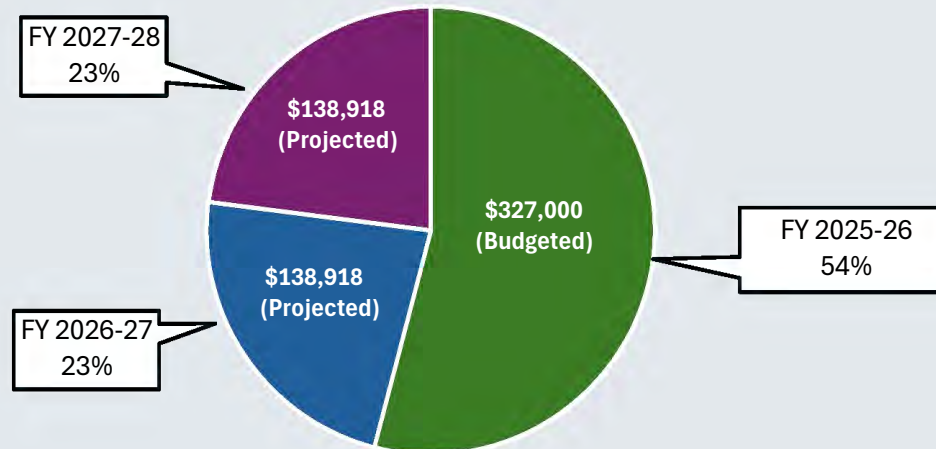
- Remove optional tasks – \$61,291.42 cost savings:
 - Board workshops (Tasks 1.6, 2.7, and 4.6)
 - Additional architectural styles
 - ☞ Remove two styles (Task 1.4)
 - ☞ Remove one style (Task 2.3)
- Keep optional Component 4 (Rural Centers) – \$176,930
- Keep one additional architectural style (Task 2.3) – \$11,950



Contract Budget

7

Estimated Cost (by Fiscal Year)





Staff Recommendation

8

- Approve and authorize the Chair to sign Amendment 2 to Agreement 5912, including the revised Scope of Work and Cost Estimates (Exhibits A-1 and C-1);
- Reduce the contract budget by \$61,291.42 to reflect savings recommended by staff through removal of optional tasks, for a total cost of \$645,954.42
- Extend the term of the agreement by 3 years with a new expiration date of August 1, 2028