



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes - Draft Parks and Recreation Commission

### *Commission Members:*

*Faye-Marie Pekar - Chair, District V*  
*Wayne Lowery - Vice Chair, District I*  
*Donna Mullens-Becker - District II*  
*Tom Cumpston - District III*  
*Julia McIver - District IV*

### *Staff*

*Jennifer Franich, Deputy Chief Administrative Officer*  
*Zach Perras, Parks Manager*  
*Jessica Araiza, Administrative Technician*

---

Thursday, January 16, 2025

3:00 PM

<https://edcgov-us.zoom.us/j/86435210609>

---

330 Fair Lane, Building A  
Conference Room D  
Placerville, CA 95667

**PUBLIC PARTICIPATION INSTRUCTIONS:** The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 864 3521 0609. To observe the live stream of the Parks and Recreation meeting go to <https://edcgov-us.zoom.us/j/86435210609>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at [jessica.araiza@edcgov.us](mailto:jessica.araiza@edcgov.us). Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

An audio recording of this meeting will be published to the website.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

**CALLED TO ORDER AND ROLL CALL AT 3 PM**

**Present:** 3 - Pekar, Lowery and Cumpston

**Absent:** 2 - McIver and Mullens

**PLEDGE OF ALLEGIANCE**

Parks Manager Zachary Perras led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

A motion was made by Commissioner Cumpston, seconded by Commissioner Lowery to Adopt the Agenda and Approve the Consent Calendar with item 3 pulled for discussion after item 5.

**Yes:** 3 - Pekar, Lowery and Cumpston

**Absent:** 2 - McIver and Mullens

**CONSENT CALENDAR**

1. [25-0139](#) Parks, a division of the Chief Administrative Office, recommends the Commission approve the minutes from the Parks and Recreation Commission meeting on December 19, 2024.

*No public comment.*

**This item was approved on the Consent Calendar.**

2. [25-0140](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file an update on Parks projects.

*No public comment.*

**This item was approved on the Consent Calendar.**

3. [25-0141](#) Parks, a division of the Chief Administrative Office, recommends the Commission adopt the 2025 Meeting Schedule and preliminary Topic Calendar.

*No public comment.*

**This item was pulled for discussion after item 5.**

**END OF CONSENT CALENDAR**

**OPEN FORUM**

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

*No public comment.*

**AGENDA ITEMS**

- 4. [25-0142](#) Parks, a division of the Chief Administrative Office, recommends the Commission review the full draft 2024 Parks & Trails Master Plan.

*J. Arenz; K. Hower; D. Rose*

**No action taken.**

- 5. [25-0143](#) Parks, a division of the Chief Administrative Office, recommends the Commission review and discuss the Parks and Recreation Commission Ordinance.

*No public comment.*

**No action taken.**

**COMMISSION MEMBER COMMENTS AND FUTURE AGENDA ITEMS**

**Commissioner Cumpston:** Missouri Flat overcrossing. Recent El Dorado Trail vegetation management is good to see and deters undesirable use of the trail. Trail work East of Smith Flat School Road is also nice to see.

**Commissioner Lowery:** Looks forward to working with new District I Supervisor. Will miss the August PRC meeting.

**Commissioner Pekar:** No updates.

**STAFF COMMENTS AND ANNOUNCEMENTS**

Jennifer Franich, Deputy CAO: Received requests for help from the South Fork American River Outfitters that also operate on the Middle and North Fork, which is run by CA State Parks. State Parks is looking to simplify their process and move to a concessionaire model. This would impact businesses that operate on the Middle and North Fork. The County is preparing a letter along with economic development to be signed by the Board. If the letter is approved, it will be sent to State Parks asking to consider impacts to these businesses.

Zachary Perras, Parks Manager: Appreciation to Parks Administrative Technician and Administrative Analyst for revamping the part time recruitment process. Conducted interviews for Park Operation Assistants and is happy with the applicants. He and Shannon attended the State Parks OHMVR G25 Grant Workshop. Grant funding would be for the Rubicon Trail. Appreciation to County Grounds Maintenance for vegetation management on the El Dorado Trail. Thanks to Friends of the El Dorado Trail for sharing closure posts.

**ADJOURNED AT 4:20 PM**