

# CONTRACT ROUTING SHEET – PUBLIC WORKS CONTRACT

Date Prepared: May 19, 2021

Need Date: June 2, 2021

**PROCESSING DEPARTMENT:**

Department: DOT – Office Engineer

Dept. Contact: Brian Franklin

Phone #: X5311

Authorized Head Signature: 

Brian Franklin, PE  
Office Engineer

**CONTRACTOR:**

Name: NA

Address: NA

Phone: NA

**CONTRACTING DEPARTMENT:** DOT, Transportation

Service Requested: Review and Approve Local Agency Disadvantaged Business Enterprise (DBE) Implementation Agreement for Local Agencies (Exhibit 9A), Resolution to Adopt Implementation Agreement for Local Agencies (Exhibit 9A), Local Agency DBE Annual Submittal Form (Exhibit 9B), and Resolution to Adopt Annual Submittal Form (Exhibit 9B) for Federal Fiscal Year 2021-2022

Contract Term: 365 Calendar Days Contract Amendment Value: NA

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Compliance verified by: N/A – Public Works Contract

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved: \_\_\_\_\_ Date: 5-21-2021 By: 

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EDC COUNTY COUNSEL  
2021 MAY 19 PM3:47

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_