



**Client Services Branch**  
Electronic Recording Delivery System Program  
P.O. BOX 160526  
SACRAMENTO, CA 95816-0526  
Phone: (916) 210-4237  
Fax: (916) 731-3622

August 30, 2018

William E. Schultz  
El Dorado County Recorder  
360 Fair Lane, Building B  
Placerville, CA 95667

RE: Final Intent to Participate and Memorandum of Understanding (MOU) or MOU Addendum

Dear County Recorder:

Thank you for responding to our June 12, 2018 letter indicating your final intent to participate in the Electronic Recording Delivery System (ERDS) program.

This letter is intended to notify you of your final proportionate cost of \$1,940.24 for participation in the Fiscal Year of 2018/19. Also, an expenditure report (Attachment B) is attached showing the projected expenditures and collection for Fiscal Year 2004/05 through Fiscal Year 2017/18.

In addition, enclosed is the MOU or the MOU Addendum between the Department of Justice (DOJ) and El Dorado County. This document is an agreement of your county's participation in the funding of the ERDS program. Please review and complete the information requested. Please complete the MOU representative information, sign and date the document and return it by **September 28, 2018** to:

Department of Justice  
Electronic Recording Delivery System  
P.O. Box 160526  
Sacramento, CA 95816-0526  
Attn: Vickie Beatty, Field Representative

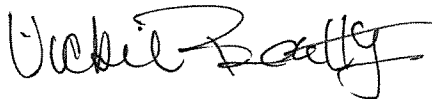
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Upon receipt of the signed MOU or Addendum from each county, the ERDS Program Manager will sign and return a copy to the county representative for their records. A copy of the signed document will be forwarded to the Department of Justice's Accounting office, who will generate an invoice for payment due. Upon receipt of the invoice, the county will send the said lump sum payment along with the bottom portion of the invoice to the address as referenced in the MOU and on the invoice.

**\*\*\*\*\*DO NOT SEND PAYMENT AT THIS TIME\*\*\*\*\***

If you have any questions, please feel free to contact The ERDS Program at (916) 210-4237.

Sincerely,



Vickie Beatty, Field Representative  
Department of Justice  
Electronic Recording Delivery System  
Program

For XAVIER BECERRA  
Attorney General

Attachments