



# Treasurer-Tax Collector Department

# Vision

**We Collect**

**We Bank**

**We Invest**

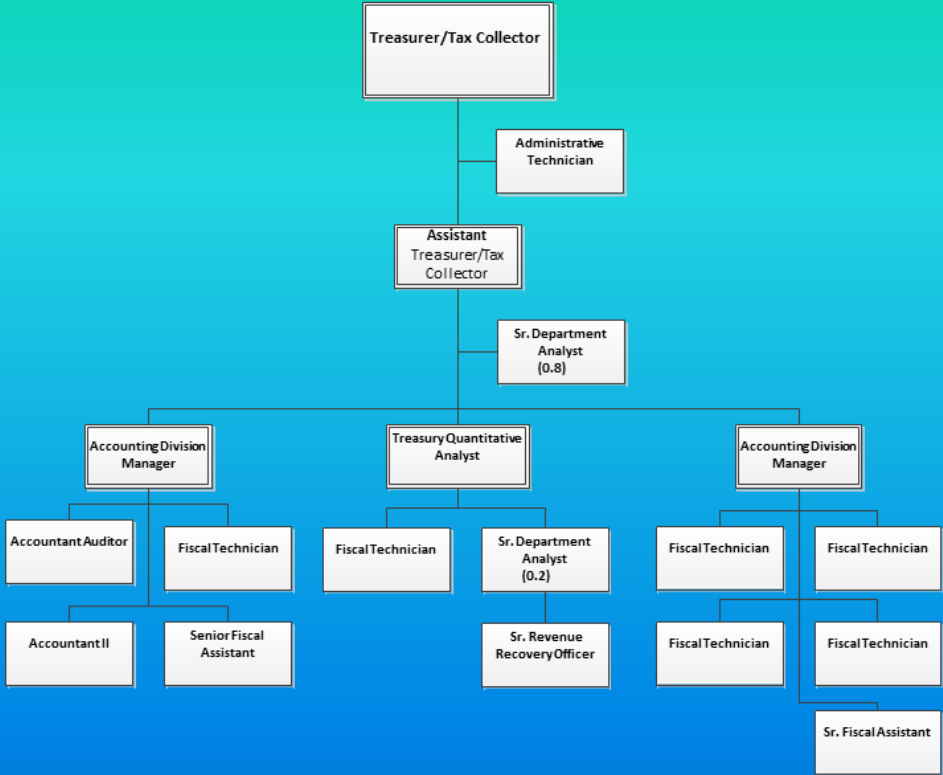
**We Serve**

# Mission

To effectively manage the financial resources of El Dorado County within our purview through efficient collections, daily banking, safe and sound investments and exceptional public service.

# Organizational Chart

18 FTEs





# The Treasury

- Banking Activities
  - Deposits from County Departments, County Schools, County Fire Departments and Special Districts
  - Daily bank reconciliations
  - Annual deposits ~ \$1Billion



## The Treasury (cont.)

- Investment Activities
  - Daily cash flow analysis
  - Monitoring investments for liquidity needs
  - Purchases and draws
  - Investment portfolio ~ \$500 million



## Tax Collection

- Secured and Unsecured Property Tax Bills
  - Tax bills mailed ~ 137,000
  - Tax payments processed ~ 263,000
  - Projected FY 18/19 property tax collections ~\$388 Million
  - Tax collections support vital local government services





## Tax Collection (cont.)

- Over the last 3 fiscal years Transient Occupancy Taxes (TOT) have increased from \$3,191,000 to \$4,115,000
- FY 18/19 targeted collections  
~ \$4,900,000 - \$5,000,000
- There are 1,012 licensed TOT filers who file 4,048 returns annually





## Business Licenses

- County currently has 11,189 active business licenses
- Business licenses are renewed annually
- FY 18/19 business license revenue ≈ \$360,000



## Revenue Recovery

- Pursue monies owed to the County
- Correspond and negotiate with debtors to settle accounts
- Annual discharge of accountability as prescribed by law

# Additional FY 18/19 Service Highlights

- Assist ~ 30,000 walk-in customers at the counter
- Answer over 21,000 phone calls
- Receive and send over 20,000 letters and other correspondence (i.e. emails and faxes)
- Process over 10,000 deposits

# FENIX – Megabyte - KRONOS

- To date, the FENIX implementation has gone well. No efficiencies have been identified
- The KRONOS implementation is going well. No efficiencies have been identified
- Megabyte implementation has been more challenging
- The department is analyzing what is new and what is needed
- The department is developing and documenting processes

# Technology Goals

- Implement Megabyte TOT module (currently testing)
- Implement Megabyte Property Tax Sale module (not yet released for testing)
- Develop Cannabis Business License requirements
- Implement a Cannabis Tax System
- Automate returned mail (purchase of a new scanner)



## On the Horizon - Cannabis

- Tax revenue will be generated
- Business license revenue will be generated
- A portion of the cannabis revenue may be earmarked for licensing, tax collection, banking activities, as well as security and equipment needs



# Departmental Goals

- It is the goal of this Department to continually look for cost savings and to work toward reasonable cost benefits
- It is the goal of this Department to utilize technology for maximum efficiency
- It is the goal of this Department to have a well-trained staff to serve the public
- It is the goal of this Department to ensure collaborative relationships and open communications with other Departments and segments of our public