

CONTRACT ROUTING SHEET

Date Prepared: 05/12/2009

Need Date: 05/20/2009

PROCESSING DEPARTMENT:

Department: Human Services

Dept. Contact: Shawna Purvines

Phone #: x. 6276

Department

Head Signature: Janet Walker-Conroy
Janet Walker-Conroy,
Acting Director

CONTRACTOR:

Name: _____

Address: _____

Phone: _____

EL DORADO COUNTY COUNSEL
2009 MAY 12 PM 1:38

CONTRACTING DEPARTMENT: Human Services

Service Requested: Resolution Review and Approval

Contract Term: _____ Contract Value: _____

Compliance with Human Resources requirements? Yes: N/A No: _____

Compliance verified by: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 5-15-09 By: Calhoun

Approved: _____ Disapproved: _____ Date: _____ By: _____

Resolution authorizing submittal of a joint application with the City of South Lake Tahoe for funding under the Neighborhood Stabilization Program, execution of a grant agreement if funded, and confirming El Dorado County's acceptance of the role and responsibility as lead agency for NSP application activities.

Resolution requires County Counsel review and approval – initials confirm approval.

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: _____ Date: 5/19/09 By: Calhoun

Approved: _____ Disapproved: _____ Date: _____ By: _____

N/A

RECEIVED
HUMAN RESOURCES DEPT
MAY 19 AM 9:26

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Memo

To: County Counsel
From: Shawna Purvines *SP*
Date: May 12, 2009
Re: Resolution Review and Approval for Neighborhood Stabilization Program Application Submittal

The Department of Human Services is preparing an application to submit to the State Department of Housing and Community Development (HCD) for funding under the new Neighborhood Stabilization Program (NSP). The NSP was established under the Housing and Economic Recovery Act of 2008 (HERA) for the purposes of addressing abandoned and foreclosed homes. The Federal Department of Housing and Urban Development (HUD) allocated funding to states and entitlement jurisdictions. Jurisdictions that were not directly allocated funds must apply to the State through a non-competitive application process. Through an allocation method approved by HUD, the State of California has determined that El Dorado County is eligible to receive \$1,483,528 and the City of South Lake Tahoe is eligible to receive \$126,568. NSP requires that applications must be for a minimum of \$1,000,000; therefore, jurisdictions within the same county that were allocated less than the threshold are encouraged to submit a joint application. Since the City of South Lake Tahoe is below the threshold the County, as the lead agency, will be submitting a joint application with the City which is also required to adopt a Resolution authorizing the joint application.

The required Resolution must be adopted by the Board of Supervisors and submitted to the State concurrent with the funding application which is due no later than June 15, 2009. The agenda date for this item will be June 9, 2009 with a due date to the Chief Administrative Office of May 21, 2009.

Enclosed are copies of the NSP Application and Notice of Funding Availability (NOFA) for reference. A sample Resolution (Appendix D) was provided by HCD and was utilized in preparing the draft resolution attached for your review. Section 3 of the Resolution references the County's leverage in support of the grant application. The amount of leverage will be determined through the process of completing the application prior to submittal to the Board of Supervisors for adoption.

Please review the Resolution and confirm approval by initialing the County Counsel section of the Blue Route and return the Blue Route to the Department of Human Services – Spring Street no later than May 20, 2009.

Thank you.

