

ORIGINAL

SOLID WASTE SERVICES AGREEMENT

BETWEEN

THE COUNTY OF EL DORADO

AND

TAHOE TRUCKEE SIERRA DISPOSAL

Execution Date: September 29, 2015

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This Solid Waste Services Agreement (Agreement) is entered into, effective September 29, 2015, between the County of El Dorado (County), and Tahoe Truckee Disposal Co, Inc. (dba Tahoe Truckee Sierra Disposal) (Contractor) for the Collection, transportation, Processing, and Disposal of Solid Waste and Recyclable Materials.

RECITALS

WHEREAS, the Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989 (AB 939), has declared that it is within the public interest to authorize and require local agencies to make adequate provisions for Solid Waste handling within their jurisdictions; and

WHEREAS, the Board of Supervisors has determined and finds that the public health, safety, and well-being require an exclusive franchise be awarded to a qualified Solid Waste enterprise for the Collection and recovery of Solid Waste from certain residential, industrial, and commercial areas in the County; and

WHEREAS, the County and Contractor are mindful of the provisions of the laws governing the safe Collection, transport, Recycling, and Disposal of Solid Waste, including the Resource Conservation and Recovery Act (RCRA), and the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA); and

WHEREAS, the County has not and, by this Agreement does not, instruct Contractor on its Collection methods, nor supervise the Collection of Solid Waste; and

WHEREAS, Contractor has represented and warranted to the County that it has the experience, responsibility, and qualifications to arrange with residents, commercial, industrial, institutional, and other entities in the Franchise Area for the Collection and safe transport to a Material Recovery Facility and/or Transfer Station and/or Disposal facilities of Municipal Solid Waste, and Recyclable Materials; and

WHEREAS, the Board of Supervisors determines and finds that the public health, safety, and well-being would be best served if Contractor were to make arrangements with residents and other entities to perform these services; and

WHEREAS, the County is willing to grant Contractor a new Solid Waste Services Agreement in view of Contractor's prior satisfactory service in the Franchise Area and to enable the County to reach its State mandated Recycling goals; and

WHEREAS, the Board of Supervisors declares its intention of maintaining reasonable rates for Collection, transportation, Processing, and Disposal of Solid Waste within the area covered by this grant of franchise.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

SECTION 1 - DEFINITIONS

Whenever any term used in this Agreement has been defined by the El Dorado County Ordinance Code 8.42 ("Ordinance Code") or Division 30, Part 1, Chapter 2 of the California Public Resources Code, the definitions in the Ordinance Code or Public Resources Code shall apply unless the term is otherwise defined in this Agreement.

A. AB 939

"AB 939" means the California Integrated Waste Management Act of 1989, Public Resources Code, sections 40000, et seq., as it may be amended from time to time.

B. AB 32

"AB 32" means the California Global Warming Solutions Act of 2006, California Health & Safety Code, sections 38500, et seq., as it may be amended from time to time.

C. AB 341

"AB 341" means the Mandatory Commercial Recycling Regulation approved by the Office of Administrative Law in May 2012, Title 14, California Code of Regulations, chapter 9.1, commencing with section 18835. Includes SB 1018 signed by the Governor in June 2012.

D. AFFILIATE

"Affiliate" means Contractor, its officers, directors, shareholders, employees, and any corporation, partnership, joint venture or other entity directly or indirectly controlling Contractor, or directly or indirectly owned or controlled by Contractor or its principals.

E. ALTERNATIVE DAILY COVER

"Alternative Daily Cover" means cover material other than earthen material placed on the surface of the active face of a Municipal Solid Waste landfill at the end of each operating day to control vectors, fires, odors, blowing litter, and scavenging.

F. ASSIGNMENT

"Assignment" has the meaning set forth in Section 12B below.

G. BIN

"Bin" means a container, with a capacity of at least one (1) cubic yard designed or intended to be mechanically dumped into a loader packer type truck. Bins may also include Compactors that are owned by the customer wherein the Collection services occur.

H. BIOMASS CONVERSION FACILITY

"Biomass Conversion Facility" means any facility, including any intermediate staging area, processing biomass waste into energy, fuel, and other products.

I. BOARD OF SUPERVISORS

"Board of Supervisors" means the County of El Dorado Board of Supervisors. The County of El Dorado Board of Supervisors is the County of El Dorado's governing body, consisting of elected representatives from each of the County's five (5) districts.

J. BULKY WASTE / BULKY ITEMS

"Bulky Waste" or "Bulky Items" means large items of Solid Waste, such as appliances, furniture, large auto parts, White Goods, and other oversize wastes.

K. CALRECYCLE

"CalRecycle" means the California Department of Resources Recycling and Recovery.

L. CAN

"Can" means a metal or plastic receptacle, with a lid and handles, capable of being Collected manually not to exceed thirty-two (32) gallons in capacity.

M. CART

"Cart" means a heavy plastic receptacle with a rated capacity of at least twenty (20) gallons and not more than ninety-six (96) gallons, having a hinged tight-fitting lid, and two (2) wheels, that is approved by the County and is colored and labeled as designated by the County.

N. CHANGE IN CONTROL

"Change in Control" has the meaning set forth in Section 12C below.

O. COLLECT / COLLECTION

"Collect" or "Collection" means to pick-up, transport, and remove Solid Waste, Recyclables, Green Waste, Christmas trees, Bulky Items, E-Waste, Universal Waste, Used Oil, Used Oil Filters, and/or Construction and Demolition Debris.

P. COMMERCIAL SOLID WASTE

"Commercial Solid Waste" means all types of Solid Wastes generated by commercial, industrial, governmental, and other non-residential sources within the Franchise Area. The term "Commercial Solid Waste" does not include Hazardous Wastes, Medical Wastes, and Special Wastes.

Q. COMMENCEMENT DATE

"Commencement Date" means the date when this Agreement is approved by the Board of Supervisors.

R. COMPACTOR

"Compactor" means any container which has compaction mechanisms whether stationary or mobile, used or unused, operable or inoperable, all inclusive.

S. COMPOSTABLE MATERIALS

"Compostable Materials" means plant material (leaves, grass clippings, branches, brush, flowers, roots, pine needles, pine cones, wood waste, etc.); debris commonly thrown away in the course of maintaining yards and gardens, and biodegradable waste otherwise approved for the Yard Waste program by Contractor and the County. It may also include pre- or post-consumer food waste, if Contractor begins a Food Waste Collection program within the County.

T. CONDITIONALLY EXEMPT SMALL QUANTITY GENERATORS

"Conditionally Exempt Small Quantity Generators" (CESQG) means a Generator who generates one hundred (100) kilograms or less per month of Hazardous Waste or one (1) kilogram or less per month of acutely Hazardous Waste.

Requirements for CESQGs include: must identify all the Hazardous Waste generated, may not accumulate more than one thousand (1,000) kilograms of Hazardous Waste at any time, and must ensure that Hazardous Waste is delivered to a person or facility that is authorized to manage it (Reference: Title 40 Code of Federal Regulations, section 261.5).

U. CONSTRUCTION AND DEMOLITION DEBRIS

"Construction and Demolition Debris" (C&D Debris) means Solid Wastes Generated by or resulting from Projects within the County of El Dorado that require a building permit (excluding grading) (Reference: Ordinance Code 8.43).

C&D Debris includes components of the building or structure that is the subject of the construction work including, but not limited to: untreated lumber and untreated wood, gypsum wallboard, glass, metal, roofing material, tile, carpeting and floor coverings, window coverings, plastic pipe, concrete, fully cured asphalt, heating, ventilating, and air conditioning systems and their components, lighting fixtures, appliances, equipment, furnishings and other fixtures; tools and building material consumed or partially consumed in the course of the construction work including material generated at construction trailers, such as blueprints, plans, and other similar wastes; cardboard and other packaging material derived from materials installed in or applied to the building or structure or from tools and equipment used in the course of the construction work. Construction refers to Standard Industrial Classification (SIC) Code sections, 1500 through 1794, 1796, and 1799. Demolition refers to Standard Industrial Classification Code, section 1795. (Reference: Title 14, California Code of Regulations, section 18720(a)(14).) The term "C&D Debris" also includes Recyclables generated by construction and demolition activities.

V. CONTRACT ADMINISTRATOR

The "Contract Administrator" for this Agreement means the County of El Dorado Community Development Agency Environmental Management Division Director or his/her designee.

W. CONTRACTOR

"Contractor" means Tahoe Truckee Disposal Co., Inc. dba Tahoe Truckee Sierra Disposal and its current ownership. Contractor shall also mean any County-approved assignee, transferee, or successor in interest of Contractor.

X. COUNTY

"County" means the County of El Dorado.

Y. COUNTY FACILITIES

"County Facilities" means any building, structure, yard, park, or any other facility owned, leased, or operated, by the County, or any subsidiary public entity of the County within the Franchise Area.

Z. DISPOSAL

"Disposal" and "Dispose" means the final Processing and disposition of materials Collected by Contractor under the terms of this Agreement.

AA. DIVERT / DIVERSION

"Divert" or "Diversion" means to make use of discarded materials for any purpose and; therefore, to avoid Disposal of such material at a Landfill.

BB. EL DORADO COUNTY SOLID WASTE MANAGEMENT PLAN

"El Dorado County Solid Waste Management Plan" means the document adopted by the Board of Supervisors on January 31, 2012. The document consists of four (4) sections: Action Plan, Executive Summary, Detailed Strategies and Support, and Response to Public Comments.

CC. ELECTRONIC WASTE / E-WASTE

"E-Waste" or "Electronic Waste" typically means discarded electronic equipment such as stereos, radios, speakers, televisions, computers, monitors, VCRs, printers, copiers, facsimile machines, DVD players, microwaves, telephones, and similar items (including cathode ray tubes and other Universal Waste which may require special handling).

The Department of Toxic Substances Control (DTSC) has adopted regulations designating E-Wastes as Universal Wastes. (Reference: Title 22, California Code of Regulations, chapter 23).

DD. ERL

"ERL" means Placer County Eastern Regional Sanitary Landfill, Inc. dba Eastern Regional Landfill.

EE. FOOD WASTE

"Food Waste" means all animal and vegetable Solid Wastes generated by food facilities, as defined in California Health & Safety Code, section 27521, or from residences, that result from the storage, preparation, cooking, or handling of food. (Reference: Title 14, California Code of Regulations, section 18720).

FF. FOREST BIOMASS

"Forest Biomass" means vegetation from trees, brush, and other plants grown in Forested Land.

GG. FORESTED LAND

"Forested Land" means areas in the County that require a Smoke Management Plan for agricultural and prescribed burning pursuant to the requirements of the California Air Resources Board and the County of El Dorado Air Quality Management District.

HH. FRANCHISE AREA

"Franchise Area" is defined in Exhibit A. The current boundaries of the Franchise Area are also shown by maps incorporated herein by reference, and which are on file in the office of the Clerk of the Board of Supervisors.

II. FRANCHISE FEE

"Franchise Fee" means the fee or assessment imposed by the County on Contractor solely because of its status as party to this Agreement, and which inter alia, is intended to compensate the County for its expenses in administering this Agreement, and to fund other waste management activities.

JJ. GENERATOR

"Generator" is an individual, commercial business, or any other entity that produces Solid Waste, Recyclables, Green Waste, Bulky Items, Christmas trees, Universal Waste, E-Waste, Used Oil, Used Oil Filters, and/or C&D Debris.

KK. GROUP COLLECTION AREA

"Group Collection Area" means a single location where multiple residential customers place Solid Waste, Recyclable Material, and Green Waste items for Collection. Solid Waste, Recyclable Material, and Green Waste item must be in containers to be Collected.

LL. GREEN WASTE / YARD WASTE

"Green Waste" or "Yard Waste" means any wastes generated from the maintenance or alteration of public, commercial, or residential landscapes including, but not limited to, yard clippings, leaves, tree trimmings, prunings, brush, and weeds (Reference: Title 14, California Code of Regulations, section 18720).

MM. HAZARDOUS WASTE OR MATERIALS

"Hazardous Waste or Materials" means any and all of the following:

- Wastes, materials, or substances defined or characterized as Hazardous Waste by the Federal Solid Waste Disposal Act, as amended, including the Resource Conservation and Recovery Act of 1976 (Title 42 U.S. Code, section 6901 et seq.) as amended from time to time, or regulations promulgated there under;
- Wastes, materials, or substances defined or characterized from time to time as Hazardous Waste by the principal agencies of the State of California (including, without limitation, the DTSC, CalRecycle, and EPA) having jurisdiction over Hazardous Waste generated by facilities within the State, and pursuant to any other applicable governmental regulations;
- Wastes, materials, or substances, the storage, treatment, transportation or Disposal of which is subject to regulation under the Toxic Substances Control Act; Title 15 U.S. Code, sections 2601-2654, as amended from time to time, or regulations promulgated there under;
- Radioactive wastes, materials, substances, or items, the storage, treatment, transportation, or Disposal of which is subject to governmental regulations.

The term "Hazardous Waste" will be construed to have the broader, more encompassing definition where a conflict exists in the definitions employed by two (2) or more governmental entities having concurrent or overlapping jurisdiction over Hazardous Waste.

NN. HOUSEHOLD HAZARDOUS WASTE

"Household Hazardous Waste" or "HHW" means Hazardous Waste generated at Single-Family Units or Multi-Family Units.

OO. INDUSTRIAL SOLID WASTE

"Industrial Solid Waste" means all Solid Waste and semi-Solid Waste which results from industrial processes and manufacturing operations, except for Hazardous Wastes or Special Wastes.

PP. LANDFILL / SOLID WASTE LANDFILL

"Landfill", or "Solid Waste Landfill" means a Disposal facility that accepts Solid Waste for land Disposal, but does not include a facility which receives only wastes generated by the facility owner or operator in the extraction, beneficiation, or Processing of ores and minerals, or a cemetery which disposes onsite only the grass clippings, floral wastes, or soil resulting from activities on the grounds of that cemetery (Reference: Public Records Code, section 40195.1).

QQ. LARGE VENUE COLLECTION SERVICE

"Large Venue Collection Service" means Collection of Solid Waste, Recyclables, and other materials as appropriate at Large Venue Special Events.

RR. MATERIAL RECOVERY FACILITY / MRF

"Material Recovery Facility" or "MRF" means an intermediate Processing facility designed to remove Recyclables and other Reusable or Transformable materials from the Wastestream. A "dirty MRF" removes Reusable materials from unseparated trash. A "clean MRF" separates materials from commingled Recyclables, typically Collected from residential or commercial curbside programs.

SS. MATERIAL RECOVERY SERVICES

"Material Recovery Services" means the Processing of Solid Waste and Recyclable Materials at permitted Material Recovery Facilities, and the subsequent recovery, reuse, Recycling, Repurposing, or other Diversion of such materials from Land-Filling in such a manner that the County receives Diversion credit for such materials and activities by CalRecycle.

TT. MEDICAL WASTE / INFECTIOUS WASTE

"Medical Waste" or "Infectious Waste" means waste which may cause disease or reasonably be suspected of harboring pathogenic organisms, including source-separated Medical or Infectious Waste resulting from medical clinics, dental offices, research laboratories, pharmaceutical industries, blood banks, mortuaries, veterinary facilities, hospitals, and similar facilities Processing wastes which may include human or animal parts, contaminated bandages, pathological specimens, hypodermic needles, sharps, contaminated clothing, and surgical gloves. (Reference: Health & Safety Code, sections 117690 and 118215 and et seq., especially 25117.5).

UU. MULTI-FAMILY UNIT

"Multi-Family Unit" shall mean each individual living unit within a multi-family complex composed of five or more individual residential units which receive communal refuse and/or Recycling services.

VV. OPERATING YEAR

"Operating Year" means the twelve (12) month period from July 1 to June 30 or any portion thereof, during the term of this Agreement. Contractor's rates for services shall be adjusted annually for each new Operating Year as described in Section 22 of this Agreement and as determined by the Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas (Exhibit B).

WW. PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY

"Permanent Household Hazardous Waste Collection Facility" or "PHHWCF" means a facility operated by a public agency or its contractor which: (a) is operated in accordance with section 67450.25; and (b) is permanently sited at a location. (Reference: Title 22, California Code of Regulation, section 66260, Definitions).

XX. PRIOR AGREEMENTS

"Prior Agreements" means: (a) the Agreement between Contractor and the County dated April 4, 1995, and (b) other agreements with Contractor; and all subsequent modifications or amendments to any such agreements.

YY. PROCESS

To "Process" means the separation, sorting, handling, and/or baling of Solid Waste and/or Recyclable Materials by automated or manual means at a Material Recovery Facility, for the purpose of Recycling a portion of these materials. Material that is received at a Material Recovery Facility and is directly loaded into a transfer vehicle for delivery to a Landfill for Disposal without Recyclable Materials being sorted, separated, handled, and/or baled; therefor, has not been "Processed" within the meaning of this definition.

ZZ. PROCESSING RESIDUES

"Processing Residues" means all materials remaining after the Processing of Recyclables, Green Waste, Bulky Items, and C&D Debris, which cannot be Diverted from the Landfill.

AAA. RECOVERED MATERIALS

"Recovered Materials" mean all Recyclable Materials that are removed for Recycling by Contractor from the total tonnage of all Solid Waste Collected by Contractor in the Franchise Area, whether these materials are source separated or commingled upon Collection, and Recyclable Materials recovered from Solid Waste generated within the Franchise Area as a result of Contractor's Material Recovery Services. Recovered Materials shall also include Recyclable Materials received by Contractor at any buy-back center, or by means of any other Recycling program operated by Contractor. All such Recyclable Materials must be Recycled by Contractor to be considered "Recovered Materials."

BBB. RECYCLABLES / RECYCLABLE MATERIAL

"Recyclables" or "Recyclable Material" means materials which are reused, Recovered, Repurposed, or Processed (or are in the future reused or Processed) into a form suitable for reuse through reprocessing or remanufacture, and/or which qualify as Diversion from Land-Filling consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder. The terms "Recyclables" or "Recyclable Material" may also include materials which are Transformed to produce fuel, Compostable

Materials, Recyclable C&D Debris, Alternative Daily Cover, materials Processed for land application including sludge or as feed for livestock, provided all such uses and applications qualify as Diversion consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder, and any other uses or applications that qualify as Diversion consistent with the requirements of the California Integrated Waste Management Act and regulations thereunder. The terms "Recyclables" or "Recyclable Material" may include but are not limited to paper, newsprint, printed matter, pasteboard, paper containers, cardboard, glass, aluminum, polyethylene terephthalate (PET), high-density polyethylene (HDPE), beverage containers, Compostable Materials, asphalt, concrete, brick, stone, Used Oil, Used Oil Filters, Electronic Waste, Universal Waste, and such other materials designated as Recyclables by CalRecycle, or any other agency with jurisdiction.

CCC. RECYCLE

"Recycle" means Recovery, Repurposing, reuse, Transformation, or other Diversion of Recyclable Materials from Land-filling in such a manner that the County receives Diversion credit for such materials and activities by CalRecycle.

DDD. REPURPOSE

"Repurpose" means the use of something for a purpose other than its original intended used. Repurposing an item can be done by modifying it to fit a new use, or by using the item as is in a new way with the intention of Diverting the item from a Landfill.

EEE. RESIDUAL

"Residual" means the Solid Waste destined for Disposal, further transfer/Processing as defined in Title 14, California Code of Regulations, section 17402(a)(30) or (31), or Transformation which remains after processing has taken place and is calculated in percent as the weight of residual divided by the total incoming weight of materials.

FFF. RESIDENTIAL SOLID WASTE

"Residential Solid Waste" means all types of Solid Waste that originates from Single-Family Units.

GGG. ROLL-OFF CONTAINERS

"Roll-Off Containers" means a container with a capacity of at least ten (10) cubic yards designed or intended to be mechanically hoisted onto a truck.

HHH. SELF-HAUL CUSTOMER

"Self-Haul Customer" means a generator of Solid Waste, Recyclables, Green Waste, Bulky Items, E-Waste, Universal Waste, Christmas trees, Used Oil, Used Oil Filters, and/or C&D Debris within the County's jurisdiction who delivers materials to a facility permitted to accept the material rather than by Collection by Contractor.

III. SINGLE-FAMILY UNIT

"Single-Family Unit" means a dwelling which receives individual refuse Collection service, but includes duplexes, or other complexes consisting of four (4) units or less, and all other living units that are not defined as Multi-Family Units or Commercial Solid Waste Generators.

JJJ. SOLID WASTE / MUNICIPAL SOLID WASTE / MSW

"Solid Waste", also known as "Municipal Solid Waste", or "MSW", means all putrescible and non-putrescible solid, semi-solid, and liquid wastes, including residential, commercial, and municipal garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, C&D Debris, discarded home and industrial appliances, manure, vegetable or animal solid and semi-solid wastes, and other discarded Solid Wastes and semi-Solid Wastes, but specifically excludes Hazardous Wastes, Special Wastes, and Medical Wastes.

KKK. SOLID WASTE RATE SETTING POLICIES AND PROCEDURES MANUAL FOR UNINCORPORATED AREAS

"Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas" means the step-by-step guide for the County of El Dorado, and its franchise haulers serving unincorporated areas, to prepare and approve changes to Solid Waste Collection rates. This manual establishes rate change policies, provides application forms, specifies reporting formats, identifies required supporting documentation, and describes the procedure for requesting, reviewing, and adopting rate changes. See Exhibit B.

LLL. SPECIAL WASTES

"Special Waste" means any Hazardous Waste listed in Title 22, California Code of Regulations, section 66740 or any waste which has been classified as a Special Waste pursuant to Title 22, California Code of Regulations, section 66744 or which has been granted a variance for the purpose of storage, transportation, treatment, or Disposal by the Department of Health Services pursuant to Title 22, California Code of Regulations, section 66310. Special Waste also includes any Solid Waste that, because of its source of generation, physical, chemical, or biological characteristics or unique Disposal practices, is specifically conditioned in a Solid Waste facilities permit for handling and/or Disposal (Reference: Title 14, California Code of Regulations, section 18720(a)(73)).

Some examples of Special Waste include, but are not limited to, ash, sewage sludge, industrial sludge, asbestos, auto shredder waste, auto bodies, and other Special Wastes like dead animals.

MMM. TRANSFORMATION

"Transformation" refers to incineration, pyrolysis, distillation, or biological conversion other than composting. The statutory definition of Transformation does not include composting, gasification, or biomass conversion (Reference: California Public Resources Code, section 40201).

NNN. TRANSFER STATION / PROCESSING STATION / STATION

"Transfer Station," "Processing Station," or "Station" includes those facilities utilized to receive Solid Wastes, temporarily store, separate, and consolidate the materials or to transfer the Solid Wastes directly from smaller to larger vehicles for transport.

OOO. UNIVERSAL WASTE

"Universal Waste" mean Hazardous Wastes that are widely produced by households and many different types of businesses. Universal Wastes include Electronic Waste such as televisions, computers, and other electronic devices as well as batteries, fluorescent lamps, mercury thermostats, and other mercury containing equipment, among others. The

Hazardous Waste regulations (Title 22, California Code of Regulations, section 66261.9) identify seven (7) categories of Hazardous Wastes that can be managed as Universal Wastes. Any unwanted item that falls within one (1) of these Wastestreams can be handled, transported, and Recycled following the simple requirements set forth in the Universal Waste regulations (UWR) (Title 22, California Code of Regulations, chapter 23).

PPP. USED OIL

"Used Oil" means any oil that has been refined from crude oil or has been synthetically produced, and is no longer useful to the customer because of extended storage, spillage, or contamination with non-hazardous impurities such as dirt or water, or has been used, and as a result of such use, has been contaminated with physical or chemical impurities.

QQQ. USED OIL COLLECTION SERVICE (RESIDENTIAL ONLY)

"Used Oil Collection Service" means the Collection of Used Oil and Used Oil Filters in Used Oil Containers and Used Oil Filter Containers respectively, by Contractor, from Residential Solid Waste customers in the Franchise Area who make an appointment and place the containers appropriately closed and labeled at the curbside.

RRR. USED OIL CONTAINER (RESIDENTIAL ONLY)

"Used Oil Container" means a plain plastic container for the accumulation of Used Oil that is at least one (1) gallon in capacity, leak-proof, has a screw-on lid, and has a label designating it for use as a Used Oil Container.

SSS. USED OIL FILTER (RESIDENTIAL ONLY)

"Used Oil Filter" means any oil filter that is no longer useful to the customer because of extended storage, spillage, or contamination with non-hazardous impurities such as dirt or water, or has been used and as a result of such use has been contaminated with physical or chemical impurities.

TTT. USED OIL FILTER CONTAINER (RESIDENTIAL)

"Used Oil Filter Container" means a container approved by Contractor and authorized by the County for the accumulation of Used Oil Filters that has a label designating it for use as a Used Oil Filter Container.

UUU. WASTESTREAM

"Wastestream" means all Solid Waste and Recyclable Materials Collected by Contractor pursuant to this Agreement or delivered by any person to the Material Recovery Facility.

VVV. WHITE GOODS

"White Goods" means discarded household appliances such as washers, dryers, refrigerators, stoves, water heaters, freezers, small air conditioning units, and other similar items.

SECTION 2 - PRIOR AGREEMENTS

The Prior Agreements shall remain in effect, and Contractor shall continue to Collect, transfer, Process, Recycle, and Dispose of Solid Waste in the Franchise Area pursuant to the Prior Agreements, until the Commencement Date. Notwithstanding any other provision of this Agreement or of the Prior Agreements, upon the Commencement Date, the Prior Agreements shall expire and be of no further force or effect, except that:

- (1) Any provisions of the Prior Agreements which provide for either party to defend and/or indemnify the other party for acts, omissions or occurrences prior to the Commencement Date, or which provide for insurance or record-keeping duties, shall survive termination;
- (2) Any provisions of the Prior Agreements which expressly state that they shall survive expiration of the term or termination of the Prior Agreements shall survive; and
- (3) Any amounts owed by Contractor to the County pursuant to the Prior Agreements shall remain due and payable in accordance with the terms of the Prior Agreements. Notwithstanding the foregoing, the Prior Agreements shall not be terminated by this section if this Agreement is terminated as a result of litigation challenging the award of this Agreement.

SECTION 3 - GRANT AND ACCEPTANCE OF EXCLUSIVE RESIDENTIAL AND COMMERCIAL FRANCHISE

A. GRANT OF FRANCHISE

The County grants to Contractor, for the term of and in accordance with this Agreement (including all extensions or renewals), the exclusive privilege and contractual duty to make and enter into independent arrangements with residents of Single-Family Units, residents and/or owners of Multi-Family Units and persons in charge of commercial, industrial, institutional and other entities in the Franchise Area for the Collection, transportation, and removal to Solid Waste Processing and/or Disposal facilities, of all Residential, Industrial and Commercial Solid Waste (including Recyclables and Recyclable Material), which has been generated within the Franchise Area covered by this Agreement and placed for Collection. This grant of franchise is subject to all limitations imposed by applicable laws and regulations, and is subject to all limitations set forth in this Agreement. In addition, Contractor shall have an exclusive franchise to Collect C&D Debris except as provided in Section 3(C)(4) below.

B. ACCEPTANCE OF FRANCHISE

Contractor agrees to be bound by and comply with all the requirements of this Agreement.

C. EXCEPTIONS TO EXCLUSIVITY

The exclusive franchise granted by this Agreement shall not apply where:

- (1) A person, including employees (excluding a person who hires a third party for a fee), handles, hauls, or transports Solid Waste or Recyclables generated by or from his/her own residence or business operation for purposes of disposing of same at an authorized Processing or Disposal facility or Transfer Station, notwithstanding

- anything herein to the contrary, this provision shall not in any way modify any mandatory Solid Waste ordinance or requirements; or
- (2) A person or entity contracts for landscaping, gardening, or similar work and where Contractor engaged therefore removes and Recycles or otherwise Disposes of garden and other Compostable Materials resulting therefrom, provided that such removal and Recycling or Disposal is incidental to the landscaping or gardening work performed by Contractor performing those services and not as a hauler or Recycler; or
 - (3) A person or entity has been given an exemption by the County from any mandatory Collection ordinance that the County may adopt in the future; or
 - (4) A person or entity licensed to engage in construction and/or demolition work that is performing construction and/or demolition work on a premise pursuant to a valid construction permit that hauls away C&D Debris to a licensed Recycling or Disposal facility using its own employees and vehicles. The above exception to this exclusive Agreement does not permit or allow a person or entity to hire or contract with another person or entity, whether as an agent or independent contractor, to pick-up, remove, haul, Dispose of, or transport Solid Waste. Likewise, the rental of equipment wherein a driver/operator is furnished is not permitted and would be a violation of the exclusivity provision of this Agreement. The use of rented equipment with hired equipment operators to pick-up, remove, haul, Dispose of, or transport Solid Waste is not permitted; and
 - (5) Nothing in this Agreement shall require that Collection services be accepted by the County or any entity governed by the Board of Supervisors, the State of California, or other state agency, any school district, or any other entity that is excluded by law from the obligation to subscribe to the Collection services set forth herein; and
 - (6) A person or entity handles, hauls, transports, hires, or contracts with another person or entity to handle, haul, or transport, Forest Biomass generated in Forested Land for purposes of disposing same at an authorized Biomass Conversion Facility. This Agreement does not confer any exclusive rights to Contractor to handle, haul or transport Forest Biomass or operate a Biomass Conversion Facility and/or conduct biomass conversion operations.
 - (7) A local property owner may engage with a local property management firm to arrange for the transport of regular household generated waste to a "Group Collection Area", in cases where direct servicing access of the property may be impractical due to weather or other property access issues. In such cases the individual property owners will still be charged the prevailing garbage collection rates for the equivalent number of thirty-two (32) gallon cans disposed.

D. SALE OR DONATION OF RECYCLABLES

This Agreement is not intended to and does not affect or limit the right of any person to sell any Recyclable Material to any person lawfully engaged in business in the Franchise Area or to donate Recyclable Material to any bona fide charity, provided that all such Recyclable Material is substantially separated from non-Recyclable Solid Waste by the generator. Recyclables shall not be considered to have been sold or donated where the generator of

such materials incurs any expense in connection with the removal of those materials from the Generator's premises.

E. FRANCHISE AREA

The Franchise Area covered by this Agreement shall be all areas, including, but not limited to, residential, commercial, and industrial areas within the boundaries of the County as they exist on the effective date of this Agreement, as identified in Exhibit A (Franchise Area), to this Agreement, and as they may hereafter be changed by reason of annexation or de-annexation.

F. RIGHTS RESERVED AS TO HAZARDOUS WASTES, MEDICAL WASTES, SPECIAL WASTES, AND FOREST BIOMASS

The County reserves the right to contract with other parties to have Hazardous, Medical Wastes, Special Wastes, and Forest Biomass, Collected, transported, Disposed of, Processed, and/or Diverted.

G. ENFORCEMENT OF EXCLUSIVITY OF FRANCHISE

Contractor may independently enforce the exclusivity provision of this Agreement against third party violators, including, but not limited to, seeking injunctive relief, and the County shall use good faith efforts to cooperate in such enforcement actions brought by Contractor. The County shall not be liable to Contractor in any manner, including any costs or damages such as lost revenues or lost profits, should any person or entity refuse to use Contractor's Solid Waste Collection services and/or performs Collection services in competition with Contractor, and in doing so violates the exclusive grant of franchise given to Contractor in this Agreement. In such event, Contractor's sole and exclusive remedy shall be to seek an injunction, damages, or other available judicial relief against any such third person or entity that engages in any conduct or activity which violates Contractor's exclusive franchise rights under this Agreement.

SECTION 4 - FRANCHISE FEES / OTHER COMPENSATION

A. FRANCHISE FEES

Contractor shall pay to the County a Franchise Fee set by the Board of Supervisors by Resolution, which shall be a percentage of the gross revenues received and collected by Contractor from its operations pursuant to this Agreement that are protected by its exclusive franchise in Section 3 above, but excluding its non-exclusive operations and revenue from the sale of Recyclable Materials collected under this Agreement. The Franchise Fee is initially set at five percent (5%) of Contractor's gross revenues, and from time to time may be adjusted by Resolution of the Board of Supervisors. The Franchise Fee and supporting documents shall be due and payable quarterly within forty-five (45) days following the end of each quarter for gross revenues received during that quarter. If payment is not received within said forty-five (45) day period, interest shall accrue thereon at the rate of fifteen percent (15%) per annum or at the maximum interest rate permitted under California law, whichever is lesser. The County shall give Contractor a minimum of ninety (90) days' notice of any changes to the surcharge. Any increase in the surcharge shall result in a corresponding rate adjustment to Contractor's rates and/or be passed through to Contractor's customers.

B. OTHER COMPENSATION

Contractor shall also collect from its customers and pay to the County any surcharge set by the County to fund the County Solid Waste management activities, El Dorado County Solid Waste Management Plan implementation, AB 939 implementation programs, new regulatory requirements, and Landfill closure, post-closure, and remediation costs. This surcharge shall be treated for rate-setting purposes as a pass-through cost in the same manner as the Franchise Fee. Any change in such surcharge shall be reflected in a corresponding adjustment to Contractor's rates. Such surcharge shall be due and payable quarterly within forty-five (45) days following the end of each quarter for gross revenues received during that quarter. If payment is not received within said forty-five (45) day period, interest shall accrue thereon at the rate of fifteen percent (15%) per annum or at the maximum interest rate permitted under California law, whichever is lesser. The County shall give Contractor a minimum of ninety (90) days' notice of any changes in the surcharge. Any increase in the surcharge shall result in a corresponding rate adjustment to Contractor's rates and/or be passed through to Contractor's customers.

SECTION 5 - COMPLIANCE WITH LAWS AND REGULATIONS

A. COMPLIANCE WITH FEDERAL, STATE, AND LOCAL LAWS

Contractor warrants that it will comply with all applicable federal and state laws legally binding on Contractor in effect during the term of this Agreement, including implementing regulations, as they may, from time to time, be amended, specifically including, but not limited to, the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA"), Title 42 U.S. Code, section 9601, et seq., AB 939, and all other applicable laws of the State of California. Moreover, Contractor shall comply with all local laws and regulations applicable to Contractor to the extent they are not inconsistent with the terms of this Agreement. Contractor shall comply with all final and binding judgments entered against Contractor regarding its services performed under this Agreement.

B. NONDISCRIMINATION

Contractor hereby agrees to abide by all local, state, and federal laws and regulations pertaining to discrimination in employment including that no person shall, on the grounds of race, creed, color, disability, sex, sexual orientation, national origin, age, religion, political affiliations, or any other non-merit based factors, be subject to discrimination under this Agreement.

SECTION 6 - SOLID WASTE AND RECYCLABLE COLLECTION SERVICES PROVIDED BY CONTRACTOR

A. THE COUNTY TO APPROVE ALL SERVICES

- (1) The nature of the services Contractor offers and provides to customers residing or doing business in the Franchise Area shall be determined by the Board of Supervisors. The Board of Supervisors may require Contractor to change the level of such services from time to time on reasonable notice to Contractor. The Board of Supervisors may also require Contractor to change the level of service to implement the El Dorado County Solid Waste Management Plan. The Board of Supervisors shall

adjust Contractor's rates to reflect Contractor's documented increased and reasonable costs caused by the change in service levels. The services that Contractor offers and provides to its customers affected by this Agreement shall be subject to the prior approval of the Board of Supervisors or its designee. Nothing in this Agreement; however, shall be construed or interpreted as authorizing the County to reduce or adversely affect Contractor's exclusive franchise rights as specified in Section 3 of this Agreement.

- (2) Before initiating new Recycling or Biomass Conversion programs or activities ("programs") within the Franchise Area, Contractor shall seek and obtain the express approval of the County. In seeking the County's approval for such new programs, Contractor shall provide the County with a detailed description of the proposed program, as well as a projection of costs, if any, and revenues associated with the program, and the anticipated level of Diversion to be achieved by such program.
- (3) New services will be implemented in accordance with the Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas (Exhibit B).

B. INITIAL SERVICE LEVELS / EXPANDED SERVICES

Contractor shall perform all education, outreach, monitoring, and reporting for all Commercial Solid Waste and Multi-Family Unit properties as required by AB 939 and AB 341 and under the direction of the County. These activities shall include educating Commercial Solid Waste and Multi-Family Unit customers regarding the mandatory recycling requirements of AB 341, and notifying non-compliant Commercial Solid Waste and Multi-Family Unit customers at least annually.

Contractor shall identify, educate, and monitor all Commercial Solid Waste and Multi-Family Unit customers required to be in compliance with AB341, and shall implement a recycling program(s) that supports and educates the public about state requirements and the El Dorado County Solid Waste Management Plan. Contractor shall ensure that on-line and print materials related to Commercial Solid Waste and Multi-Family Unit customers contain up-to-date information pertaining to AB341 or other mandatory requirements.

C. ONCE A WEEK SERVICE

In order to protect the public health and safety, and in accordance with the County Ordinance Chapter 8.42 arrangements made by Contractor with its customers in the Franchise Area for the Collection of Solid Waste not defined in the Agreement as Recyclable Materials, shall provide for the Collection of such waste generated or accumulated in residential, commercial, and industrial premises within the Franchise Area at least once per week, or more frequently, as Contractor and its customers may agree.

- (1) Single-Family Units: Contractor shall Collect from Single-Family Units MSW (except Bulky Wastes and Special Wastes) which have been properly placed, kept or accumulated in authorized Solid Waste containers, at curbside or other authorized Collection station(s) prior to Contractor's normal weekly Collection time. Recyclables and Green Waste, if applicable, will be Collected in a manner and frequency on a schedule approved by the County.

- (2) Multi-Family Units: Contractor shall empty all Multi-Family Units authorized Solid Waste containers not less than once per week, and more frequently if required to handle the Multi-Family Unit Wastestream of the premises where the containers are located, in a manner consistent with public health and safety. Multi-Family Units will maintain adequate Solid Waste container capacity for pick-up services. Recyclables and Yard Waste, if applicable, will be Collected in a manner and frequency on a schedule approved by the County.

Contractor shall visit each Multi-Family Unit Bin customer at least once every two (2) years during the term of this Agreement to perform a site waste assessment. As part of the assessment, Contractor shall meet with the customer to review level of service and to discuss Diversion opportunities. The results of each visit shall be documented and reported in the annual report to the County.

- (3) Commercial Solid Waste Customers: Contractor provides Can and Bin Commercial Solid Waste service. Not less than once per week, Contractor shall Collect from Commercial Solid Waste Customers, MSW (except Bulky Wastes and Special Wastes) which have been properly placed, kept or accumulated in authorized Solid Waste containers, at the authorized Collection point(s) prior to Contractor's normal weekly Collection time. Recyclables and Green Waste, if applicable, will be Collected in a manner and frequency on a schedule approved by the County. Collection of Commercial Cans is limited to no more frequently than once per week, and is limited to no more than six containers left for collection at a time. Bin service is available to Customers requesting service and requiring capacity above six cans per week.

Contractor shall visit each Bin customer upon request, during the term of this Agreement. Contractor shall meet with the property manager or business owner to review level of service, discuss Diversion opportunities, and offer to perform a site waste assessment. The results of each visit shall be documented and reported in the annual report to the County.

D. BIWEEKLY SERVICE

- (1) Recyclable Material: Contractor shall Collect residential Recyclable Materials which have been properly placed, kept or accumulated in an authorized container at curbside or other authorized Collection station, no less than biweekly.
- (2) Green Waste: Upon such time that Green Waste Collection may be implemented, Contractor shall Collect residential Green Waste which has been properly placed, kept or accumulated in an authorized container at curbside or other authorized Collection station, no less than biweekly.

E. HOURS OF COLLECTION

Residential Collection services shall be provided commencing no earlier than 5:00 am and terminating no later than 6:00 pm Monday through Friday with no service on Saturday or Sunday. The hours, days, or both of Collection may be temporarily extended due to extraordinary circumstances or conditions with the prior consent of the Contract Administrator.

Commercial Solid Waste Collection services shall be provided commencing no earlier than 5:00 am and terminating no later than 7:00 pm Monday through Friday. The hours, days, or both of Collection may be temporarily extended due to extraordinary circumstances or conditions with the prior consent of the Contract Administrator.

Contractor agrees to reasonably adjust the hours of commencement of Collection operations in selected areas at the request of the County where early Collection activities have generated numerous complaints from nearby residents.

F. MANNER OF COLLECTION

Contractor shall provide Collection services with as little disturbance as possible and shall leave any Can, Cart or Bin in an upright position at the same point it was Collected, without obstructing alleys, roadways, driveways, sidewalks, or mail boxes.

G. SERVICE ON COUNTY AND NON-COUNTY ROADS

Contractor shall be required to provide Collection service to all customers on county maintained roads. Contractor shall further provide service on all non-county maintained roads, except as provided herein. Contractor shall provide smaller Collection trucks to provide Collection services on non-county maintained roads in instances where such roads are not reasonably usable by Contractor's regular Collection vehicles. The use of these smaller vehicles is intended to avoid the occurrence of "Group Collection Areas" – that is, a single location where several Solid Waste and/or Recyclable Materials containers are placed for Collection by multiple residential Generators.

In the event any non-county maintained road is, in Contractor's reasonable judgment, unsafe or in such a state of disrepair that the road will be either hazardous or potentially cause damage to even the smaller sized vehicles of Contractor, Contractor shall meet and confer in good faith with the customers located in such non-county maintained road to have the condition of such road resolved so that Contractor may be able to provide Collection to the customers on such road. If the parties are unable to come to a mutually agreeable resolution regarding the condition of such road, after meeting and conferring with each other, Contractor shall work with such customers to create a Group Collection Area to meet such customers' Collection service needs. If the parties cannot agree on a Group Collection Area, Contractor shall not be required to provide Collection service to customers on said road, and in such case, such customers shall be allowed to self-haul their own MSW, Recyclables and Green Waste to an appropriate disposal or processing facility.

Contractor may request that customers on non-county maintained roads sign a waiver and indemnification agreement prior to receiving service from Contractor, and Contractor may refuse to provide service to any such customers that fail to sign such waiver and indemnification, but Contractor shall provide service to those customers that do sign such a waiver and indemnification.

H. EXTREME SNOW EVENTS

During extreme snow events, Contractor may utilize delayed starts to provide Collection service as feasible, given snow removal operations and weather and road conditions throughout the area. Contractor will make every effort to complete Collection routes as scheduled. Contractor shall attempt to service missed routes the next service day. If MSW

cannot be picked up on the next day due to unsafe conditions, missed routes will then be serviced on the next scheduled service day with no charge for extra material. Contractor will utilize its website or other technology when available, to notify customers of delays in service and service options.

Contractor shall allow for a customer to Self-Haul their allotted weekly curbside Solid Waste to the ERL, at no additional charge in the event weekly collection service is canceled due to extreme weather and with prior approval from the contractor.

I. ON-CALL

In addition to all other regularly scheduled Collection services provided by Contractor herein, Contractor shall provide on-call Collection services to residential, commercial, and Multi-Family Unit customers, at the current rate structure. This on-call service is designed to cover temporary Roll-Off Containers or Bulky Waste pick up as needed by residential, Commercial Solid Waste and Multi-Family Unit customers. Such customers shall request on-call service from Contractor and Contractor shall provide such additional Roll-Off Containers, and /or additional Collections as requested by the customer within a time-frame as set by Contractor.

J. COLLECTION ON HOLIDAYS

If the day of Collection on any given route falls on a legal holiday, (i.e., New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, or Christmas Day), Contractor may provide Collection service for each route on the holiday day, or on the day before or after the holiday with advanced notification to the customer.

K. CHRISTMAS TREE COLLECTION

Contractor agrees to Collect bare Christmas trees at no additional charge to customers receiving Residential Solid Waste service providing trees are cut to no more than three (3) feet in length and bundled.

L. BULKY WASTE PICK-UP

Contractor shall provide Bulky Waste pick-up for all customers within the Franchise Area, on an "on-call" basis, by appointment set between the customer and Contractor. Bulky Items need not be placed in special containers for Collection. Contractor shall pick up all Bulky Items left for Collection at curbside by the customer for an additional per item charge, subject to size and weight limitations, and reasonable guidelines as set by Contractor and approved by the County.

Residential customers on subscription service may be eligible to apply credit for any unused regularly scheduled pick-ups falling within the billing cycle to offset applicable extra can charges for bulky items left curbside for pick-up during the billing cycle. Can credits have no cash value and expire each quarter, credits cannot be transferred and terminate upon service cancellation. (Customer must call to schedule collection of Bulky Waste items).

M. GREEN WASTE

On an annual basis, all residential customers who receive a billing statement on April 1st and/or July 1st of each year will receive a coupon for free self-haul drop off of up to three (3)

cubic yards of green waste at ERL (totaling up to six (6) cubic yards of green waste per year for those customers on service during both billing periods).

Contractor will also make available to residential customers seasonal green waste-only dumpsters at a rate reflecting the green waste yardage tipping fee. Green waste-only dumpsters will be made available for a period of at least 90 days per calendar year. The targeted offering period for Green waste-only dumpsters will be May, June and July annually, coinciding with the planned availability period in adjacent Placer County (service Area 3); the exact availability may be adjusted for winter weather conditions. If in the future, Placer County adjusts the annual availability period for Green Waste-only dumpsters in Placer Franchise Area 3, the availability period for the portion of El Dorado County covered under this Agreement will be adjusted to match. Home delivery/pickup of the dumpsters will be scheduled based on route availability, and there will be a limit of two (2) green waste-only dumpsters per household, per calendar year. If Green Waste is contaminated with MSW contractor shall be allowed to assess the full rate.

N. COMMERCIAL FOOD WASTE COLLECTION

Contractor will operate this program in compliance with state law and in conjunction with other Food Waste Recycling programs as required by law. Contractor will work with the County to develop a rate structure and program as applicable. Food Waste will be collected in a leak resistant cart or bin on a weekly basis and transported to a permitted processing facility.

O. COMMUNITY CLEAN-UP EVENTS

This section is not applicable at the time of Agreement execution; however, in the event the County and Contractor agree to offer such services within the Franchise Area the Agreement will be amended to reflect the new service level.

P. LARGE VENUE COLLECTION SERVICES

This section is not applicable at the time of Agreement execution; however, in the event the County and Contractor agree to offer such services within the Franchise Area the Agreement will be amended to reflect the new service level.

Q. USED OIL COLLECTION / USED OIL FILTER COLLECTION

The Contractor will work with the County to make residents aware of any regional, grant sponsored oil collection events or oil recycling opportunities as they arise. In addition, oil and oil filters may be dropped off by appointment at any Household Hazardous Waste Collection event held at ERL for as long as El Dorado County remains a Participating Agency for the Area served under TTSD and ERL's separate contract with Placer County. The scheduled dates for HHW events at ERL are posted to the Contractor's website.

R. BATTERIES

Curbside Collection of batteries is included in this agreement for Residential Solid Waste customers only. Batteries (excluding automotive batteries) will be required to be placed in clear, plastic, zip lock bags and placed or taped on the top cover of the waste can, to be eligible for pickup.

S. FLUORESCENT TUBES / BULBS / E-WASTE

Contractor will provide residential customers access to drop-off fluorescent tubes/bulbs/E-waste at ERL at no cost, for as long as El Dorado County remains a Participating Agency for the Area served under TTSD and ERL's separate contract with Placer County. Commercial customers may drop off these items for a fee as determined by ERL.

T. MEDICAL, HAZARDOUS, SPECIAL, AND UNIVERSAL WASTES

Contractor shall have the non-exclusive right under this Agreement, but is not obligated to, Collect, transport, and Dispose of material defined as Hazardous Waste, Special Waste, and Universal Waste herein. Contractor shall negotiate separate contracts and rates for Hazardous, Special, and Universal Waste Collection with each individual customer, which rates shall not require advance the County approval, but may be reviewed by the County in its discretion at the request of any customer. Contractor shall not engage in the Collection of Medical Waste and radioactive waste; however, Contractor's principals may form a separate and independent company to engage in the Collection and Disposal of Medical Waste. The County reserves the right to franchise other parties to perform Medical, Hazardous, Special, and Universal Waste handling services.

U. UNSECURED LOAD FEE

This section is not applicable at the time of Agreement execution; however, in the event the County and Contractor agree to offer such services within the Franchise Area the Agreement will be amended to reflect the new service level.

V. SPILLAGE AND LITTER

Contractor shall not litter premises in the process of providing Collection services or while its vehicles are on the road. Contractor shall transport all materials Collected under the terms of this Agreement in such a manner as to prevent the spilling or blowing of such materials from vehicles. Contractor shall exercise all reasonable care and diligence in providing Collection services so as to prevent spilling or dropping of Solid Waste, Recyclables, Green Waste, Bulky Items, Universal Waste, E-Waste, Used Oil, Used Oil Filters, and C&D Debris and shall immediately, at the time of occurrence, clean up such spilled or dropped materials.

W. PICK-UP OF ILLEGALLY DISPOSED WASTE

Contractor shall, at the written request of the County, pick-up, Dispose of, or Recycle, as appropriate, illegally disposed waste within the Franchise Area, limited to two (2) twenty (20) yard Bins or smaller per year. Anything greater the County will negotiate the disposal fee. Contractor may schedule such pick-ups concurrent with Contractor's Bulky Waste pick-ups, but no less often than once per week when requested by the County. If the County desires the Contractor to provide litter abatement services on County maintained roads with Contractor-provided labor, then the County and Contractor shall negotiate mutually agreeable pricing terms for such services and shall adjust the rates set forth in this Agreement accordingly.

Contractor strives to pick-up illegally disposed waste in the Franchise Area without, or prior to, any notification from the County. The Contractor will continue this practice of proactive diligence towards illegal dumping clean-up.

X. CONTAINERS

- (1) Residential customers shall provide and maintain their own containers that are no more than thirty-two (32)-gallons and/or trash bags (including recycling bags) for residential collection.
- (2) Standard-sized commercial bins will be provided by the Contractor to commercial customers as ordered, with the cost included within the approved commercial rate structure. These commercial bins remain property of the Contractor.
- (3) The Contractor will be responsible for initial delivery, as well as the on-going proper repair and maintenance of the commercial bins for the duration of commercial service subscription, assuming proper customer use.
- (4) The customer is responsible for all damage not occurring from normal use, while the bin is located at the customer's service site. The Contractor will be responsible for the final collection and removal of the commercial bins upon customer's termination of service. The above is subject to the following:
 - a. Additional delivery charges not included in the base commercial rates may apply for changes to commercial customers' requested bin size occurring more than once every six months. Additional charges not included in the base commercial rates to clean bins more frequently than once per six months may apply. Additional pull-out and/or bin access charges to accommodate property access/configuration issues not included in the base commercial rates may apply.
 - b. A list of additional service charges not included in the base commercial service rates is shown in Exhibit C, and will be submitted to the County during the annual rate review process.
 - c. The cost of specialty bins and compactors are not included within the base commercial service rates, and are the responsibility of the commercial customer to procure and maintain. In some cases these containers may be procured directly from the Contractor at additional cost, falling outside of the scope of the base Franchise agreement.
- (5) Commercial customers have the option of providing and maintaining their own containers that are no more than 32-gallons.
- (6) Organic Waste Containers: In the event the County and Contractor agree to offer residential compostable food waste Collection service, the Collection container must be approved by Contractor and the County.
- (7) Compostable Material Containers: In the event the County and Contractor agree to offer Commercial Compostable Materials Collection services, and if requested by the commercial customer, Contractor shall provide commercial customers receiving commercial Compostable Materials Collection services with a watertight container for storage of Compostable Materials prior to placing the waste in the Compostable Materials Cart or Bin. The size of the container shall be determined by the customer and Contractor. Contractor shall be responsible for the repair and maintenance of the containers. Commercial customers may use compostable bags for the containment of food waste.

Y. INSPECTIONS

The County shall have the right to inspect Contractor's facilities or Collection vehicles used in the provision of Collection services under this Agreement and their contents at any time while operating inside or outside the Franchise Area.

Z. WASTE GENERATION AND CHARACTERIZATION STUDIES

Contractor agrees to participate and cooperate with the County and its agents in all Solid Waste generation and characterization studies conducted no more frequently than once each rate-setting Base Year, , including modification of routes, separate Collection of an individual customer's Solid Waste, and delivering targeted loads of Solid Waste to a location or locations designated by the County.

AA. SITE WASTE ASSESSMENT

Within six (6) months of commencement of service to a new Multi-Family Unit or Commercial Solid Waste customer in the Franchise Area, Contractor will conduct a waste generation and characterization assessment of such Multi-Family Unit or Commercial Solid Waste customer to identify customer's potential to Recycle and Divert Solid Waste. The assessments shall be performed in accordance with the protocol developed by Contractor and approved by the County which protocol shall be developed and provided to the County as part of the implementation plan.

BB. SUSTAINABILITY COORDINATION

Contractor shall coordinate sustainability activities to meet the reasonable needs of the residents and businesses throughout the Franchise Area covered under this Agreement during the term of the Agreement, and will provide services related to meeting the Diversion requirements of the Agreement and the Solid Waste Management Plan.

CC. PARTICIPATION IN ADVISORY COMMITTEES

Contractor will participate in a limited capacity in activities of the El Dorado Solid Waste Advisory Committee (EDSWAC).

DD. SOLID WASTE MANAGEMENT PLAN GOAL IMPLEMENTATION

On an annual basis Contractor will provide the County with a strategic plan with specific program goals and objectives to increase Diversion rates consistent with the El Dorado County Solid Waste Management Plan. The plan should be based on the results of the prior year's activities and include a discussion of that year's programs, including strengths and weaknesses.

EE. PROCUREMENT POLICY

- (1) Supplies: Contractor will use reasonable business efforts to purchase office supplies and all paper products with post-consumer Recycled content.
- (2) Paper: Contractor will use paper having not less than thirty percent (30%) Recycled paper content for all correspondence with customers (including customer subscriptions, billing, newsletters, and notices) and the County.
- (3) Recycled Content Policies: Contractor will use reasonable business efforts to comply with any Recycled content procurement policy that the County may adopt.

FF. EMERGENCY SERVICES

In the event of a "Declared Emergency", the Contract Administrator may grant Contractor a variance from regular routes and schedules. As soon as practicable after such event, Contractor shall advise the Contract Administrator when it is anticipated that normal routes

and schedules can be resumed. In addition, Contractor shall make every effort to notify customers when regular services will resume via website, phone message or other means as determined most effective. . The Contract Administrator shall make an effort through the local news media to inform the public when regular services may be resumed.

- (1) Emergency Service Compensation: Contractor shall provide emergency services (i.e., special Collections, transport, Processing, and Disposal) at the County's request in the event of major accidents, disruptions, or natural calamities. Contractor shall be capable of providing emergency services within twenty-four (24) hours of notification by the County or as soon thereafter as is reasonably practical in light of the circumstances.

Emergency services requested in writing by an authorized County official which exceed the scope of work under this Agreement and which are not compensated as special services in accordance with current rate schedule or through reimbursement by the Federal Emergency Management Agency (FEMA) shall be compensated through extraordinary rate review procedures as set forth in this Agreement.

- (2) Reporting: Contractor will cooperate with the County, the State of California and federal agencies in filing information related to a regional, state or federal declared state of emergency or disaster as to which Contractor has provided Collection services under this Section.

GG. NON-COLLECTION DUE TO NON-PAYMENT

Service may, at Contractor's option, be withheld during any period in which payment for prior service remains delinquent, such payment becoming delinquent forty-five (45) days after the end of each full month for which services have been rendered. Contractor shall notify the customer in writing fifteen (15) days before stopping service and the notice will include the amount and time covered by all unpaid services by Contractor. In the event that mandatory service Collection areas are established within the Franchise Area, Contractor shall provide mandatory Collection service in accordance with the County's mandatory Collection ordinance (Ordinance Code Chapter 8.42).

HH. CHARGES / NON-COLLECTION FOR EXCESS SOLID WASTE

Any excess Solid Waste that does not fit within the closed lid of the authorized Solid Waste container shall be deemed excess material and shall be subject to the excess charges. Notwithstanding the foregoing, Contractor shall not be required to Collect Solid Waste from an authorized Solid Waste container where the total weight of the container and contents exceed the limit posted on the container.

SECTION 7 - MATERIALS RECOVERY SERVICES TO BE PROVIDED BY CONTRACTOR

This section is not applicable at the time of Agreement execution; however, in the event that Contractor offers new services or programs within the Franchise Area, the Agreement will be amended to reflect such new services or programs and the required reports or date associated with the new service level.

SECTION 8 – PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY

This section is not applicable at the time of Agreement execution; however, in the event that Contractor offers new services or programs within the Franchise Area, the Agreement will be amended to reflect such new services or programs and the required reports or date associated with the new service level.

SECTION 9 – FACILITIES FOR SOLID WASTE PROCESSING AND DISPOSAL

A. CONTRACTOR TO PROVIDE FULLY PERMITTED DISPOSAL FACILITY

Contractor shall be responsible for choosing the facility for Disposal of Solid Waste under this Agreement, provided: however, that any Landfill utilized by Contractor must be designed and constructed in accordance with applicable state and federal regulations. The Landfill must have all required permits from federal, state, regional, County, and city agencies necessary for it to operate as a Class II or III Sanitary Landfill and be in full regulatory compliance with all such permits. Contractor shall provide copies to the County of all notices of violations that could affect Contractor's ability to perform under this Agreement, or amendments to permits, including any extensions. The Landfill shall not maintain the Co-Disposal of MSW and Hazardous Waste (other than HHW) in the same lined cell.

Any Landfill must be authorized to accept, under its existing permits, and have sufficient uncommitted capacity to accept, all Solid Waste delivered to it from the Franchise Area for the duration of this Agreement. See Public Resources Code, section 41701. Contractor shall immediately notify the County of any notice of breach or default received from the Landfill. Contractor shall ensure that the Landfill is in full compliance with all closure and post-closure planning requirements applicable to the Landfill, and the Landfill has posted with the applicable governmental authorities all required financial assurances for closure and post-closure.

B. CONTRACTOR TO PROVIDE FULLY PERMITTED MATERIALS RECOVERY AND TRANSFER STATION

Any Materials Recovery or Transfer Station utilized by Contractor must be designed and constructed in accordance with all applicable laws and regulations. The facilities must have all required permits from federal, state, regional, County, and city agencies necessary for them to operate and be in full regulatory compliance with all such permits. To the extent Contractor owns and/or operates a facility, or otherwise has actual knowledge of such violations, Contractor shall provide copies to the County of all notices of violations respecting any such facility used by Contractor that could affect Contractor's ability to perform under this Agreement, or amendments to permits, including any extensions. Any such facility must be authorized to accept, under its existing permits, and have sufficient uncommitted capacity to accept, all Solid Waste delivered to it from the Franchise Area for the duration of this Agreement. The County may request copies of all disposal agreements.

C. DISPOSAL IN COMPLIANCE WITH LAWS AND REGULATIONS

Throughout the term of this Agreement, it shall be Contractor's sole responsibility and duty to dispose of the Solid Waste Collected by virtue of this Agreement, and to do so in a safe manner and in compliance with all federal, state, and to the extent not inconsistent with this Agreement, local laws and regulations.

D. FUTURE FACILITIES FOR SOLID WASTE PROCESSING AND DISPOSAL ADVANCED TECHNOLOGIES

Contractor has the responsibility and discretion to utilize a permitted processing facility or Landfill. However, the County reserves the future right to redirect the Wastestream to another facility approved by the County to comply with long-term waste management needs and divert any waste from Landfill(s). Contractor, without constraint and as a free-market business decision in accepting this Agreement, agrees to use such facility or other location approved by the County for the purpose of transferring, hauling, transporting, Diverting, or Disposing Solid Waste and Recyclable Materials Collected in the Franchise Area. Contractor agrees that the County's right to redirect the Wastestream in no way constitutes a restraint of trade or an impairment of contracts.

E. MRF MODERNIZATION

This section is not applicable at the time of Agreement execution; however, in the event that Contractor offers new services or programs within the Franchise Area, the Agreement will be amended to reflect such new services or programs and the required reports or date associated with the new service level.

SECTION 10 - CASH BOND AND INSURANCE

A. CASH BOND

In the event Contractor fails to make timely payment of any Franchise Fees owed to the County, after ten (10) days written notice from the County demanding such payment, the County may require Contractor, in addition to paying the late Franchise Fee payment plus default interest thereon, to deposit with the County a cash bond, a performance bond or a letter of credit for the benefit of the County in the sum of seventy-five thousand dollars (\$75,000.00). The County shall deposit the cash deposit in an interest-bearing account. The cash bond, performance bond, or letter of credit shall be on terms acceptable to the County's counsel. The cash bond, performance bond, or letter of credit shall serve as security for the faithful performance by Contractor of all the provisions and obligations of this Agreement. All interest shall be paid to Contractor.

- (1) After thirty (30) days following Contractor's failure to pay the County an amount owing under this Agreement plus interest at the rate of fifteen percent (15%) per annum, or, if less, the maximum interest rate allowed by law, the cash bond or letter of credit may be assessed by the County upon five (5) days' prior written notice to Contractor for purposes including, but not limited to:

- (a) Failure of Contractor to pay the County sums due under the terms of the Agreement;

- (b) Reimbursement of costs borne by the County to correct Agreement violations not corrected by Contractor, after due notice; and
 - (c) Monetary remedies or liquidated damages assessed against Contractor due to breach of Agreement.
- (2) Contractor shall deposit a sum of money sufficient to restore the cash bond or provide a renewed letter of credit to the original amount within thirty (30) days bond or letter of credit.

B. INSURANCE

Contractor shall provide proof of a policy of insurance satisfactory to the County of El Dorado Risk Manager (Risk Manager) and documentation evidencing that Contractor maintains insurance that meets the following requirements:

- (1) Full Workers' Compensation and Employers' Liability Insurance covering all employees of Contractor as required by law in the State of California.
 - (a) The Workers' Compensation policy shall be endorsed to state that the Workers' Compensation carrier waives its right of subrogation against the County, its officers, directors, officials, employees, agents or volunteers, which might arise by reason of payment under such policy in connection with performance under this agreement by Contractor;
- (2) Commercial General Liability Insurance (CGL) of not less than six million (\$6,000,000) combined single limit per occurrence for bodily injury and property damage, including but not limited to endorsements for the following coverage: premises, personal injury, operations, products and completed operations, blanket contractual, and independent contractors' liability and a \$2,000,000 aggregate limit.
 - (a) The CGL requirements may be met by combining one million (\$1,000,000) per occurrence primary CGL and five million (\$5,000,000) Excess or Umbrella Liability Insurance subject to Contractor producing the Excess or Umbrella's policy and endorsements to the Risk Manager for final approval;
- (3) Automobile Liability Insurance (AL) of not less than six million (\$6,000,000) per occurrence for bodily injury and property damage.
 - (a) The AL requirements may be met by combining one million (\$1,000,000) per occurrence primary AL and five million (\$5,000,000) Excess or Umbrella Liability Insurance subject to Contractor producing the Excess or Umbrella's policy and endorsements to the Risk Manager for final approval;
- (4) Environmental Impairment/Pollution Liability Insurance (PL) in an amount not less than six million (\$6,000,000). Coverage to include environmental impact due to auto liability exposure.

- (a) The PL requirements may be met by combining one million (\$1,000,000) per occurrence primary under the AL or PL and five million (\$5,000,000) Excess or Umbrella Liability Insurance subject to Contractor producing the Excess or Umbrella's complete policy and endorsements to the Risk Manager for final approval;
- (5) Explosion, Collapse, and Underground (XCU) coverage is required when the scope of work includes XCU exposures;
- (6) The County of El Dorado, its officers, officials, employees, and volunteers are included as Additional Insureds on the CGL, AL, PL and Excess or Umbrella policies for at least as broad coverage as the ISO CG 20 38 04 13. Any available insurance proceeds in excess of the specified minimum limits and coverage shall be available to the Additional Insured. Proof that the County is named an Additional Insured shall be made by providing the Risk Manager with a certified copy, or other acceptable evidence, of an endorsement to Contractor's insurance policies naming the County of El Dorado, its officers, officials, employees and volunteers as Additional Insureds;
- (7) Contractor's GL, AL, PL and Excess or Umbrella policies shall be primary and noncontributory insurance as respects to the County of El Dorado, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by County of El Dorado, its officers, officials, employees, or volunteers shall be in excess of Contractor's insurance and shall not contribute with it;
- (8) Contractor shall furnish proof of coverage satisfactory to the Risk Manager as evidence that the insurance required herein is being maintained. The insurance will be issued by an insurance company acceptable to the Risk Manager and with an AM Best rating of A or higher. All Self Insured Retentions (SIRs) or total self-insurance must be acceptable to and approved by Risk Manager;
- (9) In the event Contractor cannot provide an occurrence policy, Contractor shall continue to maintain and provide evidence of insurance covering claims made as a result of performance of this Agreement for not less than three (3) years following completion of performance of this Agreement;
- (10) Any deductibles or self-insured retentions must be declared to and approved by the County. The County has the option to request that the Contractor reduce or eliminate such deductibles or self-insured retentions as respects County, its officers, officials, employees, and volunteers; or Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses;
- (11) The insurance required herein shall provide that should any of the policies be cancelled prior to the expiration date thereof, notice will be delivered to the

County at the office of the Community Development Agency, Environmental Management Division, in accordance with the policy provisions;

- (12) Contractor agrees that the insurance required herein shall be in effect at all times during the term of this Agreement. In the event said insurance coverage expires at any time or times during the term of this Agreement, Contractor agrees to provide at least thirty (30) days prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the Agreement or for a period of not less than one (1) year (for an occurrence policy) or three (3) years (for a claims made policy). New certificates of insurance are subject to the approval of the Risk Manager;
- (13) Certificate shall meet such additional standards as may be reasonably determined by the County's Community Development Agency, Environmental Management Division either independently or in consultation with the Risk Manager, as essential for protection of the County;
- (14) Contractor shall not commence performance of this Agreement unless and until compliance with each and every requirement of the insurance provisions is achieved;
- (15) Failure of Contractor to maintain the insurance required herein, or to comply with any of the requirements of the insurance provisions, shall constitute a material breach of the entire Agreement;
- (16) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees, or volunteers;
- (17) The insurance companies shall have no recourse against the County, its officers, agents, employees, or any of them for payment of any premiums or assessments under any policy issued by any insurance company;
- (18) Contractor's indemnity and other obligations shall not be limited by the insurance required herein and shall survive the expiration of the Agreement; and
- (19) To the extent that this Section 10, "Contractor's Insurance," is inconsistent with 7-1.12, "Responsibility for Damage," of the State of California, Department of Transportation, Caltrans, Standard Specifications, July 1992, this Article shall govern; otherwise each and every provision of such Section 7-1.12 shall be applicable to this Agreement.

SECTION 11 - TERM

A. INITIAL TERM

The initial term of this Agreement shall be effective when fully executed by all parties and shall expire seven (7) years following the effective date of the Agreement.

B. RENEWAL OPTIONS

This Agreement may be renewed for two (2) terms of three (3) years each, commencing respectively upon the seventh anniversary of the effective date of the Agreement and upon the tenth anniversary of the effective date of this Agreement. Contractor shall provide the County with ninety (90) days prior written notice before the termination of the initial term, or the first extended term, of this Agreement of its desire to extend the term of this Agreement. Said renewal option may be exercised only if Contractor is in material compliance with the terms and conditions of the Agreement, and at the sole discretion of the County.

SECTION 12 - FRANCHISE TRANSFERABLE / CONSENT REQUIRED

A. NO ASSIGNMENT WITHOUT CONSENT

The franchise granted by this Agreement shall not be assigned without the prior written consent of the County expressed by Resolution of the Board of Supervisors, which consent may be denied or approved by the County in its sole and absolute discretion. Any attempt by Contractor to assign this franchise without the consent of the County shall be void. Notwithstanding the foregoing, Contractor may assign or subcontract this Agreement or a portion thereof to a corporate, partnership or limited liability company Affiliate of Contractor upon advance written notice to the County, provided that the assignor and guarantor, if any, each shall remain liable for performance of this Agreement.

In the event of any assignment for which the County consent is required pursuant to this Section, Contractor's assignee shall not be allowed to recover in its rates set pursuant to this Agreement any of the assignee's costs of acquisition of Contractor or to recoup any interest or financing charges incurred by such assignee relating to the costs of such acquisition.

B. ASSIGNMENT DEFINED

The term "assignment" or "assigned" shall mean any transfer, sale, hypothecation or sublet of the franchise granted by this Agreement, or any rights or privileges therein, either in whole or in part, or any transfer of title thereto, either legal or equitable, by act of Contractor, and shall include (a) any dissolution, merger, consolidation, or other reorganization of Contractor which results in a change in control, or (b) the sale or other transfer of more than twenty percent (20%) of Contractor's voting stock to a person that is not a shareholder, immediate family member (including adopted or stepchildren) or any direct lineal descendant of a shareholder, management employee or principal of Contractor or an Affiliate on the date of the execution of this Agreement.

C. "CHANGE IN CONTROL" DEFINED

The County consent is required for any change in control of Contractor. "Change in control" shall mean any change in the ownership of more than twenty percent (20%) of Contractor's voting stock other than to an Affiliate or, directly or indirectly, to an existing shareholder or immediate family member (including adopted or stepchildren) or any direct lineal descendant of an existing shareholder, or an existing management employee or principal of Contractor or an Affiliate. In the event of any such excepted transfer, the transferee shall be subject to the provisions of this Agreement including the restrictions on any subsequent transfers.

D. TRANSITION

In the event Contractor is not awarded an agreement to continue to provide Collection services following the expiration or early termination of this Agreement, Contractor shall reasonably cooperate with the County and any subsequent contractors to assure a smooth transition of Collection services described in this Agreement. Such cooperation shall include but not be limited to transfer of computer data, files and tapes, providing routing information, route maps, vehicle fleet information (if such subsequent contractor is acquiring such fleet from Contractor, as determined in Contractor's sole and absolute discretion), and list of Single-Family Units, Multi-Family Units, and Commercial Solid Waste customers; providing a complete inventory of all Carts, Bins, Compactors, and Roll-Off Containers; providing adequate labor and equipment to complete performance of all Collection services required under this Agreement; taking all actions necessary to remove or, to the extent required under the terms of this Agreement, transfer ownership of Carts, Bins, Compactors, and Roll-Off Containers as appropriate to the County; including transporting such containers to a location designated by the Contract Administrator; and providing other reports and data required by this Agreement.

E. BREACH

Any assignment or change in control of Contractor occurring without prior the County approval shall constitute a material breach of this Agreement.

F. THE COUNTY'S OPTION TO TERMINATE / CONDITIONS TO ASSIGNMENT

In the event Contractor attempts to assign or subcontract this Agreement or any part hereof or any obligation hereunder in contravention of this Section 12, the County shall have the right to elect to terminate this Agreement forthwith, without suit or other proceeding. The County may, in its reasonable discretion, condition its consent to any assignment of this Agreement on the assignee's written agreement to incorporate additional reasonable terms and conditions in this Agreement, including provisions for liquidated damages, enhanced performance standards, and additional financial assurances and guarantees, in order to ensure that any such assignee continues to deliver the highest quality of services to its customers at reasonable rates.

G. CONDITIONS FOR OBTAINING THE COUNTY'S CONSENT

The County's consent to an assignment or change in control may be withheld in the County's sole and unfettered discretion and may also be withheld if, inter alia, the following conditions are not satisfied:

- (1) Contractor shall give the County at least ninety (90) days' advance written notice of Contractor's intent to sell, transfer or assign this Agreement. As part of that notice, Contractor shall provide to the County the following written information:
 - (a) The name, address, telephone number, and e-mail of the proposed assignee;
 - (b) The character of the legal entity owning or controlling the assignee, and the names, addresses, e-mails, and telephone numbers of all principals, partners and/or shareholders thereof, as the case may be;

- (c) Financial statements of the proposed assignee for the immediately preceding five (5) Operating Years, indicating that the proposed assignee's financial status is sufficient to perform all Contractor's obligations;
 - (d) Satisfactory proof that the proposed assignee or the management thereof has at least seven (7) years of MSW experience on a scale equal to or exceeding the scale of operations conducted by Contractor and has operated in a manner consistent with its contractual obligations to other municipalities which it serves in respect of AB 939;
 - (e) Satisfactory proof that in the last seven (7) years, the proposed assignee has maintained its waste management operations in a manner satisfactory to other municipalities in which it operates and in compliance with applicable law and regulations;
 - (f) A copy of any and all purchase and assignment agreements containing, at a minimum, the terms and conditions of the sale, transfer, or assignment of this Agreement, and of Contractor's Solid Waste and Recycling business; provided; however, that the dollar amount of any financial consideration may be deleted from said copies unless and until said information becomes relevant to the review of Contractor's transferee rates under this Agreement; provided, however, that nothing in this Agreement shall obligate the County to treat any of said acquisition costs as an allowable expense of said transferee for rate setting purposes; and
 - (g) Any other information required by the County to ensure the proposed transferee can fully assume and satisfactorily perform all of Contractor's obligations hereunder in a timely, safe, and effective manner.
- (2) The proposed transferee must be shown, by credible and sufficient evidence, to be qualified, by financial condition, background and experience to be able to fully assume and satisfactorily perform all of Contractor's obligations hereunder, and particularly, to be able to perform under this Agreement in a fashion that will assure the County of complying with AB 939.
- (3) The transferee must be willing to, in writing, assume all of the obligations hereunder.

SECTION 13 - FRANCHISE TRANSFER FEES

A. TRANSFER FEES

Any application for a franchise transfer shall be made in a manner prescribed by the County. The application shall include a transfer fee in an amount to be set by the County by Resolution of the Board of Supervisors, to cover the anticipated cost of all direct administrative expenses of the County, including consultants and attorneys, necessary to adequately analyze the application and to reimburse the County for all direct and indirect expenses. Such transfer fee shall not exceed thirty-five thousand dollars (\$35,000.00). The

County's request for reimbursement shall be supported with evidence of the expense or cost incurred. The applicant shall pay such bills within thirty (30) days of receipt.

B. NON-RECOVERABLE COSTS

These franchise transfer fees are over and above any franchise fees specified in this Agreement, and shall not be recoverable costs for rate setting purposes.

SECTION 14 - PERFORMANCE STANDARDS

A. INTENT

Contractor acknowledges and agrees that one of the County's primary goals in entering into this Agreement is to ensure that the services rendered by Contractor are of the highest caliber, customer satisfaction is at the highest level, Recycling goals are achieved, and that performance standards are met.

B. ADMINISTRATIVE CHARGES

It shall be the duty of Contractor to perform all services under this Agreement in such a manner as to implement the goals and specifications set forth in this Section and this Agreement. In the event Contractor fails to satisfactorily perform the services set forth in this Agreement, the County may assess an administrative charge against Contractor in the following amounts:

a.	For each occurrence over four (4) during any calendar year, failure or neglect to respond to and take corrective action to address each customer complaint by the close of business of the second regularly scheduled waste Collection day.	\$300.00 per incident per customer
b.	Failure to respond to and take corrective action to address spillage or litter caused by Contractor within seventy-two (72) hours of notification.	\$300.00 per incident per location
c.	Failure to maintain or timely submit to the County all documents and reports required under the provisions of this Agreement, and Contractor fails to cure said failure within ten (10) days of written notification from the County.	\$300.00 per incident
d.	For each occurrence over six (6) during any calendar year, failure to properly cover materials in Collection vehicles to prevent littering of highways or streets within the Franchise Area.	\$500.00 per incident
e.	Failure to comply with the hours of operation of the MRF as required by this Agreement. <i>This section is not applicable at the time of Agreement execution; however, in the event that Contractor offers new services or programs within the Franchise Area, the Agreement will be amended to reflect such new services or programs and the required reports or date associated with the new service level.</i>	\$300.00 per incident per day
f.	Failure or neglect to complete at least ninety percent (90%)	\$1,000.00 for each route

	of each route on the regular scheduled Collection Service work day, except for Holidays, extreme weather conditions and unexpected vehicle mechanical problems.	not completed
g.	Contractor's missed pickup rate shall not exceed 0.005, which means Contractor is allowed to miss no more than five (5) pick-ups per one-thousand (1,000) scheduled pick-ups, on average during any given Collection day. A "missed pickup" is defined as a customer calling to complain that their trash/Recycling container was not serviced on the scheduled day. If a customer's container is not accessible and it is noted as such in Contractor's system via driver communication (Haul or Call process) or is due to inclement weather, or the customer has not set out the container(s), or it is noted as a "Not Out" by the driver, a missed pickup will not be assigned. Also, if the service is perceived as late but is still completed by Contractor on the scheduled service day, this does not count as a missed pickup.	\$300.00 per day
h.	For each occurrence over five (5) during any calendar year, of confirmed complaint reported to the County of El Dorado regarding failure to answer customer phone calls within one minute. The contractor and the County agree that there will be times when calls are at a high volume and this performance measure may not be attainable. Should complaints exceed five (5) during any calendar year, the County and the Contractor will confer to determine if the waiver of one or more complaints is appropriate due to extenuating circumstances as determined by the County.	\$100.00 per complaint notification
i.	For each occurrence over five (5) during any calendar year, of confirmed complaints reported to the County of El Dorado regarding Contractor's abandon (dropped calls).	\$100.00 per complaint notification
j.	For each occurrence in a calendar year, failure to timely service customers at the MRF, such that the waiting time to enter the facility is no longer than fifteen (15) minutes per vehicle due to Contractor's failure to commit adequate resources at the scale house to efficiently process vehicles in a timely manner. The number of tipping stalls occupied and overall vehicle traffic and safety must be considered when assessing compliance with this performance metric. <i>This section is not applicable at the time of Agreement execution; however, in the event that Contractor offers new services or programs within the Franchise Area, the Agreement will be amended to reflect such new services or programs and the required reports or date associated with the new service level.</i>	\$150.00 per incident
k.	For each occurrence over five (5) in a calendar year, failure to timely service customers at the MRF, such that the waiting time before unloading of a vehicle is longer than fifteen (15)	\$150.00 per incident

minutes per vehicle from time of entry through the scale house onto Contractor's site to time of unloading.

This section is not applicable at the time of Agreement execution; however, in the event that Contractor offers new services or programs within the Franchise Area, the Agreement will be amended to reflect such new services or programs and the required reports or date associated with the new service level.

The parties recognize that if Contractor fails to achieve the performance standards set forth above, the County will suffer damages and that it is and will be impracticable and extremely difficult to ascertain and determine the exact amount of damages that the County will suffer. Therefore, the parties agree that the foregoing administrative charges represent a reasonable estimate of the amount of such damages considering all of the circumstances existing on the Commencement Date, including the relationship of the sum to the range of harm to the County that reasonably could be anticipated and anticipation that proof of actual damages would be costly or inconvenient.

C. NOTICE OF INTENT TO ASSESS ADMINISTRATIVE CHARGES

Before the County may assess administrative charges pursuant to this Section, for each category of violation (that is, for each of the categories (a) through (k) in the above chart), the County shall give Contractor written notice of Contractor's violation of the performance standard and of the County's intent to assess administrative charges for any future violation of the same performance standard. Such notice shall not be required if the County has previously assessed administrative charges against Contractor for a prior violation of the same performance standard within the prior twelve (12) months. The purpose of this provision is to give Contractor notice that the County considers Contractor to have violated a performance standard, and that the County will assess administrative charges if such violations are repeated.

D. PROCEDURE FOR REVIEW OF ADMINISTRATIVE CHARGES

The County may assess administrative charges pursuant to this Section on a quarterly basis. At the end of each quarter during the term of this Agreement, the County shall issue a written notice to Contractor (Notice of Assessment) of the administrative charges assessed and the basis for each assessment. The assessment shall become final unless, within ten (10) calendar days of the date of the Notice of Assessment, Contractor provides a written request for a meeting with the Contract Administrator to present evidence that the assessment should not be made. The Contract Administrator shall schedule a meeting with Contractor as soon as reasonably possible after timely receipt of Contractor's request. The Contract Administrator shall review Contractor's evidence and render a decision sustaining or reversing the administrative charges as soon as reasonably possible after the meeting. Written notice of the decision shall be provided to Contractor. The Contract Administrator's decision will be final and binding. In the event Contractor does not submit a written request for a meeting within ten (10) calendar days of the date of the Notice of Assessment, the County determination shall be final and the County may assess the administrative charges, unless the County waives this requirement. Contractor's failure to pay administrative charges within thirty (30) days of the County's final assessment of such charges shall be a

material breach of this Agreement. The County's assessment or Collection of administrative charges shall not prevent the County from exercising any other right or remedy, including the right to terminate this Agreement, for Contractor's failure to perform the work and services in the manner set forth in this Agreement. Nothing herein shall preclude Contractor from seeking judicial review of any decision by the County to assess administrative charges; the imposition of such charges shall be stayed if Contractor seeks such review.

SECTION 15 - TERMINATION

A. MATERIAL BREACH OF CONTRACTOR'S OBLIGATIONS

In the event of Contractor's material failure or refusal to comply with the obligations and duties imposed on Contractor pursuant to this Agreement, the County and Contractor shall meet and confer in good faith in an effort to agree on a resolution and cure of the breach. If the parties are unable to agree on the informal resolution or cure of the breach, the County shall have the right to terminate this Agreement if:

- (1) The County had given prior written notice to Contractor specifying that a particular default or defaults exist which will, unless corrected, constitute a material breach on the part of Contractor of this Agreement; and
- (2) Contractor has not corrected such default within ninety (90) days from the date of the notice given pursuant to clause (A)(1) of this section, or, if said default is not reasonably correctable within said time, Contractor has not taken reasonable steps to commence to correct the same within said ninety (90) days, or thereafter does not diligently continue to take reasonable steps to correct such default.

B. CONTRACTOR'S DEFAULT

In addition, each of the following shall constitute an event of default:

- (1) If Contractor practices, or attempts to practice, any fraud or deceit upon the County;
- (2) Should Contractor or any of its officers, directors, managers, or employees be or have been found guilty of criminal activity related directly or indirectly to performance of this Agreement or bribery of public officials, the County reserves the unilateral right to terminate this Agreement or to impose such sanctions (which may include financial sanctions, or temporary suspensions) as the County shall deem proper. The term "found guilty" shall be deemed to include any judicial determination of guilt including, but not limited to, pleas of "guilty", "nolo contendere", "no contest", or "guilty to a lesser charge" entered as part of a plea bargain;
- (3) If Contractor fails to provide or maintain in full force and effect the workers' compensation or any other insurance coverage or performance bond required by this Agreement;
- (4) If Contractor willfully violates any orders or rulings of any regulatory body having jurisdiction over Contractor, provided Contractor may reasonably

contest any such orders or rulings by appropriate proceedings conducted in good faith, in which case no breach of this Agreement shall be deemed to have occurred until final resolution of such proceedings;

- (5) If Contractor fails to make any payments or to pay any penalties required to be made or paid pursuant to this Agreement;
- (6) Except as provided under Section 28(A), if Contractor for any reason ceases to provide Collection services as required under this Agreement over all or a substantial portion of the Franchise Area for a period of seven (7) consecutive days; and
- (7) If Contractor refuses to provide the County with the required information, reports or test results in a timely manner as required by this Agreement.

C. EVENTS OF INSOLVENCY

Contractor shall be in material breach of this Agreement if Contractor:

- (1) Becomes insolvent or bankrupt, or ceasing to pay its debts as they mature, or making an arrangement with or for the benefit of its creditors, or consenting to or acquiescing in the appointment of a receiver, trustee or liquidator for a substantial part of its property; or
- (2) Becomes a party to a voluntary or involuntary bankruptcy, winding up, reorganization, insolvency, arrangement or similar proceeding instituted by or against Contractor under the laws of any jurisdiction, which proceeding, if involuntary in nature, has not been dismissed within sixty (60) days; or
- (3) Takes any action approving of, consenting to, or acquiescing in any such proceeding; or
- (4) Becomes a party to the levy of any distress, execution or attachment upon the property of Contractor which shall substantially interfere with Contractor's performance hereunder.

In the event of the occurrence of any of the foregoing, Contractor shall:

- (1) Assume or reject this Agreement within sixty (60) days after the order for relief;
- (2) Promptly cure any failure to perform its obligations or any event of default arising under this Agreement for reasons other than the event set forth in this paragraph; and
- (3) Provide adequate assurance of future performance under this Agreement under Title 11, U.S. Code, section 365(b)(1)(c), or any successor provision of the Federal Bankruptcy Code. The foregoing provisions shall not prevent

the County from requesting such other conditions to assumption of this Agreement, as it deems reasonable and necessary.

D. NO WAIVERS

Any waiver of a breach shall not be deemed to be a waiver of any subsequent breach or to be construed as approval of a course of conduct.

E. TERMINATION

Upon the occurrence of a material breach and the declaration of termination of this Agreement by the Board of Supervisors, this Agreement and the franchise granted thereunder shall be of no further force and effect, excepting those provisions concerning the County's right to indemnity. The County then shall be free to enter into whatever other arrangements are deemed justified and necessary for the Collection, removal and Disposal of Solid Waste within the Franchise Area.

Should Contractor at any time contend that the County has breached any material provision of this Agreement, Contractor shall immediately notify the County in writing of Contractor's contention. The parties shall, at either party's request, promptly meet and confer to discuss the informal resolution of the dispute. The County shall have a reasonable time to cure any such alleged breach, which in all events shall not be less than ninety (90) days or any such longer period as reasonably needed to cure said breach. If the County fails to cure the breach within such time, Contractor may terminate this Agreement, and the franchise granted thereunder shall be of no further force and effect, excepting those provisions concerning Contractor's right to indemnity. Nothing herein shall preclude Contractor from seeking judicial review of any the County decision, nor shall it preclude either party from seeking any available legal and equitable remedies for a breach of contract by the other party.

In addition, in the case of the termination of this Agreement prior to the expiration of the initial term or optional extension term(s) due to the default of Contractor as set forth in this Agreement, the County shall have the right to take possession of the Carts (should the Cart program be implemented) at the fair market value price or direct Contractor to Collect all carts in the Franchise Area.

F. RIGHT TO SUSPEND

The County may suspend this Agreement, in whole or in part, if Contractor fails to cure within the time frame specified in Section 15.A. until Contractor can provide assurance of performance. Contractor shall have at a minimum, a right to quantum meruit for the services it continues to perform during any suspension. For the purposes of this section, "suspend" means to temporarily freeze, set aside, and make inoperative one or more provisions of this Agreement.

G. RIGHT TO POSSESS PROPERTY AND PERFORM SERVICES

If the County suspends or terminates Contractor's services, the County shall have the right to use Contractor's equipment and property and/or perform or cause to be performed such services itself with its own or other personnel or equipment pursuant to Section 16.D.

H. NONEXCLUSIVE REMEDIES

The County's right to suspend or terminate this Agreement, to obtain specific performance, and to perform hereunder are not exclusive, and the County's exercise of one such right shall not constitute an election of remedies. The County's remedy shall be in addition to any and all other legal and equitable rights and remedies, including the right to contract with another service provider, that the County may have under this Agreement or as provided by law.

SECTION 16 - RIGHTS OF THE COUNTY TO PERFORM DURING EMERGENCY

A. EMERGENCY COLLECTION

Should Contractor, for any reason whatsoever, except the occurrence or existence of any of the events or conditions set forth in Section 28(A) below ("Force Majeure"), refuse or be unable to Collect, transport, and Dispose of any or all the Solid Waste which it is obligated under this Agreement to Collect, transport, and Dispose of for a period of more than seventy-two (72) hours and if, as a result thereof, Solid Waste should accumulate in the Franchise Area to such an extent, in such a manner, or for such a time that the County in the exercise of its sole discretion, should find that such accumulation endangers or menaces the public health, safety, or welfare, then in such event, the County shall have the right, upon twenty-four (24) hour prior written notice to Contractor, during the period of such emergency, to contract on a temporary basis with third parties to Collect and transport any and all Solid Waste which Contractor would otherwise be obligated to Collect and transport pursuant to this Agreement until the events or conditions for Contractor's failure to perform the services under this Agreement have ended.

B. CONTRACTOR TO COOPERATE

Contractor agrees that in such event it will fully cooperate with the County and its third party contractor to affect such a transfer of operations in as smooth and efficient a fashion as is practicable.

C. CONTRACTOR TO PAY COUNTY COSTS

During such time as the County is performing or causing to perform the Collection services itself with its own or other third party personnel and equipment, Contractor shall bill and collect payment from all users of the Collection services. Contractor shall reimburse the County for any and all reasonable costs and expenses incurred by the County during such period within sixty (60) days of Contractor's receipt of written notice to pay. Further, all reasonable costs, fees, rates, and other expenses incurred by the County and/or its third party contractor that exceed those in effect or being incurred or which would have been incurred had no such emergency arisen shall be the responsibility of Contractor and shall be paid to the County within sixty (60) days of Contractor's receipt of written notice to so pay.

D. RIGHT TO PERFORM

In the event Contractor, for any reason whatsoever, fails, refuses, or is unable to Collect, transport, or Dispose of any or all Solid Waste, Recyclables, Green Waste, Bulky Items, Universal Waste, E-Waste, Used Oil, Used Oil Filters, HHW, and/or C&D Debris which is required by this Agreement, at the time and in the manner provided in this Agreement, for a period of more than seventy-two (72) hours, and if, as a result thereof, any or all of these

materials should accumulate in the County to such an extent, in such a manner, or for such a time that the County in its sole discretion should find that such accumulation endangers or menaces the public health, safety, or welfare or upon Contractor default, then the County shall have the right, even if Contractor is not in breach of this Agreement, but not the obligation, upon twenty-four (24) hours prior written notice to Contractor during the period of such emergency as determined by the County, to perform, or cause to be performed, such services itself with its own or other personnel and equipment without liability to Contractor.

E. CONTRACTOR'S NOTICE

Notice of Contractor's failure, refusal, or neglect to Collect, transport, and properly Dispose or process Solid Waste, Recyclables, Green Waste, Christmas trees, Bulky Items, Universal Waste, E-Waste, Used Oil, Used Oil Filters, HHW, and/or C&D Debris may be given verbally by telephone to Contractor at its principal office and shall be effective immediately. Written confirmation of such verbal notification shall be sent to Contractor within twenty-four (24) hours of the verbal notification.

F. INTERRUPTION OF COLLECTION SERVICE

Contractor shall submit to the County for review and approval on or before the effective date of the Agreement, a written Contingency Plan (attached hereto as Exhibit E, and incorporated herein by reference) (the "Contingency Plan") demonstrating Contractor's arrangements to provide vehicles and personnel, to maintain uninterrupted service (to the extent possible), and/or resume service during and after a Force Majeure event. This Contingency Plan shall be specific to the needs of the County and Franchise Area.

In the event of disruption of services due to a Force Majeure event, Contractor and the County shall make every commercially reasonable effort to restart performance hereunder as soon as practicable in accordance with the Contingency Plan, and will take all reasonable steps to overcome the cause of cessation of services.

If a Force Majeure event occurs and disposal services are discontinued for more than seventy-two (72) hours, the County, with the express written consent of Contractor (which consent may be withheld, delayed, or conditioned in Contractor's sole and absolute discretion), may take temporary possession of the facilities and equipment of Contractor necessary to resume disposal services. Under no circumstance shall the County's possession of Contractor's facilities and/or equipment continue for more than thirty (30) days from the date such operations were undertaken. A Force Majeure event shall not relieve a party from its payment obligations under this Agreement.

If Contractor breaches its obligation contained in the Contingency Plan and fails to cure such breach within seventy-two (72) hours of receipt of written notice of such breach from the County, the County shall have the right to terminate this Agreement.

SECTION 17 - PRIVACY

A. PRIVACY OF CUSTOMER INFORMATION

Contractor shall use all reasonable efforts to observe and protect the rights of privacy of its employees and customers. Information identifying individual customers, or the composition or contents of a customer's refuse or Recyclables shall not be intentionally revealed to any person, private agency or company, unless upon the request of federal or state law enforcement personnel, the authority of a court of law, by statute, or upon valid authorization of the customer. This provision shall not be construed to preclude Contractor from preparing, participating in, or assisting in the preparation of waste characterization studies or Wastestream analyses which may be required by AB 939, or any other reports requested by the County under the Agreement or required or requested by any governmental agency.

B. MAILING LISTS

Contractor shall not market or distribute, outside the normal course of its business, mailing lists with the names and addresses of customers.

C. VIDEO CAMERA MONITORING

This section is not applicable at the time of Agreement execution; however, in the event that Contractor offers new services or programs within the Franchise Area, the Agreement will be amended to reflect such new services or programs and the required reports or date associated with the new service level.

SECTION 18 - RECORDS AND ACCOUNTING

A. FINANCIAL REPORTING

Contractor shall maintain a proper set of books and records on an accrual basis, in accordance with generally accepted accounting principles, accurately reflecting the business performed by Tahoe Truckee Sierra Disposal under this Agreement. Contractor shall submit to the County each rate-setting base year its base year rate application including Contractor's revenues and costs of servicing the County franchise area, as per the Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas.

B. SERVICE RECORDS

Contractor shall maintain all records relating to the daily services provided hereunder, including, but not limited to, customer lists, billing records, route maps, AB 939 records, and customer complaints, for a period of five (5) years from the date of the generation of each such record. The County or its agent(s) shall have the right, upon ten (10) business days' advance notice, to inspect all maps, AB 939 records, Contractor's books and records, customer complaints, and other like materials of Contractor which directly relate to Contractor's compliance with the provisions of the Agreement. Such records shall be made available to the County at Contractor's regular place of business. Contractor shall further maintain and make available to the County, records as to number of customers, total and by type, route maps / route listings, service records, and other materials and operating statistics in such manner and with such detail as the County may require. The County shall treat the information required by this paragraph that affects the competitive position of Contractor as confidential information to the extent permitted by law. The County shall not make or retain copies or photocopies containing information set forth in Contractor's confidential financial and business records pertaining to the establishment of rates and

payment of Franchise Fees without executing a confidentiality agreement providing that the County shall hold and keep such copies and photocopies confidential.

C. UNDERPAYMENT OF FRANCHISE FEES

Should any examination or audit of Contractor's records reveal an underpayment of any fee required under this Agreement, the amount of such underpayment shall become due and payable to the County not later than thirty (30) days after written notice of such underpayment is sent to Contractor by the County. Should an underpayment of more than two percent (2%) be discovered, Contractor shall bear the entire cost of the County's audit or examination and said cost shall not be recoverable through rate setting.

D. EXAMINATION OF FINANCIAL RECORDS

- (1) The information required by this section shall pertain to Contractor's operations covered and regulated by this Agreement, and nothing contained herein shall require Contractor to provide the County with information pertaining to Contractor's operations which are not regulated by the County.
- (2) The County shall have the right to inspect or review the payroll tax reports, specific documents or records required expressly or by inference pursuant to this Agreement, or any other similar records or reports of Contractor that is reasonably necessary to evaluate annual reports, compensation applications provided for in this Agreement, and Contractor's performance or other matters directly related to this Agreement. Upon reasonable advance notice, the County, its auditors, and other agents selected by the County, shall have the right, during regular business hours, to conduct on-site inspections and review of the records and accounting systems of Contractor directly related to this Agreement, and to make copies of any of Contractor's documents directly related to this Agreement. Upon request, Contractor shall arrange for records of related party entities to be made available to the County and its official representatives for review, to the extent such records are reasonably necessary to evaluate annual reports, compensation applications, Contractor's performance, or other matters related to this Agreement.
- (3) Information gained from examination of records pertaining to operations not regulated by the County shall be treated by the County and its agents as confidential information in accordance with applicable state law. The County's agents shall prepare a confidential report regarding the results of their examination of Contractor's non-regulated operations and transactions with Affiliates. The County's agent shall issue its report on Contractor's non-regulated operations and Contractor's transactions with Affiliates to the County's counsel, and said report shall remain confidential, except that the dollar amount and general description of any costs that the County's agent recommends be disallowed shall be disclosed to the Board of Supervisors. If Contractor appeals the conclusions of said report to the Board of Supervisors, Contractor shall decide what portions, if any, of said report shall be disclosed to the Board of Supervisors. The Board of Supervisors shall then consider Contractor's appeal but may, in its discretion, deny said appeal if inadequate information has been disclosed to the Board of Supervisors to make an informed decision on the appeal.
- (4) For review of books and other financial records necessary to verify Contractor's income, expenses, assets and liabilities, "Agent" shall mean an independent Certified

Public Accountant or public accountancy firm or other independent agent designated by the County.

E. PUBLIC RECORDS

The County acknowledges that certain records and reports of Contractor are proprietary and confidential. Contractor is obligated to permit the County inspection of certain records, as provided herein, on demand and to provide copies to the County as requested. The County will endeavor to maintain the confidentiality of all proprietary information provided and designated as such by Contractor and the County shall not voluntarily disclose such proprietary information. Notwithstanding the foregoing, any documents provided by Contractor to the County that are public records may be disclosed pursuant to Applicable Laws of California. Nothing in this section will prevent the County from allowing public access to the County's records as provided for under the Applicable Laws of California, and in the event any dispute arises as to the public access to information provided by Contractor under the terms of this Agreement, the County shall in its discretion provide public access to said information. Provided by Contractor under the terms of this agreement, the County shall, in its discretion, provide public access to said information according to law or, if necessary, tender the defense of any claims made against the County concerning said information to Contractor. The County shall make a good faith effort to notify Contractor of the intended release.

F. THE COUNTY ACCESS TO CUSTOMER LISTS

Upon reasonable notice or as otherwise agreed herein, and at those times designated by the County, Contractor shall supply to the County lists of the names of all customers of Contractor who are provided any service by Contractor within the Franchise Area. At the same or other time, the County may request and Contractor shall provide information specifying each customer's address, type of service provided to that customer, the number and type of authorized Solid Waste containers used by or provided to each customer, whether, and which customers are believed to be violating this Agreement, any mandatory subscription ordinance or any other provision of the law, and any other information that the County determines, in its sound discretion, reasonably required to monitor implementation of this Agreement and/or discharge the County's responsibilities under the law.

G. BILLING AND PAYMENT

Contractor shall bill all customers for all services, whether regular or special. Contractor shall provide customers with accurate and itemized bills showing charges for all classifications and services, including charges for any applicable late payment fees and, where applicable, tipping fees. Contractor shall also collect and remit to the County any AB 939 fees and other surcharges imposed by the County on customers within the Franchise Area. Billings shall be made no less frequently than every quarter and may be mailed at the beginning of the billing period for all services to be provided to residential customers. Commercial customers shall be billed in arrears.

Residential customers will be provided electronic statements and billing per their request. Customer notifications will be provided electronically via e-mail or other electronic notification process to be discussed with the County prior to use.

Upon initiation of service and annually thereafter, Contractor shall send or deliver to its customer, information concerning the conditions of service, including, but not limited to, new programs, rates, fees, charges, service, and Recycling options, payment options, discounts (if any), days of Collections, the amount and manner of refuse to be Collected, and inquiry/complaint procedures, including the name, address, and local telephone number of Contractor. The form and content shall be subject to the review and approval of the County.

SECTION 19 - REPORTS AND ADVERSE INFORMATION

A. ANNUAL REPORTS

The following list includes reports or data that may be required on an annual basis to be provided by Contractor to the County:

- (1) **Electronic Annual Report:** Electronic Annual Report (EAR) is part of a performance measurement system that considers factors such as a jurisdiction's program implementation and its per capita disposal rate in determining compliance with AB 939 and SB 1016. Data required to complete the EAR reporting requirements will be provided by Contractor to the County by March 1 of each year. The report will be prepared in collaboration with the County to ensure all necessary elements are addressed.
- (2) **DTSC Form 303:** Title 14, California Code of Regulations, section 18751.2 mandates that each public agency responsible for HHW management shall ensure the amount of material collected through their program during the preceding reporting period (July 1 through June 30) is reported to CalRecycle by October 1 each year. Contractor will provide the County with the data necessary to complete DTSC Form 303 by August 1 of each year.
- (3) **Base and Interim year rate application.** In compliance with the terms and conditions provided in the Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas (Exhibit B).
- (4) **Annual Transfer Station Methods Report:** The Annual Transfer Station Report summarizes the disposal reporting methods. A copy of the Annual Transfer Station Report will be provided by Contractor to the County by March 15 of each year.
- (5) **Solid Waste Management Plan:** Upon execution of this contract and thereafter in conjunction with the annual rate applications during the term of this Agreement, Contractor will provide the County with a strategic plan with specific program goals and objectives to increase Diversion rates consistent with the El Dorado County Solid Waste Management Plan. The plan should be based on the results of the prior year's activities and include a discussion of that year's programs, including strengths and weaknesses. The County will present the information to El Dorado Solid Waste Advisory Committee (EDSWAC) as appropriate.
- (6) **Processing and Disposal Facility Report:**
 - (a) **Export Vendors and Locations:** Contractor shall submit to the County at least annually in conjunction with their Solid Waste Rate Setting Application (base year and interim years) the names and locations of all vendors receiving exports

from the MRF, including, but not limited to, Recyclable commodities, C&D Debris, Landfill materials, and Green Waste.

- (b) Material Processing Locations: With each rate setting application (base year and interim years), Contractor shall submit to the County a list of all facilities where materials are being Processed.
- (c) Diversion Requirements (AB 341): During the term of this Agreement, Contractor shall submit to the County annually, in conjunction with their Solid Waste Rate Setting Application (base year and interim years), and more often if required, Contractor's plan to implement mandatory commercial Recycling and a comprehensive list of businesses that Recycle in the Franchise Area, along with the businesses that do not Recycle in compliance with AB 341.
- (7) Third Party Contractors: Contractor shall submit to the County at least annually in conjunction with their Solid Waste Rate Setting Application (base year and interim year) the names of any third party subcontractors associated with the PHHWCF.
- (8) Group Collection Area: Contractor shall submit to the County on an annual basis in conjunction with their Solid Waste rate setting application, a list of the Group Collection Areas as provided in Section 6.G. including the following information: location, customer names, and other information requested by the County. Upon execution of this contract, and thereafter in conjunction with the Solid Waste rate setting application, Contractor shall submit to the County upon approval of the contract the list of group areas as provided in Section 6(G). The list will be updated annually and submitted to the County.
- (9) Performance Standards Measurements (Section 14)

B. QUARTERLY REPORTS

The following reports are to be provided by Contractor to the County on a quarterly basis:

- (1) Station Disposal Report (Station Notification): Title 14, California Code of Regulations, section 18809.9 requires an operator who sends Solid Waste to another facility within California shall provide the operator of that facility with the percentage of waste assigned to each jurisdiction. Contractor will provide a copy of the information by the 15th day of the month following the end of the quarter.
- (2) A revenue statement setting forth quarterly Franchise Fees, and the basis for the calculation thereof, certified under penalty of perjury by an officer of Contractor.

C. MONTHLY REPORTS

The following reports will be submitted by the 10th day of each month by Contractor to the County:

- (1) MRF Operations
This section is not applicable at the time of Agreement execution; however, in the event that Contractor offers new services or programs within the Franchise Area, the Agreement will be amended to reflect such new services or programs and the required reports or date associated with the new service level.

D. VENDOR CHANGE NOTIFICATION

Contractor shall notify the County of any vendor changes and/or any changes in material Processing locations as they occur.

E. ADVERSE INFORMATION

Contractor shall provide the County with two (2) copies of all reports or other material adversely reflecting on Contractor's performance under this Agreement, submitted by Contractor to the California EPA or U.S. EPA, CalRecycle, or any other federal, state, or County agency. Copies shall be submitted to the County simultaneously with Contractor's filing of such matters with said agencies. Contractor's routine correspondence to said agencies need not be automatically submitted to the County, but shall be made available to the County upon written request, as provided in this section:

- (1) Contractor shall submit to the County copies of all pleadings, applications, notifications, communications, and documents of any kind, submitted by Contractor to, as well as copies of all decisions, correspondence, and actions by, any federal, state, and local courts, regulatory agencies and other governmental bodies relating specifically to all material aspects of Contractor's performance of services pursuant to this Agreement. Any data which Contractor seeks to be excluded from provisions of the California Public Records Act shall be clearly identified as such by Contractor with the basis for such exclusion clearly specified. In the event the County receives a request under the Public Records Act, or by subpoena, the County shall notify Contractor to permit Contractor to object to the release of the information requested or subpoenaed.
- (2) Contractor shall submit to the County such other information or reports in such forms and at such times as the County may reasonably request or require.
- (3) All reports and records required under this or any other section shall be furnished by Contractor and the expense therefore in the gathering and preparation of such information, reports and records shall be included in the rate base.

F. FUTURE LEGISLATION

Contractor will comply with all reporting requirements from future local, state, and federal regulations.

Contractor agrees to render all reasonable cooperation and assistance to the County in meeting the requirements of the County's source reduction and Recycling element and non-Disposal facility element and future legislation and regulatory requirements.

SECTION 20 - REVIEW OF PERFORMANCE AND QUALITY OF SERVICE

A. PERFORMANCE REVIEW

From time to time, at its sole discretion, the County may examine Contractor's operation in order to evaluate whether or not Contractor is operating at a satisfactory level of efficiency and customer satisfaction according to industry standards. Contractor agrees to cooperate in any such examination, and shall permit the County's representatives to inspect, at

Contractor's principal place of business, such information pertaining to Contractor's obligations hereunder as the County may require, including, but not limited to, such things as customer inquiry records, Collection routes and equipment records. Access to Contractor's records shall be subject to Section 18.

B. PUBLIC HEARING

At the County's sole option, within ninety (90) days of the first anniversary of the effective date of this Agreement, and each year thereafter throughout the term of the Agreement, the County may hold a public hearing at which Contractor shall be present and shall participate, to review Contractor's performance and quality of service. The reports required by this Agreement regarding customer complaints shall be utilized as the basis for review. In addition, any customer may submit comments or complaints during the review meetings, either orally or in writing, and these shall be considered.

C. REPORT ON PERFORMANCE

Within thirty (30) days after the conclusion of the public hearing, the County shall issue a report with respect to the adequacy of performance and quality of service, using industry standards as a baseline for acceptable performance. If any non-compliance with the franchise is found, the County may direct Contractor to correct the inadequacies or initiate default proceedings in accordance with Section 15.

D. CUSTOMER SATISFACTION SURVEY

At the County's request and at Contractor's expense, Contractor will survey customers in a mutually agreed upon form, content, and manner. The survey results will be directly returned to the County. Contractor will obtain a copy of the results of the survey. Nothing in this paragraph shall limit the right of the County to conduct additional surveys at its own expense. Contractor shall reasonably cooperate with the County in such cases.

SECTION 21 - SYSTEM AND SERVICES REVIEW

To provide for technological, economic, and regulatory changes in Solid Waste Collection, to facilitate Recycling programs, to promote competition in the Solid Waste industry, and to achieve a continuing, advanced Solid Waste Collection system, the following system, and services review procedures are hereby established.

A. PUBLIC HEARING

At the County's sole option, the County may hold a public hearing on or about the first anniversary date of the Agreement to review Contractor's Collection systems and services. Subsequent system and services review hearings may be scheduled by the County each two (2) years thereafter. It is the County's intent to conduct any system and services review concurrently with any annual review of performance and quality of service as provided for in Section 20, above.

B. CONTRACTOR'S REPORT

Sixty (60) days after receiving notice from the County, Contractor shall submit a report to the County indicating the following:

- (1) All Solid Waste Collection and Recycling services reported in Solid Waste Collection and Recycling industry trade journals that are being commonly provided on an operational basis, excluding tests and demonstrations, to communities in the United States with comparable populations, that are not provided by Contractor to the County;
- (2) Changes recommended to improve the County's ability to meet the goals of AB 939; and
- (3) Any specific plans for provision of such new services by Contractor along with the estimated expenses and adjustments to rates if any are necessary to compensate Contractor for providing such services, or a justification indicating why Contractor believes that such services are not feasible for the Franchise Area. All plans for new services should be made in accordance with the provisions outlined in the Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas.

C. SERVICES REVIEW TOPICS

Topics for discussion and review at the system and services review hearing shall include, but not be limited to, services provided, customer complaints, rights of privacy, amendments to the Agreement, developments in the law, and new initiatives for meeting or exceeding AB 939's goals and regulatory constraints.

D. CONTRACTOR COOPERATION

County and Contractor may each select additional topics for discussion at any system and services review hearing. Contractor agrees to cooperate in any such examination and shall provide for inspection to the County or its designated representatives, at Contractor's principal place of business, such information as the County may require, including, but not limited to, such things as Collection routes and equipment records.

E. THE COUNTY'S REPORT

At the conclusion of each system and services review hearing the County may issue a report. The report shall summarize the systems and services review hearing and address services not being provided to the County that are considered technically and economically feasible by the County. The County may require Contractor to provide such services within a reasonable time, for reasonable rates and compensation.

SECTION 22 - COMPENSATION

During the term of this Agreement, Collection rates will be established and adjusted in accordance with the "Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas" effective upon execution of this agreement. A true and correct copy of the Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas is attached hereto as Exhibit B and hereby incorporated by reference as though fully set forth herein.

SECTION 23 - COLLECTION EQUIPMENT

A. VEHICLE STANDARDS

All equipment used by Contractor in the performance of services under this Agreement shall be of a high quality. The vehicles shall be designed and operated so as to prevent Collected materials from escaping from the vehicles. Hoppers shall be closed on top and on all sides with screening material to prevent Collected materials from leaking, blowing, or falling from the vehicles. The bodies of any vehicle, or any container, used in Collection or transportation of Solid Waste must have watertight beds of metal or impervious material that can be cleaned.

Contractor warrants that it shall provide an adequate number of vehicles and equipment for the Collection and transportation services for which it is responsible under this Agreement. All vehicles used by Contractor under this Agreement shall be registered with the Department of Motor Vehicles of the State of California, as applicable, shall be kept clean and in good repair. Solid Waste Collection vehicles shall be maintained in a reasonably clean and sanitary condition. Contractor's name, telephone number, and vehicle number shall be visibly displayed on its vehicles. Loads shall be kept completely covered at all times except when material is being loaded or unloaded, or when vehicles are in the process of Collection. Collection vehicles shall be designed and operated while in route in such a manner as to prevent Solid Waste and/or liquids from leaking, escaping or spilling. Any spillage of materials shall be immediately cleaned up by Contractor at Contractor's sole expense.

Notwithstanding the generality of the foregoing, Contractor's equipment shall at all times be in conformance with the regulatory requirements applicable thereto.

B. LOW EMISSIONS REQUIREMENT

If changes in federal, state, or local laws, including, but by no means limited to, the California Air Resources Board Heavy Duty Engine Standards contained in Title 13, California Code of Regulations, section 2020 et seq., and the Federal EPA's Highway Diesel Fuel Sulfur Regulations, mandate that Contractor convert or retrofit its Collection fleet to use the most cost-effective means to reduce air pollutant emissions, Contractor shall take all necessary steps to so comply, and shall be in full compliance with all other local, state, and federal clean air requirements.

C. WEIGHT RESTRICTIONS

Contractor shall not load vehicles in excess of the manufacturer's recommendations or limitations imposed by state or local weight restrictions on vehicles. Contractor acknowledges that the County may document compliance with this provision of the Agreement through review of scale tickets and records of the Disposal and Processing facilities.

D. EQUIPMENT LIST

Contractor utilizes equipment (including, but not limited to, trucks and containers) shared in servicing surrounding collection areas (most notably adjacent Placer County Franchise Area 3). The equipment is in general not exclusively dedicated or specific to either area, which would preclude an exact equipment list. The associated costs are pooled so as to maintain efficiencies. Should the opportunity to reduce costs in such a manner change

during the term of the contract, any changes to the underlying cost structure will be reflected in submission of the next base year rate analysis.

SECTION 24 - PUBLIC ACCESS TO CONTRACTOR

A. OFFICE HOURS

Contractor's office hours shall be, at a minimum, 8:00 am to 12:00 pm and 1:00 pm to 4:30 pm Monday through Friday, except holidays. An adequate number of customer service representatives of Contractor shall be available during office hours for communication with the public in person and by telephone at Contractor's principal office in Tahoe City, California. Contractor shall also provide the County with an emergency telephone number for use during other than normal business hours. Contractor shall have a representative or answering service available at said after-hours telephone number during all hours other than normal office hours.

B. REGULAR MEETINGS WITH THE COUNTY

Contractor shall meet with the County at 2850 Fairlane Court, Placerville, California, 95667 or at Contractor's place of business, at the discretion of the County, to discuss matters of mutual concern, including, but not limited to, problems with Contractor's service, compliance with AB 939 and future planning on a regular schedule determined by the County. The person attending these meetings on behalf of Contractor shall be vested with sufficient authority to make decisions binding on Contractor.

SECTION 25 - CUSTOMER COMPLAINTS

A. SERVICE COMPLAINTS

- (1) All customer complaints shall be directed to Contractor. Contractor shall document all complaints received by mail, e-mail, by telephone, or in person (including date, name, address of complainant, and nature of complaint). Contractor agrees to use its best efforts to resolve all complaints by the close of business of the second regularly scheduled Collection day following the date on which such complaint is received. Service complaints may be investigated by the County. Unless a settlement satisfactory to the complainant and Contractor is reached, the complainant may refer the matter to the County for review.
- (2) Contractor will maintain records listing the date of customer complaints, the customer, the nature of the complaint or request, and when and what action was taken by Contractor to resolve the complaint. All such records shall be maintained for a period of twenty-four (24) months and shall be reported to the County on an annual basis pursuant to Section 19.

B. COMPLAINT RESOLUTION

Contractor will use its best efforts to resolve all complaints by close of business of the second business day following the date on which the complaint is received. Contractor shall notify customers that service complaints may be reviewed by the County if a satisfactory solution is not reached.

C. THE COUNTY REVIEW OF COMPLAINTS

A customer dissatisfied with Contractor's decision regarding a complaint may ask the County to review the complaint. To obtain this review, the customer must request the County to review within thirty (30) days of receipt of Contractor's response to the complaint, or within forty-five (45) days of submitting the complaint to Contractor if Contractor has failed to respond to the complaint. The County may extend the time to request its review for good cause.

D. REMEDY

The County shall determine if the customer's complaint is justified, and if so, what remedy, if any, shall be imposed. The remedy under this section shall be limited to a rebate of customer charges related to the period of breach of any of the terms of this Agreement.

E. NON-COLLECTION TAGS

When Solid Waste is not Collected from any customer other than due to withholding of service pursuant to Section 26(F), Contractor shall notify its customer as to why that Collection was not made as applicable, and shall attach tags approved by the County to the applicable container which clearly identify the reasons for such non-Collection. The County shall approve in advance Contractor's written procedures for determining when not to Collect Solid Waste, and Contractor shall adhere to these approved written procedures in making such determinations and placing non-Collection tags on a customer's Solid Waste container.

SECTION 26 - SERVICE EXCEPTIONS / HAZARDOUS WASTE NOTIFICATIONS

A. COMPLIANCE WITH HAZARDOUS WASTE LAWS

The parties hereto recognize that federal, state, and local agencies with responsibility for defining Hazardous Waste and for regulating the Collection, hauling, or Disposal of such substances, are continually providing new definitions, tests, and regulations concerning these substances. Under this Agreement, it is Contractor's responsibility to keep current with the regulations and tests on such substances, and to identify such substances, and to comply with all federal, state, and to the extent not inconsistent with this agreement, local regulations concerning such substances. Contractor shall make every reasonable effort to prohibit the Collection and the Disposal of Hazardous Waste in any manner inconsistent with federal and state law. Contractor shall have no duty or responsibility to Collect or manage Hazardous Waste, other than as explicitly set forth in this Agreement.

B. NOTICE TO AGENCIES REGARDING TOXICS

Contractor has represented to the County that Contractor will carry out its duties to notify all agencies with jurisdiction, including the DTSC and local emergency response providers, and, if appropriate, the National Response Center, of reportable quantities of Hazardous Waste, found or observed by Contractor in Solid Waste anywhere within the County, including on, in, under, or about the County's property, including streets, easements, right of ways, and the County's waste containers. In addition to other required notifications, if Contractor observes any substances which it or its employees reasonably believe or suspect to contain Hazardous Wastes unlawfully Disposed of or released on the County's property,

including streets, storm drains, or public right of ways, Contractor will also immediately notify the County.

C. INSPECTION FOR TOXICS

Contractor shall conduct a visual inspection, consistent with its normal operating procedures, of all Solid Wastes that it Collects, transports, and/or Disposes pursuant to this Agreement for the purpose of discovering, identifying and refusing to Collect, transport, and dispose of Hazardous Wastes or materials.

D. NO COLLECTION OR DISPOSAL OF HAZARDOUS WASTE

Except as provided in this subsection, Contractor shall not knowingly Collect, handle, Process, transport, arrange for the transport of, or Dispose of Hazardous Waste pursuant to this Agreement.

E. AMMUNITIONS, EXPLOSIVES, OR OTHER ORDNANCE

Contractor shall not knowingly accept, Collect, handle, process, transport, or arrange for the transport of ammunition, explosives, or other ordnance. However, in the event that this type of material is identified Contractor shall appropriately arrange for safe disposal.

F. HAZARDOUS WASTE PROGRAM

Contractor agrees to provide, upon the County's request and with appropriate fee reimbursement if justified and in accordance with the Solid Waste Rate Setting Policies and Procedures Manual for Unincorporated Areas (Exhibit B), a program for residents in Contractor's Franchise Area identifying Hazardous Waste and complying with all federal, state, and to the extent not inconsistent with this Agreement, local statutes and regulations dealing with Hazardous Waste. Subject to permitting, said program shall include, and be expanded to include, curbside Collection of all items listed in Section 1, Definition LL, excluding radioactive material, attached hereto and incorporated into this Agreement, which may be amended from time to time by the County.

SECTION 27 - INDEMNIFICATION

A. INDEMNIFICATION OF COUNTY

Contractor shall protect, defend (with counsel selected by Contractor and reasonably acceptable to the County), indemnify and hold harmless the County, its board members, officers, directors, employees, agents, consultants, successors, and assigns (hereinafter "County Indemnified Parties") from and against any and all claims, suits, losses, damages, and liability for damages of every name, kind, and description, including attorney's fees and costs incurred, brought for, or on account of, injuries to or death of any person, including, but not limited to, workers, County employees, and the public, or damage to property, or any economic or consequential losses, which are claimed to or in any way arise out of or are connected with Contractor's services, operations, or performance hereunder, regardless of the existence or degree of fault or negligence on the part of the County Indemnified Parties, except for the sole active negligence of the County, its officers and employees, or as expressly prohibited by statute provided that if a final decision or judgment allocates liability by determining that any portion of damages awarded is attributable to an Indemnified Party, then County shall pay such portion of damages. This duty of Contractor

to indemnify and save the County Indemnified Parties harmless includes the duties to defend set forth in California Civil Code, section 2778.

B. HAZARDOUS SUBSTANCE INDEMNIFICATION

Contractor shall protect, defend (with counsel selected by Contractor and reasonably acceptable to the County), indemnify and hold harmless the County Indemnified Parties, from and against all claims for actual damages (including, but not limited to, special and consequential damages), natural resources damages, punitive damages, restitution, injuries, costs, response costs, remediation, and removal costs, losses, demands, debts, liens, liabilities, causes of action, suits, legal, or administrative proceedings, interest, fines, charges, penalties, and expenses (including, but not limited, to attorneys' and expert witness fees and costs incurred in connection with defending against any of the foregoing or in enforcing this indemnity) of any kind whatsoever paid, incurred, or suffered by, or asserted against, the County Indemnified Parties, arising out of or resulting from any repair, cleanup, detoxification, or preparation and implementation of any removal, remedial, response, closure, corrective action, or other plan (regardless of whether undertaken due to governmental action), concerning the release or threatened release of any hazardous substance, Hazardous Waste, or MSW at any place where Hazardous or Solid Waste is or has been transported, transferred, Processed, stored, Disposed, or has otherwise come to be located by Contractor pursuant to the Agreement, which may result in a release of Hazardous Waste or hazardous substance into the environment. As used herein, the phrases "hazardous substance" and "Hazardous Waste" shall coincide with the broadest definition thereof contained in any present or future federal or state laws. The foregoing indemnity is intended to operate as an agreement pursuant to the Comprehensive Environmental Response and Liability Act ("CERCLA"), section 107(e); Title 42 U.S. Code, section 9607(e); and California Health & Safety Code, section 25364, to defend, protect and hold harmless and indemnify the County Indemnified Parties from liability. This provision shall survive the termination of this Agreement between Contractor and the County. The foregoing indemnity shall not have any dollar limitation. The foregoing indemnity is for the exclusive benefit of the County Indemnified Parties and in no event shall such indemnity inure to the benefit of any third party.

The foregoing indemnity shall not apply with respect to:

- (1) Any Hazardous Waste or hazardous substance generated by the County and delivered by the County to Contractor; or
- (2) The Disposal or release of hazardous substances or Hazardous Waste, which Disposal or release has resulted from the negligence or willful misconduct of the County in Collecting or delivering hazardous substances or Hazardous Waste in the County vehicles to Contractor's facilities. This indemnity shall include and cover any activities of Contractor under the Prior Agreements. Nothing in these exclusions shall be deemed a waiver of any other rights or claims the County may have against Contractor independent of this indemnity.

C. AB 939 INDEMNIFICATION

Subject to California Public Resources Code, section 40059.1, Contractor shall defend (with counsel selected by Contractor and reasonably acceptable to County), indemnify and hold the County harmless from any and all fines, penalties, and assessments levied against or

threatened to be levied against the County for the County's failure to meet the requirements of AB 939, its amendments or any successor legislation and/or all rules and regulations promulgated thereunder, but only to the extent such liability is caused by Contractor's failure to comply with Contractor's express obligations under this Agreement and/or Contractor's failure to comply with said laws, rules, or regulations binding on Contractor, including, but not limited to, failing to timely supply the County with information or reports in order to comply with AB 939. Contractor shall not be obligated to indemnify the County for fines or penalties caused by the County's modifications of Contractor's information, by a change by the County in the scope of work hereunder which materially and negatively affects the ability of Contractor to perform Diversion activities which contribute to the County's compliance with AB 939, or by the County's own acts or omissions which result in the County's failure to provide timely reports to the state. In addition, Contractor's duty to indemnify under this section is subject to the following restrictions:

- (1) Contractor's obligation to indemnify the County shall not be enforceable if the penalty imposed by the Board of Supervisors is based solely upon the failure of the County to establish and maintain a source reduction and Recycling element pursuant to California Public Resources Code, sections 41000 et seq.
- (2) No payment required under Contractor's obligation to indemnify the County may exceed that portion of any penalty assessed by the Board of Supervisors against the County that was caused by Contractor's failure to comply with an express obligation or requirement of this Agreement. Further, the Contractor shall not be liable under the indemnity obligation to the extent that the Contractor's failure to comply resulted from the County's action or failure to act, determined as a result of judicial review, hearing, or appeal to CalRecycle.

SECTION 28 - GENERAL PROVISIONS

A. FORCE MAJEURE

Contractor shall not be in default under this Agreement and shall not be liable for failure to perform under this Agreement if Contractor's performance is temporarily prevented or delayed in the event of Force Majeure. Force Majeure means riots, wars, sabotage, civil disturbances, acts of terrorism, insurrection, explosion, natural disasters such as floods, earthquakes, landslides, and fires, strikes, lockouts, and other labor disturbances, excessive snow, acts of God, or other similar or dissimilar events which are beyond the reasonable control of Contractor. Force Majeure do not include events related to the financial inability of Contractor to perform or the failure of Contractor to obtain any necessary permits or licenses from other governmental agencies, or the right to use the facilities of any public utility where such failure is due to the acts or omissions of Contractor. Notwithstanding anything to contrary herein, in the event a strike and/or similar labor action or a labor disturbance by employees of Contractor or any Affiliate interrupts Collection, transportation, and/or Disposal of Solid Waste by Contractor as required under this Agreement, the County may elect to exercise its rights under Section 16 of this Agreement.

In the event of Force Majeure and Contractor is unable to perform its obligations under this Agreement, the County shall have the right to perform or to contract on a temporary basis with third parties to provide the Collection services that are not being provided by

Contractor during the period of the Force Majeure event and charge Contractor for the reasonable direct and indirect expenses (including administrative and overhead) incurred by the County in this regard. If the Force Majeure event continues for a period of ninety (90) days and Contractor remains unable to perform its obligations under this Agreement, the County shall have the right to terminate this Agreement.

B. STRIKES OR SIMILAR LABOR ACTION

In the event of a strike and/or similar labor action, but not including a lockout as set forth below, whereby employees of Contractor refuse to perform work for Contractor at normally anticipated levels or efficiency (a "strike and/or similar labor action") which affects the ability of Contractor to provide Collection services within the Franchise Area in accordance with this Agreement, the following guidelines shall apply:

- (1) In conjunction with the execution of this Agreement, Contractor has discussed with the County a strike (and/or similar labor action) Contingency Plan. From time to time during the term of this Agreement, Contractor and the County shall meet to discuss changes to the strike Contingency Plan.
- (2) Within twelve (12) hours of notification to Contractor by labor that it has authorized a strike and/or similar labor action, Contractor shall notify Contract Administrator, by phone and e-mail.
- (3) Within three (3) work days of a strike and/or similar labor action, if Contractor is not providing Collection services in accordance with normal scheduled pickups, Contractor shall meet with the County to develop a strike and/or similar labor action implementation plan.
- (4) Within five (5) work days of a strike and/or similar labor action, if Contractor is not providing Collection services in accordance with the normal schedules and volumes set forth in this Agreement or the schedules and volumes in the agreed upon strike implementation plan, if such plan has been agreed to by the County, the County shall have the right, but not the obligation, to bring in outside forces to provide Collection services which are not being provided by Contractor and charge Contractor for the reasonable direct and indirect expenses (including administrative and overhead) incurred by the County in this regard.
- (5) Within ten (10) work days of a strike and/or similar labor action, Contractor is to use commercially reasonable efforts to bring in alternate work forces and provide Collection services in accordance with the normal schedules and volumes set forth in this Agreement, or the schedules and volumes in the agreed-upon strike implementation plan, if such plan has been agreed to by the County.

In the event Contractor's alternate work force is unable to provide Collection services in accordance with the normal schedules, volumes, and routing set forth in this Agreement (except for some reasonable delays resulting from such event of Force Majeure), or the schedules, volumes, and routing in the agreed-upon strike (and/or similar labor action) implementation plan, if such plan has been agreed to by the County, the County shall have the right, but not the obligation, to bring in outside forces to provide Collection services which are not being provided by Contractor and charge Contractor for the reasonable direct and indirect expenses (including administrative and overhead) incurred by the County in this regard.

In the event the County elects to retain its own work force, the County shall discuss the alternatives with Contractor before retaining such work force. Once the County retains its own work force, the County shall periodically, but not more often than weekly, invoice Contractor for the reasonable direct and indirect expenses of retaining such outside services and Contractor shall reimburse the County for such expenses within ten (10) work days of invoice. The County shall have the right to charge Contractor interest on invoices which are unpaid after ten (10) work days at the rate of one and one half percent (1.5%) per month (not compounded).

Notwithstanding the provisions of this Section 28 (B), the occurrence of strike and/or similar action shall be deemed an event of Force Majeure (as provided for in Section 28 (A)) and shall not be considered an event of default by Contractor, and shall not entitle the County to any type of liquidated damages resulting from such strike or similar action.

C. INDEPENDENT CONTRACTOR

Contractor is an independent contractor, and not an officer, agent, servant, or employee of the County. Contractor is solely responsible for the acts and omissions of its officers, agents, employees, contractors, and subcontractors, if any. Nothing in this Agreement shall be construed as creating a partnership or joint venture between the County and Contractor. Neither Contractor, nor its officers, employees, agents, or subcontractors shall obtain any rights to retirement or other benefits, which accrue, to the County's employees.

D. RIGHT OF ENTRY

Contractor shall have the right, until written notice revoking permission to pass is delivered to Contractor, to enter or drive on any private street, court, place, easement, or other private property for the purpose of Collecting or transporting Solid Waste pursuant to this Agreement.

E. LAW TO GOVERN / VENUE

The law of the State of California shall govern this Agreement. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Eastern District of California.

F. FEES AND GRATUITIES

Contractor shall not, nor shall it permit any agent, employee or subcontractor employed by it, to request, solicit, demand, or accept, either directly or indirectly, any compensation or gratuity for the Collection of Solid Waste otherwise required to be Collected under this Agreement.

G. PRIOR AGREEMENTS AND AMENDMENTS

No amendment of this Agreement shall be valid unless in writing duly executed by the parties. This Agreement contains the entire agreement between the parties, and no promises, representations, warranty, or covenant not included in this Agreement have been or are relied upon by either party. This Agreement is intended to supersede and replace all prior agreements between the parties, except as otherwise specifically provided in this Agreement.

H. COMPLIANCE WITH AGREEMENT

Contractor shall comply with those provisions of the El Dorado County Solid Waste Ordinance, as it now exists and may be amended from time to time, which are applicable, and with any and all amendments to such applicable provisions during the term of this Agreement, provided that such provisions are not inconsistent with the terms of this Agreement.

I. NOTICES

All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered or sent by United States certified mail, postage prepaid, return receipt requested, addressed as follows:

To County: Greg Stanton
County of El Dorado
Community Development Agency
Environmental Management Division Director
2850 Fairlane Court
Placerville, CA 95667

To Contractor: Tahoe Truckee Sierra Disposal
David Achiro
PO Box 135
645 West Lake Blvd
Tahoe City, CA 96145

or to such other address as either party may from time to time designate by notice to the other given in accordance with this section. Notice shall be deemed effective on the date personally served or received via United States certified mail.

J. SAVINGS CLAUSE AND ENTIRETY

If any non-material provision of this Agreement shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect the validity and enforceability of any of the remaining provisions of this Agreement.

K. ENTIRE AGREEMENT / INCORPORATION OF EXHIBITS

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained in this Agreement. The parties understand and agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained or referred to in this document. Accordingly, it is agreed that no deviation from the terms of this Agreement shall be predicated upon any prior representations or unreferenced agreements, whether verbal or written. This Agreement and Exhibits A - E, attached hereto and incorporated by this reference as though fully set forth herein represent the entire agreement of the County and Contractor with respect to the services to be provided under this Agreement. No prior written or verbal statement or proposal shall alter any term or provision of this Agreement.

L. JOINT DRAFTING

This Agreement started with a template provided by the County and reviewed with input thereafter by both parties.

M. JUDICIAL REVIEW

Nothing in this Agreement shall be construed to prevent either party from seeking redress to the courts for the purposes of legal review of administrative proceedings in regard to rate setting or the County's actions taken pursuant to this Agreement, or for the purpose of interpreting or enforcing the provisions contained in this Agreement.

N. POLICE POWERS

Nothing in this Agreement is intended to or may limit the County's authority pursuant to its police power.

O. SUCCESSORS AND ASSIGNS

Subject to the other terms and conditions herein, this Agreement shall be binding upon and inure to the benefit of the respective successors, permitted assigns, administrators, and trustees of the County and Contractor.

P. SURVIVAL

All confidentiality and indemnification provisions of this Agreement shall survive this Agreement.

Q. ADMINISTRATOR

The County Officer or employee with responsibility for administering this Agreement is Gerri Silva, Environmental Management Division Director, or her successor.

R. NO USE OF THE COUNTY NAME

Contractor will not do business as or use a corporate, partnership, venture or other formal name, containing the name of the County or implying government ownership.

S. PARTIES IN INTEREST


Nothing in this Agreement, whether express or implied, is intended to confer any rights on any persons other than the parties and their representatives, successors, and permitted assigns.

T. WAIVER

Waiver of any term or condition contained in this Agreement by any party to this Agreement shall be in writing and shall not be construed as a waiver of a subsequent breach or failure of the same term or condition or a waiver of any other term or condition contained in this Agreement. The subsequent acceptance by the County of any fee, tax, or any other monies which become due from Contractor to the County shall not be deemed to be a waiver by the County of any breach or violation of any term, covenant, or condition of this Agreement.

IN WITNESS THEREOF, the County and Contractor have executed this Agreement this 29th day of September, 2015.

THE COUNTY OF EL DORADO

By: 
First Vice-Chair, Ron Mikulaco 10/27/15
Board of Supervisors
The County of El Dorado

ATTEST:

By: 
Deputy Clerk of the Board of Supervisors 10/27/15

CONTRACTOR

COUNTY

By: 
Its: President

By: 
Greg Stanton, Director
Environmental Management Division
Community Development Agency


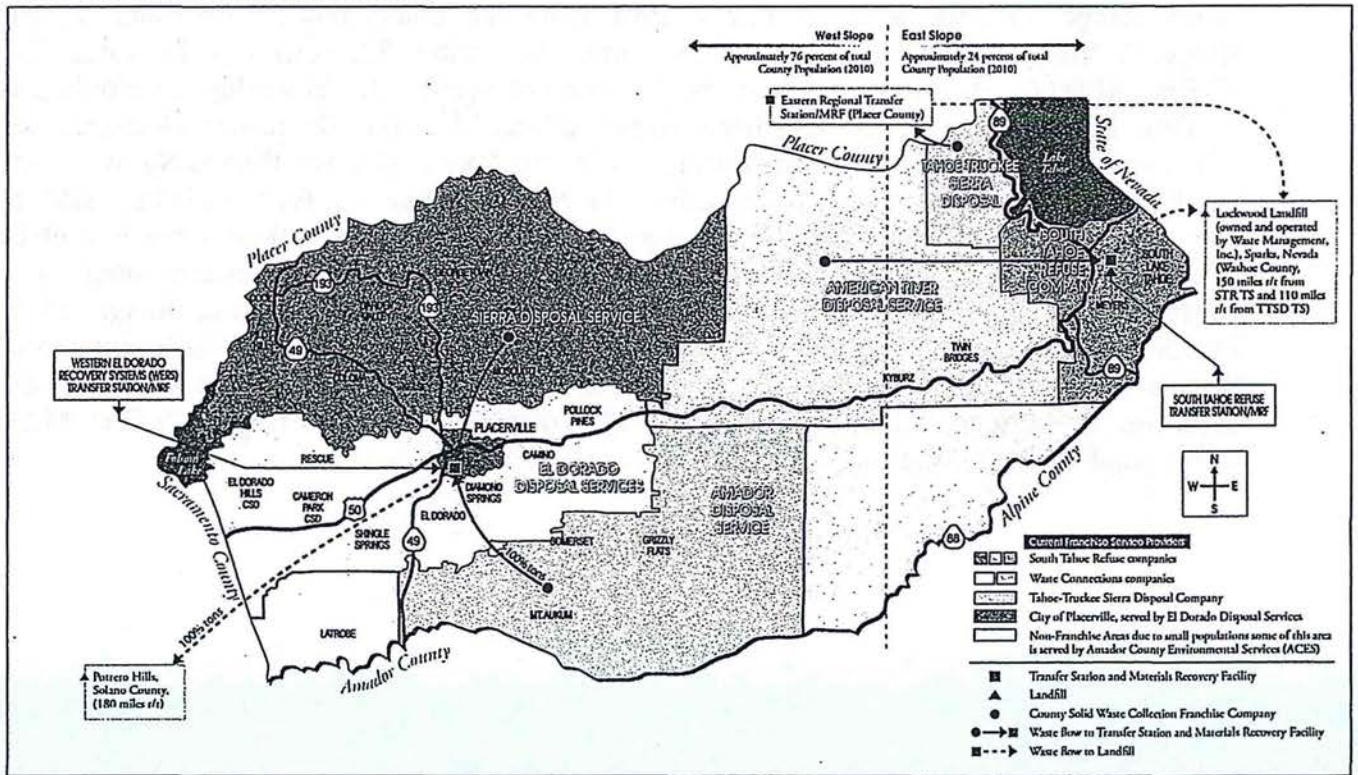
By: 
Its: Secretary

EXHIBIT LIST

- A. FRANCHISE AREA
 - B. SOLID WASTE RATE SETTING POLICIES AND PROCEDURES
MANUAL FOR UNINCORPORATED AREAS
 - C. RATES EFFECTIVE JULY 1, 2015
 - D. FRANCHISE AGREEMENT NEGOTIATIONS LETTER DATED APRIL
24, 2015
 - E. CONTINGENCY PLAN
-

EXHIBIT A

Exhibit 2-1
Areas Served by Six County Solid Waste Collection Franchise Companies



* This landfill location may change. In the past five years, County waste also has been disposed of at the Forward Landfill in Manteca and Keifer Landfill in Sacramento.

EXHIBIT A
EL DORADO COUNTY
TAHOE TRUCKEE-SIERRA DISPOSAL CO., INC.
FRANCHISE AREA DESCRIPTION

BEGINNING at the Southwest corner of Section 34, Township 13, North, Range 16 East, M.D.M.; thence East along the South section line of Sections 34, 35 and 36, Township 13 North, Range 16 East, M.D.M., to the Southeast corner of Section 36, Township 13 North, Range 16 East, M.D.M.; thence South to the Southwest corner of Section 31, Township 13 North, Range 17 East, M.D.M.; thence East along the South line of Township 13 North, Range 17 East, M.D.M., to the Southeast corner of Section 32, Township 13 North, Range 17 East, M.D.M.; thence North along the East line of Section 32, Township 13 North, Range 17 East, M.D.M. East to the Northeast corner of said Section 32; thence Northeast to the Southwest corner of Section 22, Township 13 North, Range 17 East; thence Northeast to the Northeast corner of Section 22, Township 13 North, Range 17 East, M.D.M., said point being on the West Shore of Lake Tahoe; thence Northerly along the West shore line of Lake Tahoe to intersection with El Dorado/Placer County line; thence southwesterly along the said county line to the Northwest corner of Section 27. Township 14 North, Range 16 East, M.D.M.; thence south along the West line of Sections 27 and 34 to the Northwest corner of Section 3, Township 13 North, Range 16 East, M.D.M.; thence continuing South along the West line of Sections 3, 10, 15, 22, 27 and 34, Township 13 North, Range 16 East, M.D.M., to the point of beginning.



**Solid Waste Rate Setting
Policies and Procedures Manual
for Unincorporated Areas**

(Tahoe Truckee Sierra Disposal Areas)

March 30, 2015



**Solid Waste Rate Setting
Policies and Procedures Manual
for Unincorporated Areas**

(Tahoe Truckee Sierra Disposal Areas)

March 30, 2015

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Definitions



Definitions

Definitions

For purposes of this Rate Manual, the terms identified in **Table DF-1**, below, shall have the respective definitions shown in Table DF-1.

Table DF-1
Definitions for Key Rate Manual Terms

Term	Definition
Allowable Costs	When a cost is said to be "allowable," that cost, plus a profit component associated with that cost, is included in rates charged to the ratepayers. Allowable costs are often those costs that are integral to the hauler's operation and/or are associated with actual activity performed by the hauler.
Base Year	A rate year occurring every three (3) years. As part of the Base Year rate review, the franchise hauler shall submit a <i>Base Year Rate Application</i> .
Board	El Dorado County Board of Supervisors
Consumer Price Index (CPI)	For purposes of this Rate Manual, the applicable CPI used in Interim Year calculations is the U.S. City Average, Garbage and Trash Collection, Consumer Price Index, published by the U.S. Bureau of Labor Statistics.
Interim Year	The two rate years between Base Years. As part of the Interim Year rate review, the franchise hauler may submit an <i>Interim Year Rate Application</i> .
Non Allowable Costs	Non-allowable costs are not allowed in rates charged to ratepayers. These costs are disallowed because (1) they may not be associated with the business under the franchise agreement, (2) they may be included implicitly in the profit level allowed by the County, or (3) they may unnecessarily complicate rate regulation (e.g., income taxes).
Operating Ratio (OR)	The method for determining profit to the hauler. The operating ratio is defined as follows: $\text{Operating ratio} = \frac{\text{Allowable operating costs}}{\text{Allowable operating costs} + \text{Profit}}$
Pass-Through Costs	Pass through costs are costs included in rates charged to customers, however these costs do not have an associated profit component. Pass through costs generally are transactional in nature and often are costs not associated with any significant effort performed by the franchise hauler.

Table DF-1
Definitions for Key Rate Manual Terms *(continued)*

Term	Definition
Revenue Requirement	<p>The total amount of revenue projected for recovery in the base year. The revenue requirement equals the sum of:</p> <ul style="list-style-type: none"> (1) Allowable operating costs (2) Allowable profits (3) Pass-through costs. <p>As part of the base year process, new rates should be set to cover the projected County-approved revenue requirement. Whether rates ultimately cover the franchise hauler's revenue requirement in a base year is not however guaranteed as there is no balancing account for differences between the projected and actual revenue requirement.</p>
Unforeseen Circumstances	<p>Circumstances beyond a franchise hauler's control. Examples include changes in laws or regulations, newly required County-approved solid waste management programs, <i>Force Majeure</i> events, or other economic events that could not be reasonably avoided.</p>



Section 1

Rate Setting Goals and Objectives



1. Rate Setting Goals and Objectives

This section of the Solid Waste Rate Setting Policies and Procedures Manual for West Slope Service Areas (Manual) provides an overview of the rate setting process, goals, and objectives. The section includes five (5) subsections:

- A. Introduction
- B. Rate Setting Goals
- C. Rate Setting Policies
- D. Rate Application Process
- E. Allowable and Non-Allowable Costs.

A. Introduction

This Manual is a step-by-step guide for El Dorado County (County), and its franchise haulers serving unincorporated areas of El Dorado County, with the exception of the franchise area served by South Tahoe Refuse Company, to prepare and approve changes to solid waste collection rates. The Manual establishes rate change policies, provides application forms, specifies reporting formats, identifies required supporting documentation, and describes the procedure for requesting, reviewing, and adopting rate changes.

The County has six (6) franchise haulers as shown in **Table 1-1**, below. A total of five (5) of the six (6) franchise haulers represent the current franchised companies covered by this Manual.

Table 1-1
El Dorado County Franchise Haulers

Region	Parent Company	Franchise Hauler	Covered by Manual
West Slope	A. Waste Connections of California	A.1 Amador Disposal Service	Yes
		A.2 El Dorado Disposal Services (including Western El Dorado Recovery Systems (WERS))	Yes
	B. South Tahoe Refuse Company	B.3 Sierra Disposal Service	Yes
		B.4 American River Disposal Service	Yes
East Slope	B. South Tahoe Refuse Company	B.5 South Tahoe Refuse Company	No ¹
	C. Tahoe-Truckee Sierra Disposal	C.6 Tahoe-Truckee Sierra Disposal	Yes

¹ Rates for South Tahoe Refuse Company on the East Slope of the County are set by the South Lake Tahoe Basin Waste Management Authority using a similar rate setting manual titled "Solid Waste Rate Setting Policies and Procedures Manual."

This Manual covers County rate setting for all unincorporated County franchise areas with the exception of the East Slope areas served by South Tahoe Refuse Company (STR). Rate setting for the STR franchise is covered by the South Lake Tahoe Basin Waste Management Authority's Solid Waste Rate Setting Policies and Procedures Manual, dated March 30, 2012.²

In 1997, the County developed a "Solid Waste Rate Setting Policies and Procedures Manual" (1997 Manual) for El Dorado Disposal Services and the Western El Dorado Recovery Systems (WERS) Transfer Station/Materials Recovery Facility (MRF). However, this rate setting methodology is no longer in use by the County and franchise hauler. Historically, the County has not used a formal rate setting process and methodology for Amador Disposal Service, American River Disposal Service, Sierra Disposal Service, and Tahoe Truckee Sierra Disposal. This Manual represents the first, uniform rate setting policies and procedures manual intended for County unincorporated service areas.³ The Manual applies to all of the work performed by the franchise hauler under its franchise agreement with the County.

This Manual is meant as a guide for setting rates for unincorporated County service areas, separately. The County will be responsible for reviewing a separate rate application submitted by each franchise hauler. The County Board of Supervisors (Board) will have the ultimate authority to approve rate change recommendations for each service area. This Manual may be amended as necessary to reflect changes in objectives or modifications to the franchise agreements.

² The City of Placerville, Cameron Park Community Services District, El Dorado Hills Community Services District also separately regulate refuse collection rates for their service areas.

³ Recent rate setting practices and outcomes were based on CPI increases and/or fuel cost increases.

B. Rate Setting Goals

The primary goal of the rate setting process and methodology is to determine solid waste collection rates which are fair to customers and which provide a fair return to the franchise haulers. A total of six (6) rate setting process goals were considered in developing this rate setting methodology:

1. The County and franchise haulers shall start with a **strong and committed cooperative relationship**. The County and franchise haulers should view the franchise as a cooperative relationship where both parties commit to use the formal rate setting methodology, and plan continuous communication on rate setting throughout the franchise term.
2. Rates requested by a franchise hauler must be **justifiable and supportable**. A formal request to change rates, submitted by the franchise hauler, shall provide the basis for all rate changes, include only allowable and necessary costs, and provide accountability for expenditures. In determining rates, the County should consider both the need for fairness to ratepayers and the need to compensate the franchise hauler fairly and consistently with the methodology.
3. The estimated costs of service, and resulting solid waste rates, shall be **reasonable**. Revenues generated shall be adequate to fully meet reasonable costs of service.
4. The process shall be kept as **simple** as possible, while ensuring that any rate request is justifiable and reasonable. The process also shall minimize administrative efforts of the County.
5. The rate setting process shall **provide mechanisms for ongoing rate review and rate stability**. A periodic, formal, and thorough County review (every three years) of financial and operating data will set be performed for the protection of the ratepayers. These reviews shall be conducted consistently and in accordance with set schedules in the Manual. The process is intended to prevent large, unexpected

fluctuations in rates due to changes in costs or from the need to fund a broadening scope of waste management services.

6. The County and franchise haulers shall strive to **maximize opportunities to improve performance and service quality** while maintaining cost competitiveness in the marketplace. Ideally, the County, and a hauler, should set rates in a base year, and the hauler shall attempt to reduce its costs in subsequent years.

C. Rate Setting Policies

The County will use the following six (6) policies when setting rates:

1. **Use the Operating Ratio Method to Determine Profit** – The County will use the Operating Ratio (OR) method to establish revenue requirements for setting rates. The Operating Ratio is a method of determining the profit allowed to the franchise hauler based on allowable operating costs.
2. **Do Not Allow Retroactive Rate Adjustments** – There will be no allowance for retroactive adjustments in rates, except by special agreement, or by party default by the County. Retroactive reimbursements can move rates out of alignment with the actual costs of providing service. This Manual codifies strict rate review timelines and responsibilities. If the County and franchise haulers adhere to these timelines for submission and rate change approval, and no party defaults on these timelines, future rates shall be established such that there is no need for retroactive rate adjustments. The franchise hauler shall not be entitled to receive a rate increase if the franchise hauler defaults on the timelines and responsibilities specified in this Manual.
3. **Do Not Allow Balancing Accounts** – This rate setting process is based on projecting results during base years. Thus, actual base year results likely will differ from base year

projections. In some regulatory environments, these differences are “balanced” in subsequent years by using a balancing account.

Balancing accounts are occasionally used in the waste industry as an accounting-based approach to true up a previous year’s projections to actual financial results. A balancing account can then be used to address differences between actual and projected results. A balancing account requires substantial administration, reporting, and control measures which determine how funds in the account are invested and managed.

When a balancing account is established, terms and conditions related to these accounts are clearly documented as part of a rate setting process and methodology manual. Also, terms and conditions are specifically incorporated by reference into contractual agreements between the respective parties.

The problem with balancing accounts is that by funding surpluses and deficits using rate revenues, rates charged to customers ultimately do not reflect the true cost of providing service to customers because they include retroactive components. Over time, current ratepayers can end up ultimately subsidizing, or benefiting from, prior generations of ratepayers. For example, if rates are raised to pay off a balancing account, then current ratepayers bear the responsibility of what previous ratepayers should have paid for initially.

Municipal finance principles generally require a strong nexus between (1) cost-of-service and benefits and (2) cost-of-service and rates. Use of a balancing account generally breaks down this nexus and results in rate inequalities.

A balancing account also frequently is less useful when a long-term franchise exists. With a long-term franchise agreement, there is less need to recover variances between actual and projected results on a year-to-year basis. These variances can often be absorbed over the course of a long

term franchise, such as is the case between the County and franchise haulers.

Balancing accounts are not designed to account for differences between “rates asked for” and “rates received.” They also are not designed to account for differences between “rates received” and “a fair rate of return.” Balancing accounts, by their very nature, result in retroactive rates, which do not reflect cost-of-service based rates.

4. **Do Not Allow Fuel Surcharges** – There will be no separate “fuel surcharges” added to rates to account for changes in fuel costs. Fuel surcharges create accounting problems (e.g., which fuel index to use, over what time period to use the index, and determining what portion of the rate that fuel costs represent). Fuel surcharges require separate accounting from allowable rate changes which may already reflect compensation to franchise hauler for changes in fuel costs (e.g., as part of a CPI-based rate change during interim years). Fuel surcharges lag actual changes in fuel prices (by as much as one year), so changes in the fuel surcharge are disconnected from current changes in fuel prices. Fuel costs typically represent a relatively small portion of the overall rate charged (less than ten (10) percent), minimizing the impact of fluctuating fuel prices on overall rates. Finally, once established, fuel surcharges can linger within rates during periods when fuel prices are stable and when a fuel surcharge is not necessary.

5. **Analyze Related Party Transactions** – The franchise haulers have certain related-party transactions with affiliates. The franchise haulers must disclose all related party transactions as part of the rate setting process. Related parties for STR and Waste Connections companies are identified in **Tables 1-2** and **1-3**, on the next page.

The County will allow only those transactions with these related parties which are “market based.” The County will assess

whether related party transactions are conducted on an “arm’s length” basis, equivalent to terms as with an unrelated party in the conditions of a competitive, free market, environment. The County will allow “market based” transactions in order to ensure reasonable rates for County ratepayers.

During its review of the franchised hauler’s base year rate application, the County may request that a franchise hauler provide specific information in support of related party transactions. The County will consider the following factors in determining whether the related party transaction is an allowable cost and is charged at a reasonable amount:

- Allocation methods used, if applicable
- Nature, extent, and magnitude of the relationship
- Terms of the related party transaction (e.g., timing of payments, term length)
- Historical information (e.g., ownership)
- Date of acquisition (if applicable)
- Purchase price of item (if applicable)
- Financing terms for item (if applicable)
- Subject to signing confidentiality statements (if required), access to the financial statements and accounting records of the related party.

For related party company leases, the County may require a franchise hauler to identify financing charges, or profit components, within these lease rates. The franchise hauler shall be prepared to support the business purpose for each related party transaction.

The County will examine how related party transactions are treated for rate setting purposes in the *Base Year Rate Application*. The County will assess whether related party transactions already have a profit component on them, and if so, treat these related party transactions as

Table 1-2
Related Parties and Transactions for STR
Companies

Related Company	Relationship/Transaction
Douglas Disposal, Inc. (DDI)	<ul style="list-style-type: none"> ■ Owned by same ownership group as STR ■ STR leases facility space to DDI ■ STR leases office space to DDI ■ STR leases computers to DDI ■ STR loans money to DDI
Tahoe Basin Container Service (TBC)	<ul style="list-style-type: none"> ■ Owned by same ownership group as STR ■ STR leases facility space and equipment to TBC ■ STR leases office space to TBC ■ STR rents computers to TBC ■ STR loans money to TBC
American River Disposal (ARD)	<ul style="list-style-type: none"> ■ Owned by same ownership group as STR ■ STR leases office space to ARD ■ STR leases computers to ARD ■ STR provides office contract labor to ARD
Sierra Disposal Service (SDS)	<ul style="list-style-type: none"> ■ Owned by same ownership group as STR ■ STR leases office space to SDS ■ STR leases computers to SDS

Table 1-3
Related Parties and Transactions for Waste
Connections (WCNX) Companies

Related Company	Relationship/Transaction
Amador Disposal Service (ADS)	<ul style="list-style-type: none"> ■ Owned by same corporation group as EDDS
El Dorado Disposal Service (EDDS)	<ul style="list-style-type: none"> ■ Owned by same corporation group as ADS
Potrero Hills Landfill	<ul style="list-style-type: none"> ■ Owned by same corporation group as EDDS and ADS ■ EDDS landfills County refuse at Potrero Hills Landfill

pass-through costs (without a profit component) to avoid a “double counting” of profit.

6. **Unforeseen Circumstances** – The County should consider a proposed revision in a franchise hauler’s rates whenever the franchise hauler can establish to the satisfaction of the County that Unforeseen Circumstances have arisen that have or will materially affect the franchise hauler’s revenues or costs under this Manual.

D. Rate Application Process

1. Base Year Process

The County requires that each franchise hauler submit a *Base Year Rate Application* once every three (3) years. With the *Base Year Rate Application*, the franchise hauler provides detailed financial and operating information, for business done under the franchise agreement, which is carefully reviewed and analyzed by the County. These detailed reviews are referred to as “base year reviews” in the methodology.

With the *Base Year Rate Application*, the franchise hauler submits audited financial statements, for business done under the franchise agreement, for the previously completed fiscal year. These statements serve as the base documents for the application. The franchise hauler shall reconcile financial information contained in the *Base Year Rate Application* with the audited financial statements, for business done under the franchise agreement, to provide assurance that all of the hauler’s activities are accounted for.

The *Base Year Rate Application* requires three (3) years of data, including a year of actual data (based on audited information), a year of estimated data (based on year-to-date information available at the time the application is submitted), and the projection, or base year.

2. Interim Year Process

If the franchise hauler chooses to request a rate adjustment in an “interim year” between “base” years, the County requires that the franchise hauler submit an *Interim Year Rate Application* for an interim year rate change. The scope and content of the *Interim Year Rate Application* is much more limited than a base year request. The franchise hauler is not obligated to request an adjustment to rates and can instead request to leave rates unchanged. In each interim year, the franchise hauler must complete the top portion of the *Interim Year Rate Application*, indicating whether or not the franchise hauler is requesting a rate change for that interim year.

During the interim years, a franchise hauler shall be entitled to adjust its rates based upon the following formula:

One plus eighty-five (85) percent of the annual percentage change in the most recent actual, not forecasted, change in the Consumer Price Index, All Urban Consumers, U.S. City Average - Garbage and Trash Collection (December 1983=100, series CUUR0000SEHG02) (“CPI”) multiplied by the current rate

Interim year rate adjustments are subject to a “floor” and a “cap.” During interim years, rate adjustments shall not be greater than six (6) percent nor less than one (1) percent, regardless of the rate adjustment calculated using the interim year formula.

E. Allowable and Non-Allowable Costs

Rates are established for each Base Year based on a franchise hauler’s projected Revenue Requirement in the Base Year. For purposes of

computing the Revenue Requirement, it is necessary to determine which of the franchise hauler’s costs are: (1) Allowable Costs, (2) Pass-Through Costs, and (3) Non-Allowable Costs.

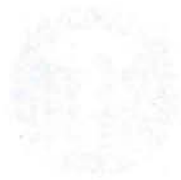
Cost Allocations and Methodologies

The franchise hauler shall provide supporting documentation and rationale for the allocation of expenses (1) between the franchised areas covered by this Manual and non-County areas serviced by the franchise hauler, and (2) between the franchised operations covered by this Manual and non-franchised operations. Examples of the types of expenses which may require allocations include:

- Disposal costs
- Equipment costs (trucks, bins, debris boxes)
- General and administrative costs (corporate and regional)
- Labor costs
- Loans to or from affiliates
- Loans to or from officers
- Management fees
- MRF processing costs
- Other staffing costs
- Sludge operations.

As each franchise hauler has slightly different circumstances, the specific timing and application requirements for each franchise hauler are provided in an appendix, organized as follows:

- B. Amador Disposal Service*
- C. American River Disposal Service*
- D. El Dorado Disposal Services*
- E. Sierra Disposal Service*
- F. Tahoe Truckee Sierra Disposal.*



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Section 2

Base Year Rate Setting Process



2. Base Year Rate Setting Process

This section describes each of the seven (7) steps of the base year rate setting process. Each step includes an overview of the step and a detailed description of the tasks required to complete the step. The section includes seven (7) subsections:

- A. *Step 1 – Prepare and Submit Rate Application*
- B. *Step 2 – Verify Completeness of Rate Application*
- C. *Step 3 – Review Rate Application and Prepare Response*
- D. *Step 4 – Prepare Draft Report and Final Report*
- E. *Step 5 – Notify Customers of Rate Hearing*
- F. *Step 6 – Seek Approval from County Board of Supervisors*
- G. *Step 7 – Implement New Rates.*

A. Step 1 – Prepare and Submit Rate Application

Responsibility: Franchise hauler

Timing: Completed seven (7) months prior to the date new rates become effective

- Tasks:**
- a. Prepare Cost Information
 - b. Prepare Revenue Information
 - c. Prepare Operating Information
 - d. Calculate Allowable Operating Profit
 - e. Determine Franchise Fee
 - f. Calculate Revenue Requirement
 - g. Calculate Net Surplus/Shortfall and Percent Change in Rates
 - h. Calculate New Percentage Rate Change and Rates
 - i. Prepare and Submit Rate Application.

Overview

During this step, the franchise hauler prepares the *Base Year Rate Application*. This three-page form includes detailed financial and operating information and is used to determine the actual costs and revenues of the franchise hauler. Blank copies of the *Base Year Rate Application* are provided in **Appendix A**.

Several lines in the application contain three columns. These columns are intended to show the relationship between the most recently completed year, the current year, and projections for the new "base" year. These columns are organized as follows:

- **Column one** includes actual audited information for the franchise hauler's prior fiscal year (for business under the franchise agreement). This is the most recent year that financial information is available and that actual costs and revenues can be verified.
- **Column two** is for estimating performance during the current fiscal year. The "current year" is the franchise hauler's fiscal year prior to the new base year. The *Base Year Rate Application* is prepared during the course of the current year. Data in this column shall include year-to-date performance plus estimated performance during the remaining months of the current fiscal year.
- **Columns three** is used to report projected performance during the new base year. This information is entirely a projection and is utilized to determine any rate changes. Projected information shall be developed by estimating anticipated service levels during the base year, and determining the revenues and expenses which will be incurred to provide these services. Each cost element in the application shall be reviewed and any anticipated change in specific line items shall be included in the base year projection. For example, if labor rates are scheduled to change, or if landfill disposal costs are expected to change, these changes shall be included in projections for the base year.

The relationship between these three (3) columns for any given line item shall be consistent. Any substantial difference between each of the three (3) years shall be explained by the franchise hauler and considered by the County during the review process.

The franchise hauler shall provide a copy of audited financial statements, for business done under the franchise agreement, for the most recently completed fiscal year. Financial information from the audit, for business done under the franchise agreement, is consolidated into specific categories identified in the application. All financial information shall be in

accordance with generally accepted accounting principles. The franchise hauler shall prepare supplemental documentation which reconciles the financial audit, for business done under the franchise agreement, for the most recently completed fiscal year to information provided in the application. This documentation shall be included in the application package.

a. Prepare Cost Information

Cost information from the franchise hauler is provided in the *Base Year Rate Application*. Cost information is reported for the most recently completed fiscal year, the current fiscal year, and the new base year. Information reported in each line item represents the total combined costs for all franchised services, including residential, commercial, and industrial, business. Segregation of costs by service type (i.e., residential, commercial, and industrial services) is not required.

Cost information includes:

■ Allowable Costs

- Direct Labor
- Truck and Equipment Costs
- Indirect Operational Labor
- Administrative Labor
- Supplies and Administration

■ Pass Through Costs

- Disposal Costs
- Franchise Fees.

Definitions and specific components of these cost categories are described in Appendices B through F for each hauler, respectively.

By aggregating costs into these line items, the County, and franchised hauler, can focus on major changes without becoming distracted by large changes in insignificant cost components. For example, if licenses and fees doubled from \$10,000 in the current year to \$20,000 in the base

year (i.e., a 100 percent increase), this might only cause General and Administrative Costs to increase by one percent, resulting in little impact on the overall rate. Minor components of General and Administrative Costs may decrease between the current year and the base year, while others may increase.

If one of the major cost line items in the application changes at an unusual rate, then the franchise hauler shall be required to explain the change. An unusual change in a cost is any change which is greater than the change in the U.S. City Average Garbage and Trash Collection CPI. The CPI used in the analysis shall be based on the most current actual information for the U.S. City Average Garbage and Trash Collection CPI. This information is available from the United States Department of Labor, Bureau of Labor Statistics.

Cost information for the current year, and base year, must account for any increases or decreases in the number of customers served, or tons of waste and recyclable material collected. Actual increases in costs also must be included. For example, if health benefit costs will increase in the base year as a result of increases in premiums, this additional cost shall be included.

Cost information provided in the application is added to profit to calculate the franchise hauler's Revenue Requirement. This Revenue Requirement is compared to anticipated revenues to determine whether a rate change is necessary.

b. Prepare Revenue Information

Revenue information is provided in this task. Similar to cost information, revenues are reported for the most recently completed fiscal year, the current fiscal year, and the projected base fiscal year. Revenues are reported in four (4) separate categories:

- Residential
- Commercial and industrial

- Transfer station
- Recycled material sales.

Revenues in the base year are projected without any changes in rates. Revenue projections are prepared based on existing rates and the number of customers which the franchise hauler anticipates serving in the base year.

1. Determine Residential Revenues.

To calculate projected residential revenues for the base year, enter the current monthly rates by service type page 2 of 3 of the *Base Year Rate Application*. Then enter the projected number of accounts by service type on page 2 of 3 of the *Base Year Rate Application*. Total revenues for each service type are calculated based on the following:

$$\frac{\text{Current rate per month}}{\text{Multiplied by Twelve months}} = \text{Rate per year}$$

Equals

$$\frac{\text{Multiplied by Projected residential accounts}}{\text{Equals Revenues by service type.}}$$

Revenues by service type then are entered on page 2 of 3 of the *Base Year Rate Application*. These values then are added together, entered, and totaled. Residential revenues shall reflect all revenues generated for providing curbside collection services of refuse, recyclables, and yardwaste, if applicable.

The number of accounts in each service category may change throughout the year. For example, some customers may request one can service part of the year and an additional can during the remainder of the year. The average number of accounts by service type shall be used in these calculations. In addition, the number of accounts identified for these calculations must agree with operating data provided in Section VIII (page 3) of the *Base Year Rate Application*.

Multi-family can, cart, and bin services, and mobile home park can, cart, and bin services, shall be included in residential revenues.

2. **Determine Commercial and Industrial Revenues.** Commercial and industrial (i.e., debris box) revenue information is entered on page 2 of 3 of the *Base Year Rate Application*. In the first column of this line, actual revenues generated by commercial and industrial accounts during the prior year are reported. This year amount must reconcile with the financial audit for that same year. Commercial and industrial revenues for the current year are based on actual revenue to-date plus an estimate of the revenues that will be received through the end of the fiscal year. Commercial and industrial revenues in the current year shall be comparable to revenues in the prior year, after taking into account changes in accounts and service levels.

Projected commercial and industrial revenues for the new base year are entered in the third column. The amount, net of any projected uncollectible accounts, is based on the estimated annual revenues received during the current fiscal year plus any additional revenues generated from additional accounts.

Operating data provided in Section VIII (page 3) of the *Base Year Rate Application* shall support any service level changes. In order to analyze changes in commercial and industrial rates, prior, current, and projected rate information must be provided for specific commercial and industrial services.¹

Depending on the company, these services generally include:

Bin Service

- 3 Yard Bin – once per week
- 4 Yard Bin – once per week
- 6 Yard Bin – once per week
- 3 Yard Bin – twice per week
- 4 Yard Bin – twice per week
- 6 Yard Bin – twice per week.

¹ This list is not meant to be inclusive of all commercial and industrial rates.

Debris Box Service

- 6 Yard Box – per pull
- 20 Yard Box – per pull
- 30 Yard Box – per pull.

The franchise hauler enters the rate for these services for the prior year, the current year, and the base year, respectively. Year to year percentage changes then are entered. This information substantiates previously approved changes in commercial and industrial rates.

The franchised hauler shall be prepared to provide a complete list of all services provided, and approved rates, following the base year review (and following all interim year reviews). The franchised hauler shall change services provided to customers only during base years (i.e., not interim years). In cases where there are situations where the County requires the franchise hauler to change services in interim years, the franchise hauler shall identify these new programs and rates in conjunction with an interim year rate application.

3. **Determine Allowance for Uncollectible Accounts.** The franchise hauler likely will not be paid by all customers served. While this amount is expected to be relatively small, it must be accounted for in the calculation of base year net revenues. These amounts are reported on the allowance for uncollectible residential accounts line, and the allowance for uncollectible commercial and industrial accounts line of the application.

The accounts shall be calculated using a formula based on actual experience, with a not-to-exceed amount of one percent (1%) of anticipated revenues. Assumptions related to the projection of uncollectible accounts must be documented and included as a supplement to the application.

4. **Determine Net Revenues from Recycled Material Sales.** In addition to revenues generated through residential, commercial, and industrial services, additional revenues are generated by selling recyclable materials collected through the curbside recycling

program and commercial recycling program. The amount of recycling revenues generated through the sale of these materials is dependent upon the quantity of material collected and the market price for these materials. Both of these factors are outside the direct control of the franchise hauler. Therefore, revenues generated by recycled material sales are not subject to an across-the-board rate change. Revenues generated from charging residential customers for curbside recycling services shall not be included here, but shall be included as part of residential revenues (#1 above).

5. **Calculate Total Revenues.** The calculation of total revenue is as follows:

	Total residential revenues
<i>Plus</i>	Total commercial & industrial revenues
<i>Plus</i>	<u>Net recycled material sales</u>
<i>Equals</i>	Total revenues.

c. **Prepare Operating Information**

During this task, non-financial operating information is compiled by the franchise hauler. Operating information, requested in the application, provides an important indicator of the franchise hauler's performance. If costs are changing at an unusual rate, operating data may provide some explanation of these changes. For example, cost increases could be attributed to the increased level of service provided (i.e., accounts served). The franchise hauler shall provide the following information:

- Number of accounts
- Quantity of refuse tonnage collected
- Quantity of recycling tonnage collected
- Quantity of yard waste tonnage collected.

Similar to cost data, the first year is "historical," the second year is the "current" year, and the third year is the "base" year. Historical data are based on actual annual operating statistics during the most recently complete fiscal year and reflect the same

year used in the financial sections of the application. Current year performance is based on performance to-date plus estimated performance for the remaining months of the current year. Projected base year data represents the franchise hauler's best projection of service levels during the new base year.

Year-to-year percentage changes then are determined for each set of operating metrics. The franchise hauler shall be required to explain any significant changes. A significant change in an operating characteristic is an increase or decrease of more than two (2) percent.

This information allows both the County, and the franchise hauler, to monitor changes in the service characteristics, estimate total revenues at existing rates, and compare these to changes in total costs. The franchise hauler shall clearly identify to the County any operating information submitted as part of the application that it considers confidential.

The base year rate application also shall clearly identify all vehicles and equipment in use by the franchised hauler, the date of purchase, and the purchase price of the vehicle or equipment. This list shall identify all vehicles and equipment in use by the franchised hauler, the date of purchase, and the purchase price of the equipment.

d. **Calculate Allowable Operating Profit**

For the historical year of actual data, the franchise hauler will calculate the actual Operating Ratio. The actual Operating Ratio will reveal how well past base year projections corresponded to actual results. Similarly, the franchise hauler calculates the Operating Ratio for the current year (Section II, column 2 of the *Base Year Rate Application*). The actual profit received by the franchise hauler in the most recently completed fiscal year is in Section II, column 1 of the *Base Year Rate Application*. The estimated profit for the

current fiscal year also is entered in Section II, column 2 of the *Base Year Rate Application*.

To calculate the allowable operating profit in the base year, the equation below is utilized:

$$\begin{array}{r} \text{Allowable operating costs} \\ \text{Divided by} \quad \text{Operating ratio} \\ \text{Equals} \quad \text{Allowable operating revenues} \\ \text{Minus} \quad \text{Allowable operating costs} \\ \text{Equals} \quad \text{Allowable operating profit.} \end{array}$$

The allowable operating profit is entered in Section II, column 3 of the *Base Year Rate Application*.

In each base year, the Operating Ratio can range from 88 to 92 percent, without a rate change, which will help stabilize the need for rate changes and afford the franchise hauler an incentive to reduce costs.

e. Determine Franchise Fee

The calculation of the franchise fee is not a straightforward exercise because as revenue is increased (e.g., via a rate change), so does the amount of franchise fees increase because franchise fees are based on a percent of gross revenues. To calculate the franchise fee for the base year requires the hauler to calculate the franchise fee to be paid to the County based on the revenues after a rate change is applied. Projected franchise fees shall be entered in Section VI, column 3 of the *Base Year Rate Application*.

f. Calculate Revenue Requirement

The Revenue Requirement establishes the level of revenues needed to meet the franchise hauler's Allowable Costs and Pass-Through Costs and profits. This includes residential, commercial, and industrial waste and recycling costs, and assumes a reasonable profit margin based on the Operating Ratio calculation.

The Revenue Requirement (without franchise fees) is entered in Section IV of the *Base Year Rate Application*.

g. Calculate Net Surplus/Shortfall and Percent Change in Rates

In Sections VI and VII of the *Base Year Rate Application*, the net surplus/shortfall is determined based on the following calculation:

$$\begin{array}{r} \text{Revenue requirement without} \\ \text{franchise fees} \\ \text{Plus} \quad \text{Residential, commercial, and} \\ \text{industrial franchise fees} \\ \text{Less} \quad \text{Total revenues} \\ \text{Equals} \quad \text{Net surplus/shortfall.} \end{array}$$

The projected amount of revenue generated during the base year from the sale of recycled materials was calculated in Step 1, #4 of subsection b.; therefore, any increase or decrease in revenues required must come from an increase or decrease in rates.

If applicable, the percent change in existing rates is calculated as follows:

$$\begin{array}{r} \text{Net surplus/shortfall} \\ \text{Divided by} \quad \text{Total revenues without rate change} \\ \text{Equals} \quad \text{Percent change in rates.} \end{array}$$

The percent change in rates is entered in Section VII of the *Base Year Rate Application*.

h. Calculate New Percentage Rate Change and Rates

If applicable, the percentage rate change identified on page 2 of the *Base Year Rate Application* is transferred to page 1, line 1, of the *Base Year Rate Application*. Current residential rates for solid waste collection shall be entered on page 1 of the *Base Year Rate Application*. The requested new rates for the County then are calculated by multiplying the current rate by one

plus the rate change identified in line 1 of the *Base Year Rate Application*.

To determine requested new residential rates on page 1, column one of the *Base Year Rate Application* shall be added to column two and the result shall be entered in column three. This column provides the new rate schedule.

Complete current and revised commercial and industrial rate schedules shall be provided by the hauler as an attachment to the *Base Year Rate Application*.

i. Prepare and Submit Rate Application

The franchise hauler submits the completed *Base Year Rate Application* to the County. The application shall include the following items:

■ **Management Representation Letter.**

The management representation letter transmits the application to the County, and shall provide a listing of included documents. The letter shall identify the requested adjustment in rates and include a discussion of specific issues which impact new rates (e.g., significant increases in labor costs). The letter shall state that:

- Management reviewed and accepts responsibility for the rate application
- The application is based upon management's judgment of the most likely set of conditions and course of action
- All significant relevant information is reflected the application
- Assumptions are reasonable and are accurate.

An authorized representative from the franchise hauler shall sign and date the application. This signature provides a certification by the franchise hauler that the application is complete, accurate, and consistent with the instructions provided in this Manual.

- **Base Year Rate Application.** The franchise hauler shall provide a *Base Year Rate Application*, including the completed

application forms and supporting documentation. Supporting documentation includes the current and proposed rate schedules for residential, commercial, and industrial customers.

■ **Supplemental Audited Financial**

Information. Applications shall include audited financial statements, for business done under the franchise agreement, for the most recently completed fiscal year, as well as other documentation which support operating and financial data provided in the application. Because audited financial statements, for business done under the franchise agreement, serve as base documents for the application, statements of revenues, expenses, and other reports contained in the application shall be reconciled to the audited financial statements, for business done under the franchise agreement, to provide assurance that all activities are accounted for.

Once the application materials have been prepared, the franchise hauler submits three (3) reproducible hard copies and one electronic copy formatted to the County's specifications. The application is submitted directly to the County. The thirty (30) day review for completeness will begin upon receipt of the application.

B. Step 2 – Verify Completeness of Rate Application

Responsibility: County

Timing: Completed within thirty (30) days upon receipt of the rate application

Tasks: a. Verify Financial Data and Format
b. Verify Supporting Documents and Schedules
c. Notify Franchise Hauler.

Overview

During this step, the County ensures that the application has been fully completed by the franchise hauler and that the data provided are

consistent. During the 30-day period, the franchise hauler will provide all of the information necessary to complete the application.

a. Verify Financial Data and Format

The County staff reviews the application package to determine if it is complete and ready for analysis. Detailed analysis of the contents of the application occurs during Step 3.

The County reviewer should determine the following:

- Has the applicant included all required forms?
- Are all forms complete?
- Are audited financial statements, for business done under the franchise agreement, included?
- Are all financial calculations mathematically correct?

b. Verify Supporting Documents and Schedules

Various documents may be included in the application package to support the rate change. The purpose of these supporting documents shall be clearly identified by the franchise hauler.

c. Notify Franchise Hauler

If the application is complete, the County will notify the franchise hauler in writing that it will begin the process of evaluating the application. If incomplete, the hauler shall provide additional required information within the 30-day verification period. A revision of rates shall not be authorized until the 1st day of the first calendar month following a six (6) month period from the date that an application is verified to be complete.

C. Step 3 – Review Rate Application and Prepare Response

Responsibility: County

Timing: Completed within one and one half (1½) months after determining that the application package is complete

- Tasks:**
- a. Review Actual and Projected Revenue Requirements
 - b. Review Actual and Projected Revenues
 - c. Review and Verify Operating Ratio
 - d. Determine Components of Requested Change in Rates
 - e. Review Performance Data
 - f. Request Additional Data and Clarification, if Necessary
 - g. Document Staff Review.

Overview

During this step, County staff evaluates the entire rate application. This review includes examining significant changes in costs or operating performance and evaluating explanations of these changes provided by the franchise hauler.

a. Review Actual and Projected Revenue Requirements

In this task, costs and operating profits are reviewed and analyzed for reasonableness. Reconciliations of costs to audited financial statements, for business done under the franchise agreement, are checked for consistency. Explanations are sought from the franchise hauler for items significantly different than would otherwise normally be expected.

Percentage changes in costs for the three years identified in the application shall be calculated and reviewed. Projections prepared from previous years in prior *Base Year Rate Applications* are compared with results presented in the current application. Costs are correlated with operating collection

efficiency statistics provided by the franchise hauler.

Any unusual trends or variances in aggregate areas shall be explained by the franchise hauler. An unusual increase would be a change in cost which is greater than the change in the Trash and Garbage Collection CPI, published by the Bureau of Labor Statistics, and which cannot be attributed to changes in the number of customers serviced or tons of waste or recyclable materials collected. If these unusual changes are not adequately explained in the application, the County should request additional clarification from the franchise hauler.

The County should review the allocation methodology used by the franchise hauler to allocate costs between (1) franchise areas that are the subject of this Manual, and (2) non-County areas serviced by the franchise hauler. The County also shall review the allocation methodology used by the franchise hauler to allocate costs between (1) franchised operations that are the subject of this Manual, and (2) non-franchised operations that are not the subject of this Manual. At a minimum, the County should check that allocations used to assign costs to franchise area customers are reasonably consistent with other operating metrics such as average number of accounts and tons collected.

b. Review Actual and Projected Revenues

The County should review actual and projected revenues in this task. Current rates provided in the application are verified. Any changes in the number of customers serviced shall be identified and explained by the franchise hauler.

The application requires the franchise hauler to report three years of revenues: (1) actual prior year, (2) estimated current year, and (3) projected "base" year. The County should reconcile the most recent year revenues with audited financial statements. Revenues for the current year are compared with year-to-date un-audited financial

statements and documentation supplied by the franchise hauler. Projected revenues for the third, or "base" year, are evaluated by the County for reasonableness. Assumptions made by the hauler in preparing these projections are reviewed. Revenues reported by the franchise hauler shall not include any rate changes in the base year (year 3). Account information included in the application is reviewed to determine changes in the number of accounts served.

Allowances for uncollectible accounts also are reviewed. These figures shall be deducted from total revenue projections. These allowances may not exceed one percent (1%) of anticipated revenues. Assumptions related to allowances for uncollectible accounts shall be reviewed with the franchise hauler.

Revenues from recyclable material sales are provided in the application. Amounts identified in the prior (first) year provided shall reconcile with the financial audit. Amounts identified in the current (second) year, the base (third) year shall be documented by the franchise hauler. The County should review these projections to ensure they are consistent with trends in recycled material tonnages, diversion rates, and commodity prices.

c. Review and Verify Operating Ratio

The profit must be determined for the base year. The County should calculate the projected profit for the base year using the allowable profit calculation (shown in Exhibits B-1 through F-1, depending on the hauler). If there are any errors by the hauler in calculating the Operating Ratio, or operating profits, these deficiencies are noted.

d. Determine Components of Requested Change in Rates

The County should evaluate all costs, revenues, and operating profits provided in the application to

determine components of the requested adjustment in rates. This would include determining the proportion of the requested adjustment in rates which is due to changes in each of the following:

- Costs
- Residential revenues
- Commercial and industrial revenues
- Transfer station revenues
- Recyclable material sales revenues
- Operating profit (or loss).

e. **Review Performance Data**

The County reviews and analyzes performance data, which are included in the application (the number of accounts and tons collected). Operating statistics are reviewed to explain past historical trends and justify future expenses. Both actual and percentage changes are examined and any unusual changes in performance are investigated to determine their cause and effect on future cost performance. Changes in accounts served, the number of routes, tons collected, or direct labor hours generally shall correspond to changes in costs and revenues.

f. **Request Additional Data and Clarification, if Necessary**

Throughout the application review period, the County may request clarification and/or additional data from the franchise hauler to explain any unusual changes in costs or operating performance. The County may have identified missing information, or changes in the financial or operating data between the three years that require clarification or further explanation. The franchise hauler shall make best efforts to respond to the County's request for additional information within two weeks. Responses will vary depending on the specific requirements of the County.

g. **Document Staff Review**

During this task, the County prepares workpaper documentation of the review of the *Base Year Rate Application*.

D. Step 4 – Prepare Draft Report and Final Report

Responsibility: County

Timing: Completed approximately three (3) months after determining the application package is complete

- Tasks:**
- a. Prepare Draft Report
 - b. Provide Franchise Hauler with Copy of Draft Report and Receive Comments
 - c. Prepare Final Report.

Overview

A draft report with recommendations from County staff is prepared and submitted to the franchise hauler for review. The franchise hauler will review the draft report. The franchise hauler will have an opportunity to provide written comments regarding the draft report. The County will address these comments and prepare a Final Report.

a. **Prepare Draft Report**

In this step, the County prepares a Draft Report including recommendations for a rate change. The draft report includes the following sections:

- **Executive Summary.** This is a one or two-page summary of the review process and may include a chart showing current and proposed rates, and the recommended rate change.
- **Introduction and Background.** The section identifies any proposed changes in services provided by the franchise hauler. The section also identifies the review goals,

objectives, scope, and other relevant background information. This section of the report may provide a brief overview of the rate change process and a discussion of significant historical rate issues. If applicable, this report will document the rate change proposed by the County.

■ **Analysis and Discussion of Rate**

Application. This section of the report will include a review of the analysis work completed by County staff. This section might include the following subsections:

- *Review of Rate Changes*, including a discussion of interim year rate changes since the last base year, the relationship of these changes to changes in the Garbage and Trash Collection CPI, and an analysis of the significant components of the change in rates (e.g., changes in labor costs.)
- *Analysis of Projected Costs*, including a discussion of any unusual changes in costs which were discovered and unresolved during the review process.
- *Discussion of Service Issues*, including changes in the frequency or type of curbside service. If significant service issues are not involved with a rate change, this subsection would be omitted.

■ **Recommendations.** County staff would present its recommendations regarding specific changes in rates in this section of the document.

■ **Appendices.** Appendices to the report would include:

- Rate application
- Revised rate schedule
- Audited financial statements of the franchise hauler, for business done under the agreement
- Other relevant supporting materials provided by the franchise hauler.

b. **Provide Franchise Hauler with Copy of Draft Report and Receive Comments**

During this task, the franchise hauler will review the draft report. Each section of the report shall be reviewed to ensure that correct data are included, the County's analysis is consistent with the methodology, and if applicable the proposed rate change is determined accurately.

If any issues are identified during this step, the franchise hauler works with County staff to fully explore and resolve these outstanding issues. The franchise hauler then will prepare a written response to the draft report. The response may cover one or more of the following topics:

- If data discrepancies exist in any of the areas noted in the prior task, the County shall be notified of these discrepancies.
- If the analysis conducted by the County can be clarified or considered differently, this information shall be provided to the County.
- If the report is acceptable and no clarification or comments can be offered, this shall be relayed to the County.

The County will require a written response from the franchise hauler within two weeks of delivering the County's Draft Report. Until a written response is received, the County will not prepare the Final Report and take the matter to the Board of Supervisors.

c. **Prepare Final Report**

Any additional or outstanding comments or issues raised during the franchise hauler's review of the draft report are addressed. If necessary, meetings are conducted with representatives from the County and the franchise hauler. Final solutions to outstanding issues are included in the report. After final comments from the franchise hauler have been considered, the Final

Report package is prepared. A copy of the Final Report is submitted to the franchise hauler.

E. Step 5 – Notify Customers of Rate Hearing

Responsibility: County/Franchise Hauler

Timing: Completed 10 days prior to County Board of Supervisors meetings

Tasks: a. Prepare Notification of Public Hearing for Rate Change.

Overview

During this step, the franchise hauler and County notify customers of the rate setting hearing.

a. Prepare Notification of Public Hearing for Rate Change

The franchise hauler shall notify each ratepayer of the time, date and place of each hearing set by the Board of Supervisors to set rates. The franchise hauler shall provide this written notice at least ten (10) but no more than sixty (60) days prior to the public hearing date. The County also will notify customers through a notice in the local newspaper that a rate hearing will occur, once each week, for two (2) consecutive weeks prior to the hearing. These notifications will occur prior to the County rate hearing(s) where the County Board of Supervisors will consider whether to approve the County recommended rates.

F. Step 6 – Seek Approval from County Board of Supervisors

Responsibility: County

Timing: Completed one (1) month prior to expected implementation of new rates

Tasks: a. Distribute Final Report to County Board of Supervisors
b. Obtain County Board of Supervisors Approval.

Overview

During this step, the County presents the Final Report for review and approval by the Board of Supervisors.

a. Distribute Final Report to County Board of Supervisors

In this task, the Final Report is provided to the County Board of Supervisors for review and approval. The report is included as an agenda item for consideration at a regular public meeting. The County Board should follow applicable public noticing requirements so affected customers can participate at the public meetings.

b. Obtain County Board of Supervisors Approval

The County Board of Supervisors reviews the report and proposed rate changes. If the County Board of Supervisors agrees with the recommendations of County staff, the County Board of Supervisors recommends the rate change and rates to the County. If the County Board of Supervisors does not agree with staff recommendations, the report is returned to County staff for additional analysis. If the County Board of Supervisors does not recommend approval of the report and rates, the County Board of Supervisors should specifically identify deficiencies.

If the rate changes are approved, they are implemented. If the rate changes are not, deficiencies are noted, and the report is returned to the County. Step 6 is then repeated.

G. Step 7 – Implement New Rates

<p>Responsibility: Franchise hauler</p> <p>Timing: Conducted following County Board of Supervisors approval of the new rates</p> <p>Tasks: a. Implement Rate Change.</p>

Overview

During this final step, the franchise hauler implements new rates, if applicable.

a. Implement Rate Change

During this final task, the new rates are entered into the franchise hauler's billing system and included in the billing cycle. If a rate change occurs during the middle of a billing cycle, unbilled or overbilled amounts are calculated and included in the next billing cycle.

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Section 3

Interim Year Rate Setting Process



3. Interim Year Rate Setting Process

This section describes each of the five (5) steps of the interim year rate setting process. Each step includes an overview of the step and a detailed description of the tasks required to complete the step. The section includes five (5) subsections:

- A. *Step 1 – Prepare and Submit Rate Application*
- B. *Step 2 – Prepare Draft Report and Final Report*
- C. *Step 3 – Notify Customers of Rate Hearing*
- D. *Step 4 – Seek Approval from County Board of Supervisors*
- E. *Step 5 – Implement New Rates.*

A. Step 1 – Prepare and Submit Rate Application

Responsibility: Franchise hauler

Timing: Completed four (4) months prior to the implementation of the new rates

- Tasks:**
- a. Prepare an Interim Year Rate Application
 - b. Submit Application to County.

Overview

During this first step, the franchise hauler prepares the *Interim Year Rate Application*. Blank application forms are provided in **Appendix A**. Similar to the base year, this form identifies all areas to be completed with double outlined boxes.

a. Prepare an Interim Year Rate Application

In this first task, the franchise hauler prepares the *Interim Year Rate Application* and submits it to the County for review and approval. There are four (4) steps for completing the Interim Year Rate Application as follows:

1. Provide Most Recent Twelve Month CPI Data

The franchise hauler identifies the most recent applicable twelve month CPI data. These data are obtained from the U.S. Department of Labor, Bureau of Labor Statistics. The data are “All Urban Consumers; Not Seasonally Adjusted; U.S. City Average; Garbage and Trash Collection; All Items; 1983=100 (CUUR0000SEHG02).

2. Calculate Percentage Change in CPI

The franchise hauler calculates the percentage change in CPI for the applicable 12-month period (this period may be different for each of the franchise haulers). The percentage change is determined as follows:

$$\frac{\text{CPI data in Line 2} - \text{CPI data in Line 1}}{\text{CPI data in Line 2}}$$

The product of this equation, rounded to the nearest two decimal places, is entered on line 3.

3. Calculate Eighty Five Percent Change in CPI, but Not to Fall Below One Percent or Exceed Six Percent

The franchise hauler calculates eighty five (85) percent of the change in the CPI. This change is determined as follows:

$$0.85 \times \text{Line 3}$$

The product of this equation, again rounded to the nearest two decimal places, is entered on Line 4 of the application, as long as it does not fall below one (1) percent or exceed six (6) percent. If this calculation falls below one (1) percent then one (1) percent is entered on Line 4. If this calculation exceeds six (6) percent then six (6) percent is entered on Line 4.

4. Certify Application. An authorized representative from the franchise hauler shall sign and date the application. This signature provides certification by the franchise hauler that the application is complete, accurate, and consistent with the instructions provided in this Manual.

At this point, the application shall be complete. The application is submitted to the County for review and calculation of the rate change, as described in the following subsection.

b. Submit Application to County

The completed application is sent to the County for review and calculation of new rates. The franchise hauler's application does not include any

new rates; these are determined by the County during Step 2.

B. Step 2 – Prepare Draft Report and Final Report

Responsibility: County

Timing: Completed within two (2) months of receiving a completed Interim Year Rate Application

- Tasks:**
- Review Calculation of Change in Consumer Price Index
 - Prepare Draft Report
 - Receive Comments from Franchise Hauler
 - Prepare Final Report.

Overview

The County reviews the *Interim Year Rate Application* to determine that the franchise hauler has performed the CPI calculation correctly.

a. Review Calculation of Change in Consumer Price Index

The annual change in the U.S. City Average, Garbage and Trash Collection, Consumer Price Index (CPI) provides the single factor for determining new rates during interim years. The County uses eighty-five (85) percent of the actual year over year change in this index for the twelve months prior to the date the *Interim Year Rate Application* is submitted (the actual applicable point to point index is identified in Appendix B through F for each hauler (e.g., either June to June or December to December). Because a projected change in the CPI is not available, eighty five (85) percent of the actual change in CPI for the prior twelve months is used as the CPI for the interim year. This information is available from the United States Department of Labor, Bureau of Labor Statistics.

b. Request Additional Data, and Clarification, if Necessary

If necessary, County staff requests clarification and/or additional data from the franchise hauler. The request is to clarify the franchise hauler's assumptions for the expected change in rates.

c. Prepare Draft Report

County staff prepares a draft report with recommendations of new rates for County Board of Supervisors consideration. This report should be brief and include the following sections:

- **Executive Summary.** This is a summary of the review process and includes a chart showing current and proposed rates, and the recommended rate change.
- **Background.** This section of the report provides a brief overview of the rate change process and discussion of any significant historical issues.
- **Analysis and Discussion of Issues.** This section includes a review of the analysis work completed by County staff. This section includes identification of the change in CPI assumed by the County.
- **Recommendation.** County staff presents its recommendation regarding any change in rates in this section.
- **Attachments.** Attachments to the report would include:
 - Rate application
 - Revised rate schedule(s)

After the draft report and recommendations have been prepared, the document should be submitted to the franchise hauler for comment and review.

d. Receive Comments from Franchise Hauler

The franchise hauler reviews the draft report to ensure that any calculations and analyses completed by County staff are fair, reasonable, and

justified. The franchise hauler reviews the draft report to ensure the following:

- Correct data are included
- County staff analysis is accurate and fair
- Rate changes are reasonable and acceptable.

If any issues are identified during this step, the franchise hauler works with County staff to fully explore and resolve these outstanding issues. A written response to the draft report is then prepared. The response may cover one or more of the following topics:

- Data discrepancies in any of the areas noted in the prior task
- Clarification for the County or alternative analysis of the application
- Responses to the County's request for additional information.

e. Prepare Final Report

The County prepares the Final Report incorporating comments from the franchise hauler, as appropriate. Any comments or issues raised during the franchise hauler's review of the draft report are addressed. If necessary, representatives from the County and the franchise hauler should meet to resolve issues. The report should reflect final solutions to outstanding issues.

After final comments from the franchise hauler have been considered, the County prepares the Final Report. The County should submit a copy of the Final Report to the franchise hauler.

C. Step 3 – Notify Customers of Rate Hearing

Responsibility: County/Franchise Hauler

Timing: Completed 10 days prior to County Board of Supervisors meetings

Tasks: a. Prepare Notification of Public Hearing for Rate Change.

Overview

During this step, the franchise hauler and County notify customers of the rate setting hearing.

a. Prepare Notification of Public Hearing for Rate Change

The franchise hauler shall notify each ratepayer of the time, date and place of each hearing set by the Board of Supervisors to set rates. The franchise hauler shall provide this written notice at least ten (10) but no more than sixty (60) days prior to the public hearing date. The County also will notify customers through a notice in the local newspaper that a rate hearing will occur, once each week, for two (2) consecutive weeks prior to the hearing.. These notifications will occur prior to the County rate hearing(s) where the County Board of Supervisors will consider whether to approve the County recommended rates.

D. Step 4 – Seek Approval from County Board of Supervisors

Responsibility: County

Timing: Completed one month prior to expected implementation of new rates

- Tasks:** a. Distribute Final Report to County Board of Supervisors
b. Obtain County Board of Supervisors Approvals.

Overview

During this step, the County presents the Final Report for review and approval by its Board of Supervisors.

a. Distribute Final Report to County Board of Supervisors

In this task, the Final Report is provided to the County Board of Supervisors for review and approval. The report is included as an agenda item for consideration at a regular public meeting. The County should follow applicable public noticing requirements so affected customers can participate at the public meetings.

b. Obtain County Approvals

The County Board of Supervisors reviews the report and recommended rate changes. If the rate changes are approved, they are implemented. If the rate changes are not approved, deficiencies are noted, and the report is returned to the County to address the deficiencies. Step 3 is then repeated.

E. Step 5 – Implement New Rates

Responsibility: Franchise hauler

Timing: Conducted following the approval of the new rates by the County Board of Supervisors

- Tasks:** a. Implement Rate Change.

Overview

After new rates have been approved by the County Board of Supervisors, the final step in the process is to implement the new rates.

a. Implement Rate Change

During this final task, the franchise hauler enters the new rates into their billing system and includes the new rates on the next appropriate customer invoice. If a rate change occurs during the middle of a billing cycle, unbilled or overbilled amounts are calculated and included in the next billing cycle.



Appendix F

Tahoe Truckee Sierra Disposal



Appendix F. Tahoe Truckee Sierra Disposal

This appendix of the Manual applies to Tahoe Truckee Sierra Disposal (TTSD). The section includes three (3) subsections:

- A. *Rate Application Process and Timing*
- B. *Allowable and Non-Allowable Costs*
- C. *Rate Application Forms.*

A. Rate Application Process and Timing

1. Base Year Process

The County requires that TTSD submit a *Base Year Rate Application* once every three (3) years. With the *Base Year Rate Application*, TTSD provides detailed financial and operating information that is reviewed and analyzed by the County. These detailed reviews are referred to as “base year reviews.”

With the *Base Year Rate Application*, TTSD shall submit financial statements (audited if requested) for the previously completed fiscal year. These statements serve as the base documents for the application. TTSD shall reconcile financial information contained in the *Base Year Rate Application* with the financial statements (audited if requested) to provide assurance that all of its activities are accounted for.

The timing of the base year process for TTSD is shown in Figure F-1, on the following page. The schedule is expected to start with TTSD’s submission of the *Base Year Rate Application* on November 30th of the year proceeding each base year. The process targets a rate change implementation date of July 1st of the base year.

Figure F-1
Timing of Base Year Process

Step	Description	Preparation		30-Day Review	Review Process					
		Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
1	Prepare and Submit Rate Application									
2	Verify Completeness of Rate Application									
3	Review Rate Application and Prepare Response									
4	Prepare Draft Report and Final Report									
5	Notify Customers of Rate Hearing									
6	Receive Approval from County Board of Supervisors									
7	Implement New Rates									

The *Base Year Rate Application* requires three (3) years of data, including a year of actual data (based on audited information), a year of estimated data (based on year-to-date information available when the application is submitted), and the projection, or base year. The required years, and types, of data for upcoming base year reviews are displayed in Table F-1, below. For example, for the 2016 base year, TTSD would prepare the

Base Year Rate Application using audited 2014 data, estimated year-to-date 2015 data, and projected 2016 data.

TTSD operates on a fiscal year ending June 30. Thus, for the current (estimated) year, TTSD should have available the first quarter of fiscal year data to use for the current year estimate (i.e., data from July 1 through September 30 of the current year).

Table F-1
Base Year Financial Statement Requirements

Base Year	Prior Year (Audited)	Current Year (Estimated)	Base Year (Projected)
2016 ¹	2014	2015	2016
2019	2017	2018	2019
2022	2020	2021	2022
2025	2023	2024	2025
2028	2026	2027	2028

2. Interim Year Process

In each of the “interim” two (2) years between “base” years, TTSD may request an increase in rates by submitting an *Interim Year Rate Application*. The scope and content of the *Interim Year Rate Application* is more limited than a base year request. TTSD is not obligated to request an increase in rates and can instead request to leave rates unchanged.

¹ Represents the fiscal year ending June 30, 2016.

Figure F-2
Timing of Interim Year Process

Step	Description	Preparation	Review Process			
		Feb.	March	April	May	June
1	Prepare and Submit Rate Application					
2	Prepare Draft Report and Final Report					
3	Receive Approval from County Board of Supervisors					
4	Implement New Rates					

During interim years, TTSD shall be entitled to an increase in rates based upon the following formula:

- (1) Eighty-five (85) percent of the annual percentage change in the most recent actual, not forecasted, change in the Consumer Price Index, All Urban Consumers, U.S. City Average - Garbage and Trash Collection (December 1983=100, series CUUR0000SEHG02) ("CPI") applied to costs other than disposal costs (see the sample calculation in Appendix G), plus
- (2) Projected changes in disposal costs.

For the first part of the calculation (noted as (1) above), the County and TTSD shall use the percentage change in the CPI for the prior December to December twelve-month period. This December to December CPI data will be available at the time TTSD submits the *Interim Year Application* (i.e., by February 28).

Interim year rate adjustments are subject to a "floor" and a "cap." During interim years, rate adjustments shall not be greater than six (6) percent nor less than one (1) percent, regardless of the rate adjustment calculated using the interim year formula.

The timing of the interim year process is shown in Figure F-2, above. The schedule begins with submission of the *Interim Year Rate Application* on February 28th. The process

targets a rate change implementation date of July 1st of the interim year.

B. Allowable and Non-Allowable Costs

Rates are established for each base year based on a franchise hauler's projected revenue requirement. The revenue requirement is defined as the sum of:

- Allowable costs
- Allowable operating profits
- Pass through costs.

For purposes of computing the revenue requirement in the base year, the County shall determine which of the TTSD's costs are: (1) allowable costs, (2) pass through costs, and (3) non-allowable costs. Each of these categories is described below.

1. Allowable Costs

When a cost is said to be "allowable," that cost, plus a profit component associated with that cost, is included in rates charged to the ratepayers. Allowable costs are those costs integral to the hauler's operation and/or are associated with actual activity performed by the hauler.

Table F-2
Allowable Depreciation Methods and Useful Lives
for Franchise Hauler Assets Purchased
After January 1, 2013

Category	Method	Useful Life (Years)
Carts	SL ²	5
Office Equipment	SL	5
Vehicles and Equipment	SL	8
Buildings and Leasehold Improvements	SL	20

TTSD earns a profit on allowable costs. The majority of allowable costs are direct labor costs; truck, equipment, and facility costs; tipping fees (profit allowed); office salaries; and general and administrative costs. These allowable costs are defined in Exhibit F-1, on the following page. Exhibit F-2, following Exhibit F-1, is a chart of accounts for allowable costs, which further clarifies the categories of allowable costs. The following costs are clarified because of their special treatment for rate setting:

- Depreciation – Table F-2, above, shows allowable depreciation methods and useful lives, by asset type, for rate setting purposes. Useful lives in Table F-2 are for new capital purchases (i.e., those made during and after 2013)
- Disposal Costs – TTSD incurs disposal costs to tip refuse at the transfer station in Placer County. This is a related party transaction and TTSD is allowed a profit on this expense up to an amount equal to Eastern Regional Landfill’s (ERL’s) processing fee portion of the total ERL tipping fee. This per ton amount will be reevaluated during each base year. In the FY 2016 base year this amount was \$52.00 per ton of the \$76.00 per ton tipping fee.

² Represents straight-line depreciation.

- Officer’s Salaries – Reasonable officer’s salaries are considered an allowable cost. Officers are employees fully performing management functions identified in the franchise agreement. Officer’s salaries include base compensation plus bonuses and do not include profit distributions to owners. For those franchise haulers with officer’s salaries, the County shall set the total combined officer’s salaries for the franchise hauler, at a reasonable level, during each base year. For purposes of establishing base year rates, a total cap (maximum amount) on officer’s salaries of six (6) percent of gross revenues is deemed reasonable.
- Free County Services – The franchise hauler shall be allowed profit on free County services costs. Examples of these costs include, but are not limited to, (1) providing debris boxes to the County at no cost to the County; litter control efforts (e.g., to clean up areas with illegal dumping); (2) park pickups, (3) library pickups, (4) senior center pickups, and (5) voucher services provided at no cost to customers (e.g., for free drop offs at the transfer station).
- Programs Implemented in Response to County Solid Waste Management Plan Requirements – The County completed its *Solid Waste Management Plan* in early 2012. Franchise haulers are allowed profit on the costs associated with implementing and operating new County programs and services required by the Plan.

2. Pass Through Costs

Pass through costs are costs included in rates charged to customers, however these costs do not have an associated profit component. Pass through costs are generally transactional in nature and not associated with significant effort performed by the franchise hauler. The hauler does not earn a profit on the following pass

through costs, but these costs are included in the revenue requirement:

- Franchise fees.
- Disposal Costs – Disposal costs incurred by TTSD, for tipping fees paid above ERL’s processing fee portion of the total ERL tipping fee, are considered a pass through expense. In the FY 2016 base year, this pass through amount was equal to \$24.00 per ton of the total \$76.00 per ton tipping fee.

3. Non-Allowable Costs

Costs shown in Exhibit H-1, in Appendix H, are not allowable for rate setting. As a result, these non-allowable costs shall not be included in the rates charged to County ratepayers.

4. Cost Allocations and Methodologies

TTSD shall provide supporting documentation and rationale for the allocation of expenses between franchised areas covered by this Manual and non-franchised areas (e.g., forestry, federal and state contracts). Examples

of the types of expenses that could require allocations include:

- Billing costs
- Equipment costs
- General and administrative costs
- Labor costs
- Loans to or from affiliates or officers
- Officer’s salaries
- Tipping fees.

Appendix I provides a description of the methods for how these costs should be allocated.

C. Rate Application Forms

Exhibits F-3 through F-5 include a sample of a blank TTSD base year rate application form (three pages long), an TTSD interim year rate application form (one page long), and an interim year rate change worksheet (two pages long, for County use only).

**Exhibit F-1
Definition of Financial Terms**

Item	Definition												
Allowable Operating Costs													
Direct Labor	Wages, and related benefits, paid to collection and hauling staff, including wages, overtime, payroll taxes, health and welfare benefits, workers compensation, and pension benefits.												
Truck and Equipment	Includes costs of truck and equipment depreciation, leases, insurance, repair and maintenance, fuel, and other miscellaneous equipment related expenses.												
Indirect Operational Labor	Wages, and related benefits, paid to operations and maintenance staff, including wages, overtime, payroll taxes, health and welfare benefits, workers compensation, and pension benefits.												
Administrative Labor	Wages, and related benefits, paid to office and administrative staff, including wages, overtime, payroll taxes, health and welfare benefits, workers compensation, and pension benefits.												
Disposal Costs (Profit Allowed)	Costs to dispose of solid waste at the Eastern Regional facility up to Eastern Regional Landfill's (ELR's) processing fee portion of the total ERL tipping fee (\$52.00 per ton in the FY 2016 base year).												
Supplies and Administration Costs	Costs including: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> ■ Advertising ■ Collection fees ■ Contract labor ■ Corporate allocations ■ Dues and subscriptions ■ Employee education ■ General insurance ■ Licenses and fees </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> ■ Office expense ■ Other administrative costs ■ Professional fees ■ Property taxes ■ Supplies ■ Travel ■ Utilities. </td> </tr> </table>	<ul style="list-style-type: none"> ■ Advertising ■ Collection fees ■ Contract labor ■ Corporate allocations ■ Dues and subscriptions ■ Employee education ■ General insurance ■ Licenses and fees 	<ul style="list-style-type: none"> ■ Office expense ■ Other administrative costs ■ Professional fees ■ Property taxes ■ Supplies ■ Travel ■ Utilities. 										
<ul style="list-style-type: none"> ■ Advertising ■ Collection fees ■ Contract labor ■ Corporate allocations ■ Dues and subscriptions ■ Employee education ■ General insurance ■ Licenses and fees 	<ul style="list-style-type: none"> ■ Office expense ■ Other administrative costs ■ Professional fees ■ Property taxes ■ Supplies ■ Travel ■ Utilities. 												
Allowable Operating Profit													
Operating Ratio (OR)	A profit is allowed, based on an operating ratio ranging between 88 and 92 percent. For the unincorporated County areas, the operating ratio for the first base year (fiscal year 2016) will be set at 90 percent. In subsequent base years, the operating ratio will be set dependent upon the company's GMRL diversion level as measured at the Eastern Regional facility as follows: <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Guaranteed Minimum Recovery Level (GMRL), or facility recovery percentage³</th> <th style="text-align: center;">Operating Ratio (in Base Year)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">30-33.9%</td> <td style="text-align: center;">92%</td> </tr> <tr> <td style="text-align: center;">34-37.9%</td> <td style="text-align: center;">91%</td> </tr> <tr> <td style="text-align: center;">38-41.9%</td> <td style="text-align: center;">90%</td> </tr> <tr> <td style="text-align: center;">42-45.9%</td> <td style="text-align: center;">89%</td> </tr> <tr> <td style="text-align: center;">46-50%</td> <td style="text-align: center;">88%</td> </tr> </tbody> </table>	Guaranteed Minimum Recovery Level (GMRL), or facility recovery percentage ³	Operating Ratio (in Base Year)	30-33.9%	92%	34-37.9%	91%	38-41.9%	90%	42-45.9%	89%	46-50%	88%
Guaranteed Minimum Recovery Level (GMRL), or facility recovery percentage ³	Operating Ratio (in Base Year)												
30-33.9%	92%												
34-37.9%	91%												
38-41.9%	90%												
42-45.9%	89%												
46-50%	88%												
Allowable Operating Profit	Established by the allowable operating ratio and equal to total allowable costs divided by the allowable OR, less total allowable costs.												
Pass Through Costs													
Disposal Costs (Pass Through)	Costs to dispose of solid waste in excess of Eastern Regional Landfill's (ELR) processing fee portion of the total ERL tipping fee. This amount equaled \$24.00 per ton in the FY 2016 base year.												
Franchise Fees	Equal to five (5) percent of gross residential, commercial, industrial, and recycling revenues. ⁴												

³ The Guaranteed Minimum Recovery Level (GMRL) is calculated as the total incoming fee-based MSW tonnage destined for processing, less the outgoing residual tonnage leaving the Eastern Regional facility for landfilling, divided by the total incoming fee-based MSW tonnage destined for processing. The actual GMRL will be measured for the most recently completed fiscal year prior to the base year.

⁴ This franchise fee amount is subject to change by County.

Exhibit F-2
 Chart of Accounts
 for Allowable Operating Costs

Category	Description	
Direct Labor	<ul style="list-style-type: none"> ■ Collection and Hauling Labor ■ Collection and Hauling Labor Benefits ■ Collection and Hauling Labor Insurance 	<ul style="list-style-type: none"> ■ Collection and Hauling Labor Workers Compensation ■ Collection and Hauling Labor Pension and Profit Sharing ■ Collection and Hauling Labor Payroll Taxes
Truck and Equipment Costs	<ul style="list-style-type: none"> ■ Equipment and Facility Depreciation ■ Equipment and Vehicle Rent ■ Fuel 	<ul style="list-style-type: none"> ■ Operating Supplies ■ Parts and Materials ■ Property Rent ■ Repairs and Maintenance
Indirect Operational Labor	<ul style="list-style-type: none"> ■ Operations and Maintenance Staff Salaries ■ Operations and Maintenance Staff Benefits ■ Operations and Maintenance Staff Insurance 	<ul style="list-style-type: none"> ■ Operations and Maintenance Staff Workers Compensation ■ Operations and Maintenance Staff Pension and Profit Sharing ■ Operations and Maintenance Staff Payroll Taxes
Administrative Labor	<ul style="list-style-type: none"> ■ Office Staff Salaries ■ Office Staff Benefits ■ Office Staff Insurance 	<ul style="list-style-type: none"> ■ Office Staff Workers Compensation ■ Office Staff Pension and Profit Sharing ■ Office Staff Payroll Taxes
Supplies and Administration	<ul style="list-style-type: none"> ■ Advertising ■ Collection Fees ■ Contract Labor ■ Dues and Subscriptions ■ Employee Education ■ General Insurance ■ Office Expense 	<ul style="list-style-type: none"> ■ Other Administrative Costs ■ Professional Fees ■ Licenses and Fees ■ Office Rent ■ Property Taxes ■ Supplies ■ Travel ■ Utilities

Base Year Rate Application

Summary

Rate Change

1. Percent Rate Change Requested %

Residential Rate Schedule

Rate Schedule (per customer, per month)	Current Rate	Rate Adjustment	New Rate
2.1 1, 32-Gallon Can	\$	\$	\$
2.2 2, 32-Gallon Cans			
2.3 1, 32-Gallon Can (senior)			
2.4 Residential - All other services			

Certification

To the best of my knowledge, the data and information in this application is complete, accurate, and consistent with the instructions provided by El Dorado County.

Name: _____ Title: _____

Signature: _____ Date: _____

Fiscal Year: _____ Page 1 of 3

Base Year Rate Application

Unincorporated County Area

	Actual Audited Prior Year	Estimated Current Year		Projected Base Year
Section I--Allowable Costs				
3. Direct Labor	\$	\$		\$
4. Truck and Equipment				
5. Indirect Operational Labor				
6. Administrative Labor				
7. Supplies and Administration				
8. Total Allowable Operating Costs	\$	\$		\$
Section II--Allowable Profit				
9. Operating Ratio	%	%		%
10. Allowable Operating Profit	\$	\$		\$
Section III--Pass Through Costs without Franchise Fees				
11. Disposal Costs				
12. Total Pass Through Costs	\$	\$		\$
Section IV--Revenue Requirement without Franchise Fees				
13. Total Allowable Operating Costs (Line 7) plus Allowable Operating Profit (Line 9) plus Total Pass Through Costs (Line 11)	\$	\$		\$
Section V--Revenues without Rate Change in Base Year				
Initial Revenues	Current Rate/Month	Months	Projected Accounts	Total
14. 1, 32-Gallon Can	\$	12		\$
15. 2, 32-Gallon Cans		12		
16. 1, 32-Gallon Cart (senior)		12		
17. Extra Can (32-Gallon)		12		
18. Residential - All other services		12		
19. Residential Revenues Subtotal				\$
20. Less: Allowance for Uncollectible Residential Accounts				\$
21. Total Residential Revenues (without Rate Change in Base Year)	\$		\$	\$
22. Commercial and Industrial Revenues				\$
23. Less: Allowance for Uncollectible Commercial and Industrial Accounts				\$
24. Total Commercial and Industrial Revenues (without Rate Change in Base Year)	\$		\$	\$
25. Net Recycled Material Sales				\$
26. Total Revenues (Lines 27 + 30 + 31)	\$		\$	\$
Section VI--Net Shortfall (Surplus)				
27. Net Shortfall (Surplus) without Franchise Fees (Line 12 - Line 32)	\$	\$		\$
28. Franchise Fees	\$	\$		\$
29. Net Shortfall (Surplus) with Franchise Fees (Lines 33 + 34)	\$	\$		\$
Section VII--Percent Change in Rates				
30. Total Residential and Commercial Revenues Prior to Rate Change (Line 27 + 30)				\$
31. Percent Change in Existing Residential/Commercial/Industrial Rates (Line 35 - Line 36)				%

Fiscal Year:

Base Year Rate Application

Operating Information

	Prior Year Audited Information	Current Year Estimated Information	Percent Change	Base Year Projected Information	Percent Change
--	--------------------------------------	--	-------------------	---------------------------------------	-------------------

Section VIII--Operating Data

32. Residential Accounts			%		%
33. Multi-family Accounts			%		%
34. Commercial Accounts			%		%
35. Total Accounts			%		%
36. Residential Refuse Tons			%		%
37. Residential Recycling Tons			%		%
38. Commercial Refuse Tons			%		%
39. Commercial Recycling Tons			%		%

Section IX--Change in Commercial Rates

40. 3 Yard Bin--Once per Week			%		%
41. 4 Yard Bin--Once per Week			%		%
42. 6 Yard Bin--Once per Week			%		%
43. 3 Yard Bin--Twice per Week			%		%
44. 4 Yard Bin--Twice per Week			%		%
45. 6 Yard Bin--Twice per Week			%		%
46. 6 Yard Box per Pull			%		%
47. 20 Yard Box per Pull			%		%
48. 30 Yard Box per Pull			%		%

Fiscal Year: _____

Interim Year Rate Application

Are you applying for an interim rate change at this time? Yes No
If yes, complete Section 1 below, sign, and submit this application to the County.
If no, sign below, and submit this form to the County.

Section I--Consumer Price Index (CPI) Information

CPI - All Urban Consumers
Not Seasonally Adjusted
U.S. City Average
Garbage and Trash Collection (CUUR0000SEHG02)
All Items
December 1983 = 100
U.S. Department of Labor, Bureau of Labor Statistics

	Month	Year	CPI Data
1.			
2.			

Section II--% Change in CPI

3. % Change in CPI %

Section III--85% Change in CPI (But Not to Exceed 6% or fall Below 1%)

4. 85% Change in CPI %

Section IV--Certification

To the best of my knowledge, the data and information in this application is complete, accurate, and consistent with the instructions provided by El Dorado County.

Name: _____ Title: _____

Signature: _____ Date: _____

Year: _____

Page 1 of 1

Exhibit F-5
Sample Interim Year Rate Change Worksheet

Interim Year Rate Change Worksheet

Summary

1. Percent Rate Change Requested

 %

2. **Rate Schedule**
 (per customer, per month)
- 2.1 1, 32-Gallon Cans
 - 2.2 2, 32-Gallon Cans
 - 2.3 1, 32-Gallon Can (senior)
 - 2.4 Residential - All other services

Current Rate	Rate Adjustment	New Rate
\$	\$	\$

Year:

Interim Year Rate Change Worksheet

Financial Information

Section I—Base Year Costs

Base Year Operating Costs (Other Than Disposal)

1.		Total Allowable Operating Costs		
2.	Plus:	Allowable Operating Profit		
3.	Plus:	Total Pass Through Costs		
4.	Minus:	Disposal Costs (Pass Through)		
5.	Equals:	Total Operating Costs (Other Than Disposal)		%

Base Year Disposal Costs

6.	Plus:	Disposal Costs (Pass Through)		
7.	Equals:	Total Disposal Costs		%

8.		Base Year Revenue Requirement (without Franchise Fees)		
----	--	--	--	--

Section II—Changes in Costs

Change in Operating Costs (Other Than Disposal Costs)

9.	Projected Change in Consumer Price Index			
10.	Projected 85 Percent Change in Consumer Price Index			%

Change in Disposal Costs

11.		Prior Year Transfer Station Tipping Fee Per Ton		
12.	Multiplied by:	Prior Year Actual Disposal Tons	\$	
13.	Equals:	Total Prior Year Disposal Costs	\$	
14.		Projected Interim Year Transfer Station Tipping Fee Per Ton	\$	
15.	Multiplied by:	Projected Interim Year Disposal Tons	\$	
16.	Equals:	Total Projected Interim Year Disposal Costs	\$	
17.		Projected Change in Disposal Costs		%

Section III—Calculation of Percent Change in Rates

Weighted Change in Operating Costs (Other Than Disposal)

18.		Operating Costs as % of Base Yr. Revenue Requirement		
19.	Multiplied by:	Projected 85 Percent Change in Consumer Price Index		%
20.	Equals:	Weighted Change in Operating Costs		%

Weighted Change in Total Disposal Costs

19.		Total Disposal Costs as % of Base Yr. Revenue Requirement		
20.	Multiplied by:	Projected Change in Total Disposal Costs		%
21.	Equals:	Weighted Change in Total Disposal Costs		%

Total Change

20.		Total Percent Change in Costs		
21.	Divided by:	Adjustment for Franchise Fee (1 - ___%)		%
22.	Equals:	Percent Change in Existing Rates		%

Year: _____

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Appendix G

CPI Calculation Example

Year	Index
2010	100
2011	105
2012	110
2013	115
2014	120
2015	125
2016	130
2017	135
2018	140
2019	145
2020	150

Appendix G. CPI Calculation Example

The County uses the Consumer Price Index (U.S. City Average, Garbage and Trash Index) in the calculation of interim year rate changes. **Exhibit G-1** provides an overview of the percentage change in the CPI calculation, used in the interim year rate change calculation. This example is for the change in the CPI from June 2010 to June 2011.

Exhibit G-1

Interim Year Rate Change Process

Example of the Consumer Price Index (CPI) Percent Change Calculation

Consumer Price Index (CPI) Percent Change Calculation Example

Interim Year: 2012
 Application Submission by: 8/31/2011
 Applicable CPI data Used: June 2010 to June 2011

Consumer Price Index - All Urban Consumers

Series ID: CUUR00000H002
 Not Seasonally Adjusted
 Area: U.S. city average
 Item: Garbage and trash collection
 Base Period: 1982=100

Units: Each
 All Units

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	H1F1	H1F2
2000	267.3	268.2	269.2	269.2	269.5	269.2	269.4	269.2	269.5	269.2	269.5	269.2	269.2		
2001	271.1	272.6	272.3	272.7	273.1	273.2	273.2	273.2	273.2	273.2	273.2	273.2	273.2		
2002	280.4	280.9	281.1	281.1	281.2	281.2	281.1	281.0	281.0	281.0	281.0	281.0	281.0		
2003	286.7	287.3	288.4	289.7	291.1	291.7	291.7	291.7	291.7	291.7	291.7	291.7	291.7		
2004	299.4	300.0	301.0	302.1	303.2	303.2	303.2	303.2	303.2	303.2	303.2	303.2	303.2		
2005	307.4	308.0	309.0	310.2	311.5	311.5	311.5	311.5	311.5	311.5	311.5	311.5	311.5		
2006	307	308.0	309.0	310.0	311.0	311.0	311.0	311.0	311.0	311.0	311.0	311.0	311.0		
2007	318.07	318.08	318.10	318.12	318.15	318.18	318.21	318.24	318.27	318.30	318.33	318.36	318.39		
2008	326.20	326.21	326.22	326.23	326.24	326.25	326.26	326.27	326.28	326.29	326.30	326.31	326.32		
2009	321.03	321.04	321.05	321.06	321.07	321.08	321.09	321.10	321.11	321.12	321.13	321.14	321.15		
2010	320.06	320.42	320.87	321.32	321.77	322.22	322.67	323.12	323.57	324.02	324.47	324.92	325.37		
2011	329.77	329.84	329.91	330.04	330.17	330.30	330.43	330.56	330.69	330.82	330.95	331.08	331.21		

Example

Consumer Price Index as of June 2010	322.22
Consumer Price Index as of June 2011	330.30
Change in Consumer Price Index	8.08
Percent Change in Consumer Price Index	2.51%

Enter the CPI percent change on Interim Year Rate Change Worksheet, page 2, line 9.

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Appendix H

Non-Allowable Costs

Appendix H. Non-Allowable Costs

Non-allowable costs are not allowed in rates charged to ratepayers. These costs are disallowed because (1) they may not be associated with the core business, (2) they may be included implicitly in the allowed profit level, or (3) they may unnecessarily complicate rate regulation (e.g., income taxes). **Exhibit H-1** provides a description of each type of non-allowable cost.

Exhibit H-1
Non-Allowable Costs

Category	Description
Amortization of Franchise Purchases	Consistent with the waste management industry, the County disallows amortization of franchise purchases because the operating ratio is designed to provide a return to the hauler sufficient to compensate for the hauler's investment in the business.
Charitable and Political Donations	<ul style="list-style-type: none"> ■ Costs associated with attempting to influence the outcome of any federal, state, or local election, referendum, initiative, or similar procedure, through in-kind or cash contributions, endorsements, publicity, or similar activities. ■ Establishing, administering, contributing to, or paying the expenses of a political party, campaign, political action committee, or other organization established for the purposes of influencing the outcomes of elections.
Entertainment Expenses	Costs incurred in hosting social events for clients or suppliers. Examples include costs of tickets, concerts, athletic events, or other performances; room rentals; cruises; and entertaining guests at athletic, social, or sporting clubs and on vacation or other similar trips.
Fines and Penalties	Costs associated with violations of, or failure of, the hauler to comply with federal, state, local, or foreign laws and regulations. This category of non-allowable costs can also include costs in connection with alteration or destruction of records, or other false or improper charging or recording of costs.
Gain / Loss on Sale of Assets	Gain or loss associated with sales of assets.
Income Taxes	The operating ratio is provided on a pre-tax basis. To allow income tax expense would unnecessarily add complexity to the rate review process.
Cost of Repairs Due to Operator Negligence	Costs of negligence on the part of the hauler which could include accidents or property damage.
Costs Incurred to Serve Other Jurisdictions (i.e., for non-County areas served by franchise hauler (e.g., Cameron Park CSD, City of Placerville, El Dorado Hill CSD))	The franchise hauler will be compensated for only those costs that can be directly attributable to operations within the franchised boundaries. The franchise hauler shall have a clear basis for allocating shared costs to the franchise areas covered by this Manual, and those franchised areas not covered by this Manual.
Costs Incurred to Serve Non-Franchised Operations	The franchise hauler will be compensated for only those costs that can be directly attributable to operations within the scope of the franchise agreements. The franchise hauler shall have a clear basis for allocating shared costs to the franchise operations covered by this Manual, and those non-franchised operations not covered by this Manual.

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Appendix I

Cost Allocation Methods

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Appendix I. Cost Allocation Methods

The franchise hauler shall provide a reasonable and supportable methodology for these cost allocations. **Table I-4**, below, provides recommended allocation methods for various costs which may be shared between franchised operations and non-franchised operations.

The County will assess the reasonableness of the revenue and cost projections provided by the franchise hauler in its *Base Year Rate Application*. Examples of types of factors the County will consider when assessing the reasonableness of projected revenues and costs are shown in **Table I-5**, on the next page.

Table I-4
Recommended Franchise Hauler Allocation Methods for Costs Shared with Other Non-County Jurisdictions

Cost Category	Allocation Method
Billing costs	Number of bills processed
Equipment costs (e.g., rental, leases, parts, fuel, supplies, tires, repair and maintenance, licenses, permits)	Truck usage (over representative period)
General and administrative costs, management fees	Direct labor hours; or truck time
Labor costs	Direct labor hours; or truck time
Loans	Revenues

Table I-2
Base Year Rate Review
Revenue and Cost Projection Factors

Description	Factors to Consider in Developing Revenue and Cost Projections
Revenues	
Residential, commercial, and industrial revenues	<ul style="list-style-type: none"> ■ Projected account growth based on historical account trends, or population trends ■ Historical changes in tonnage (particularly for the industrial sector)
Recycled materials sales revenues	<ul style="list-style-type: none"> ■ Historical changes in recycled materials volumes ■ Recycled commodity pricing trends (may be highly volatile)
Costs	
Direct labor	<ul style="list-style-type: none"> ■ Projected increases in wage rates ■ Planned changes in insurance rates ■ Planned changes in benefit rates
Truck and equipment costs	<ul style="list-style-type: none"> ■ Historical average trends in costs ■ Inflation rates ■ Fuel price history ■ Depreciation schedules ■ Equipment replacement plans
Indirect operational labor	<ul style="list-style-type: none"> ■ Projected increases in wage rates ■ Planned changes in insurance rates ■ Planned changes in benefit rates
Administrative labor	<ul style="list-style-type: none"> ■ Projected increases in salaries ■ Planned changes in insurance rates ■ Planned changes in benefit rates
Supplies and administration	<ul style="list-style-type: none"> ■ Historical average trends in costs (last three years) ■ Inflation rates
Franchise fees	<ul style="list-style-type: none"> ■ Projected changes in revenues multiplied by the fee amount

EXHIBIT C

RATE SCHEDULE

Tahoe Truckee Sierra Disposal Co., Inc. Effective July 1, 2015

RESIDENTIAL

	<u>Current Rate</u>	<u>Rate Effective July 1, 2015</u>
One 32 gal can per week	\$25.35	\$25.74
Two 32 gal can per week	\$33.47	\$33.98
Senior Citizen	\$20.69	\$21.00
Extra can	\$4.36	\$4.43

Extra Can Equivalents

	<u>Current Rate</u>	<u>Rate Effective July 1, 2015</u>
<u>Standard Collection and Processing Bulky Solid Waste Items</u>		
On-route mess	\$13.06	\$13.29
Go-backs	\$26.12	\$26.58
BBQ	\$21.77	\$22.15
Chair kitchen	\$13.06	\$13.29
Chair recliner	\$21.77	\$22.15
Chair wooden	\$8.70	\$8.86
Couch	\$43.54	\$44.30
Couch bed	\$56.62	\$57.59
Matt/Box D/Q/K	\$39.19	\$39.87
Matt/Box Twin Each	\$30.48	\$31.01
Toilet	\$21.77	\$22.15
Tree (L)	\$17.42	\$17.72
Tree (M)	\$13.06	\$13.29
Tree (S)	\$8.70	\$8.86

Bulky Solid Waste items requiring Special MRF Handling

Tire (Reg) each	\$17.42	\$17.72
Tire (Truck) each	\$21.77	\$22.15
Dish washer	\$39.19	\$39.87
Dryer	\$39.19	\$39.87
Stove (L)	\$52.25	\$53.16
Stove (M)	\$43.54	\$44.30
Stove (S)	\$34.84	\$35.44
Water heater	\$43.54	\$44.30
Washer	\$39.19	\$39.87

Bulky Solid Waste Items requiring Special Route Collection and Special MRF Handling

Television (L)	\$39.19	\$39.87
Television (M)	\$34.84	\$35.44
Television (S)	\$26.12	\$26.58
Microwave (L)	\$21.77	\$22.15
Microwave (M)	\$17.42	\$17.72
Microwave(S)	\$13.06	\$13.29
Refrigerator (Unit + Freon Removal)	\$95.80	\$97.46

COMMERCIAL

	<u>Current Rate</u>		<u>Rate Effective July 1, 2015</u>	
	<u>Commercial Service</u>	<u>Cardboard</u>	<u>Commercial Service</u>	<u>Cardboard</u>
Commercial Can	\$5.84	n/a	\$5.93	n/a
3 yd. EOW	\$219.46	n/a	\$222.80	n/a
3 yd. 1 x week	\$318.20	\$171.54	\$323.04	\$174.15
3 yd. 2 x week	\$568.38	\$276.66	\$577.02	\$280.87
3 yd. 3 x week	\$818.67	n/a	\$831.11	n/a
3 yd. 4 x week	\$1,136.88	n/a	\$1,154.16	n/a
3 yd. 5 x week	\$1,387.05	n/a	\$1,408.13	n/a
4 yd. 1 x week	\$397.76	\$202/84	\$403.81	\$205.92

4 yd. 2 x week	\$697.06	\$309.59	\$707.66	\$314.30
4 yd. 3 x week	\$1,068.88	n/a	\$1,085.13	n/a
4 yd. 4 x week	\$1,394.12	n/a	\$1,415.31	n/a
4 yd. 5 x week	\$1,765.94	n/a	\$1,792.78	n/a
6 yd. 1 x week	\$558.76	\$267.28	\$567.25	\$271.34
6 yd. 2 x week	\$1,059.24	\$477.68	\$1,075.34	\$484.94
6 yd. 3 x week	\$1,559.90	n/a	\$1,583.61	n/a
6 yd. 4 x week	\$2,118.68	n/a	\$2,150.88	n/a
6 yd. 5 x week	\$2,619.14	n/a	\$2,658.95	n/a
Extra Commercial Services			<u>Current Rate</u>	<u>Rate Effective July 1, 2015</u>
Extra service above subscription level:				
		3 yd.	\$106.26	\$107.88
		4 yd.	\$137.70	\$139.79
		6 yd.	\$166.41	\$168.94
		3 yd. cardboard	\$62.84	\$63.80
		4 yd. cardboard	\$76.45	\$77.61
		6 yd. cardboard	\$78.04	\$79.23
Debris boxes: (Not Franchised)				
		6 yd.	\$129.60	\$131.57
		Rock Box	\$331.78	\$336.82
		20 yd.	\$391.92	\$397.88
		30 yd.	\$482.13	\$489.46
Extra yardage left out on route			\$20.38	\$20.69
Commercial mess cleaned up on route: (Not Franchised)				
		Pickup-truck serviced bin	\$57.03	\$57.90
		Frontloader or roll-off serviced bin	\$108.87	\$110.52
Excessive bin cleaning 3,4,6 yd. bins (more than twice per year)			\$38.88	39.47
Pull-out service (pick-up truck assisting frontloader):			\$20.38	\$20.69
Excessive bin swap-out (more than twice per year):				
		3,4,6 yd.	\$57.03	\$57.90
		20,30 yd.	\$108.86	\$110.51
Dumpster rejection/cancelation (empty dumpster):				
		3,4,6 yd.	\$57.03	\$57.90
		20,30 yd.	\$108.86	\$110.51
Dumpster relocation:				
		3,4,6 yd.	\$57.03	\$57.90
		20,30 yd.	\$108.86	\$110.51
Bin Rental for each additional 3-day period:				
		3,4,6 yd.	\$57.03	\$57.90
		20,30 yd.	\$108.86	\$110.51
Removal/return of bins for delinquent accounts (Not Franchised)			\$77.76	\$78.94
Lidded temporary bin			\$77.75	\$78.93
Weekend service			By quote	
Bin repair			Materials and labor + 10%	
Overweight bins (roll-off)			Pass-thru of Gate Fee	
Freon			Pass-through of additional freon removal and disposal cost.	



Tahoe Truckee Sierra Disposal

P.O. Box 6479 · Tahoe City, CA 96145-6479 · Ph: (530) 583-7800 · Fax: (530) 583-0804

April 24, 2015

Gerri Silva, M.S., REHS
Director of Environmental Management
County of El Dorado
2850 Fairlane Court, Building "C"
Placerville, CA 95667

RE: New Services – Strategic Plan

Dear Gerri,

In consideration of the new Franchise Agreement serving the West Shore area of El Dorado County, Tahoe Truckee Sierra Disposal is pleased to present this Strategic Solid Waste Management Plan, developed with County Staff. The following expanded programs and services will be made available within the terms of the upcoming Agreement, to Residential and Commercial customers (as applicable) subscribing to garbage collection service. These services and programs have been designed with specific goals and objectives to increase Diversion rates, consistent with the El Dorado County Solid Waste Management Plan.

- **Greenwaste Coupon** – All residential customers who receive a billing statement on April 1st and/or July 1st of each year will now receive a coupon for free self-haul drop-off of up to three (3) yards of greenwaste at Eastern Regional Landfill (totaling up to six (6) yards per year for those customers on service during both billing periods).
- **Greenwaste-Only Dumpsters** – Beginning in 2016, TTSD will make available to residential customers discounted greenwaste-only dumpsters, on a seasonal basis (targeted for the May, June, July timeframe, annually). The reduced rate will be based on the inert disposal rate, in place of the regular MSW disposal rate. (Restrictions apply, including availability of scheduling, non-contamination requirements and limit two dumpsters per household, per calendar year).

- **Curbside Battery Pickup** – Residential customers may now leave standard household batteries on top of their can lids, enclosed in a zipped plastic bag for free pickup on collection day.
- **Can Averaging** – Residential customers who subscribe to service will be issued credit applicable towards weekly can service. Unused credits will rollover from week-to-week, and may be used at any time during the billing Quarter. Credits will expire at the end of each Quarter and have no cash or transferable value.
- **Bulky Item Pickup** – Customers subscribing to residential service will be eligible to apply unused can credits described above to offset applicable charges for bulky items left curbside for pick-up (customers must call to schedule pick-up of bulky items).
- **Household Hazardous Waste** – Customers who subscribe to regular garbage collection service may attend scheduled HHW drop-off events at Eastern Regional Landfill (~30 events per year), for free disposal of HHW (by appointment).
- **E-waste** – Customers may drop off acceptable E-waste/Universal waste (not containing mercury) for free at the Eastern Regional Landfill during normal business operating hours.
- **Used Oil Recycling** – A regional grant was awarded to the Truckee/Tahoe area residents who would like a free oil recycling kit. Kits may be picked up from Eastern Regional Landfill and returned for recycling to Eastern Regional Landfill after use, while supplies last and grant remains in effect.
- **Commercial Cardboard Service** – Commercial customers may subscribe to weekly dumpster collection of source-separated cardboard, at discounted rates much lower than standard MSW service.
- **Roadside pickup** – As a local company and steward of our community, Tahoe Truckee Sierra Disposal will continue to proactively collect illegally dumped (non-hazardous) items in this remote Franchise Area of El Dorado County, as we become aware of items.

Tahoe Truckee Sierra Disposal looks forward to continuing our service of Franchise Area 4 of the County of El Dorado with an anticipated 7 year extension contract with renewal options, to be proposed beginning July 1st, 2015. TTSD and the County of El Dorado have enjoyed a long history as partners and we are thrilled to continue this partnership into the future.

Sincerely,



David Achiro

Tahoe Truckee Sierra Disposal



Tahoe Truckee Sierra Disposal

P.O. Box 6479 · Tahoe City, CA 96145-6479 · Ph: (530) 583-7800 · Fax: (530) 583-0804

This Contingency Plan applies to all Tahoe Truckee Sierra Disposal (TTSD) operations, including operations at the Eastern Regional Landfill and all company vehicles operating off-site, on public streets and highways and on private property. The intent of this plan is to reduce risk to health, safety, and personal property due to mechanical breakdown, spills or in case of natural disaster, strikes, or other emergency. TTSD employees will remain alert and aware of potential problems that may arise during the course of their job duties and will take immediate, effective, and thorough action to limit and mitigate negative impacts.

TTSD maintains competent personnel, suitable equipment and resources available for emergency response. Those personnel include commercially licensed drivers, mechanics, and supervisory personnel. Communication systems include either radio frequency units and/or cellular telephones in each vehicle and at each shop and base station.

TTSD personnel will communicate directly on a regular basis regarding service scheduling in anticipation of seasonal conditions, such as traffic, roadwork and weather conditions. TTSD staff will assure the availability of alternative disposal sites meeting permitting requirements. During emergencies, TTSD employees will maintain radio communication until released by TTSD owners or senior TTSD staff.

Spill Contingency Plan

Drivers will take the following actions to mitigate the inadvertent release of materials:

- Vehicles, including Supervisors' trucks, will carry spill kits and/or absorbent materials.
- If a spill occurs, park vehicle safely off roadway, preferably on a level, paved surface, place warning triangles around vehicle.
- Establish a safe position at vehicle, if safe to do so.
- If safe to do so, isolate the spill using absorbent materials on vehicle or berm with dirt.
- Report situation immediately via radio communication or cell telephone to Route Supervisor. If necessary, shift communication to either TTSD base stations. Provide full description of situation and resources needed. Call near-by vehicles to assist, if needed.
- If unsafe to use radio or phone, seek assistance in surrounding area. Request that local/state authorities be notified for appropriate level of assistance.
- Remain in communication until released by supervisor.

- When safe to do so, shovel or sweep any used absorbent materials into bucket.
- Once the situation is stabilized, the Supervisor will perform a visual inspection of the vehicle's route for any additional spill.
- Transport material to a HHW facility and notify Supervisor if absorbent and other resources need to be replaced.
- All spills will be reported to corresponding county/jurisdictional health departments.

Mechanical Breakdown

- Equipment that is not in safe operating condition will not remain in service.
- If a problem occurs while en-route, safely park vehicle off roadway, preferably on a safe level, paved surface. Place warning triangles around vehicle.
- Establish a safe position at vehicle, if safe to do so.
- Report situation immediately via radio communication or cellular telephone to Route Supervisor or Mechanic's Shop. If necessary, shift communication to TTSD office. Remain in communication. Provide full description of equipment failure.
- If safe to do so, use emergency equipment to mitigate potential spills or hazards, wait for assistance.
- Remain in communication until released by supervisor.
- Shop personnel will advise the driver whether or not it is safe to return the vehicle to the Shop.
- Shop personnel responding to equipment breakdown will carry absorbent materials, shovel and broom on their truck. Return any spent materials to a HHW facility.
- If unsafe to use truck radio or phone, seek assistance in surrounding area. Request that local/state authorities be notified for appropriate level of assistance.

Natural Disasters

- In case of natural disaster or similar emergency, TTSD supervisory staff will meet as soon as is practically possible to assess potential impacts on service.
- Initial assessment will include:
 - Geographical location, area, size and perimeter impacted,
 - Damage to area infrastructure, i.e., public roadways, including streets, highways and bridges,
 - Location and status of TTSD employees,
 - Damage to facility, equipment and vehicles,
 - Safety issues: i.e., current risk exposures from damage, potential of further deterioration, potential for exposure to hazardous or dangerous materials,
 - Volume of solid waste material currently in vehicles or on-site,
 - Types and volumes of damage-related materials anticipated to be received due to emergency,

- Status of highway and road access to usual disposal sites.
- Implementation of Plan:
 - Establish a modified plan for collection and transport service to the extent scheduled service has been and will be impacted.
 - Assign scheduled tasks to available employees.
 - Contact sister companies for transport of additional resources, including equipment, vehicles, and licensed drivers, as necessary.
 - Determine alternative disposal sites, if necessary, and adjust transport schedules.
 - Communicate TTSD status and service modifications to TTSD personnel and to agency staff of impacted jurisdiction.
 - Disseminate information to the public as recommended by agency staff.
 - Make on-site preparations to receive out of the ordinary materials that are anticipated due to emergency.

Available Disposal Site Alternatives

The following landfill, fully compliant with US EPA Subtitle D criteria, is available to receive municipal waste from TTSD/ERL in the event that the Lockwood Landfill is closed or inaccessible due to natural disaster or other emergency:

Name and Location

Access and Travel

Western Regional Sanitary Landfill, Lincoln, CA

Interstate 80, 5 hours roundtrip

EMERGENCY/SAFETY TELEPHONE NUMBERS

EMERGENCY – 911

Fire Department (Truckee) – 530-582-7850

Fire Department (Squaw Valley) – 530-583-6111

Tahoe Forest Hospital – 530-587-6011 @ 10121 Pine Avenue, Truckee, CA

Gateway Urgent Care – 530-582-2070 @ 11105 Donner Pass Rd, Truckee, CA

Placer County Sheriff's Station – 530-581-6301, 530-581-6300

El Dorado Environmental Management – 530-621-5300

Stericycle Hazardous Emergency Response – 877-577-2669

ERL/TTSD Company Contacts:

ERL/TTSD – David Achiro – 530-362-1126, 530-583-7820

TTSD Safety Coordinator – Gary Lorenzetti – 530-362-1084

TTSD – Bill Carollo – 530-362-1105, 530-583-7822

TTSD – Jeff Collins – 530-362-1130

ERL – Bert Wallace – 530-583-7825