

# CONTRACT ROUTING SHEET

Date Prepared: 05/22/2013

Need Date: 05/29/2013 RUSH

Due to CAO 06/06/13 for BOS meeting of 06/25/13

**PROCESSING DEPARTMENT:**

Department: Probation Department  
Dept. Contact: Darci Prall  
Phone #: x 6076  
Department \_\_\_\_\_  
Head Signature: \_\_\_\_\_

**CONTRACTOR:**

Name: 3M Electronic Monitoring, Inc.  
Address: 1838 Gunn Highway  
Odessa, Florida 33556  
Phone: 813-749-5454

**CONTRACTING DEPARTMENT:** Probation Department

Service Requested: As requested rental of electronic & GPS tracking equipment with 24/7 monitoring services.

Contract Term: 3 years 07/01/13-06/30/16 Contract Value: \$90,000.00

Compliance with Human Resources requirements? Yes: n/a No: n/a

Compliance verified by: n/a - equipment rental

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 5/23/13 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

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2013 MAY 22 PM 4:02  
FLORIDA COUNTY COUNSEL

PLEASE FORWARD PACKET TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 5/24/13 By: [Signature]  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

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HUMAN RESOURCES DEPT.

Insurance Provision Ho 1 (page 7) will not be on current certificate. Accord  
can be removed from contract as ~~the~~ cert being on the certificate  
but can make the Requirements

\* Recommend adding "Primary / NonContributory" language on the  
certificate and having vendor's Broker show page in policy that  
their coverage is Primary

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_