

Kathleen Beichley  
El Dorado County Western Slope Animal Shelter  
Fee Proposal  
July 17, 2006 (Revised 8/31/06)  
Page 2

**III. Scope of Services**

***George Miers & Associates, George Miers, Principal in Charge***

**A. Pre-Schematic Design – Program Verification/Adjustment Phase**

1. Objective: To ensure that the previously developed program is still valid given the proposed square footage reductions.
2. Tasks
  - a. Program verification meeting with the user.
  - b. Adjustments to the program based upon user meetings and approval by the County.
3. Adjustments to site plan based upon program changes.
4. Deliverables
  - 1) Revisions as needed to the Building Program
  - 2) Minutes of meetings prepared in electronic format and distributed by email to meeting participants.

**B. Schematic Design Phase**

1. Tasks – See attached consultant proposals.
  - a. Review program “conceptual plan” and establish possible phasing and Bid Alternates. Owner to establish the Budget.
  - b. Prepare “Test” budget to evaluate the feasibility of the budget. Adjust the plan or the budget so as to reconcile each.
  - c. Building and site improvements
    - 1) Prepare schematic design phase civil drawings for site grading, drainage and utility drawings. Contact and coordinate with utility companies. (County to provide boundary/topo drawings and existing utilities and easements).
    - 2) Prepare schematic design phase structural, mechanical, plumbing, electrical, data and landscape drawings
    - 3) Prepare schematic design phase architectural drawings for building shell design, interior layout for all program components and interior finish schedule
    - 4) Review drawings with County

Submitted by J. Sweeney  
# 21  
at Board Hearing of 1-31-12