

CONTRACT ROUTING SHEET

Date Prepared: 11/18/2013

Need Date: 11/26/2013

PROCESSING DEPARTMENT:

Department: Long Range Planning

Dept. Contact: Shawna Purvines

Phone #: x. 5362

Department Head Signature: [Signature]

David Defanti, Assistant
Director, CDA Long Range
Planning Division

CONTRACTOR:

Name: _____

Address: _____

Phone: _____

CONTRACTING DEPARTMENT:

Service Requested: Board Policy Review and Approval

Contract Term: N/A Contract Value: N/A

Compliance with Development Services requirements? Yes: N/A No: _____

Compliance verified by: N/A

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: As to Form ✓ Disapproved: _____ Date: 12/2/13 By: D. Livingston

Approved: _____ Disapproved: _____ Date: _____ By: _____

On September 30, 2013, the Board directed staff to return with a final draft General Plan Amendment Initiation Policy. The attached draft Policy has been revised to incorporate the revisions directed by the Board. Staff is planning to present this final draft Policy to the Board on December 3, 2013. Board Policy changes require County Counsel review and approval – initials confirm approval.

[Signature]

* As revised on 12/2/13

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

N/A

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____

Approved: _____ Disapproved: _____ Date: _____ By: _____