

AUDITOR / CONTROLLER'S USE	
TRANSFER #	
JOURNAL #	
DATE	
INPUT BY	

EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )

## BUDGET TRANSFER REQUEST

BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL

BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL

DOCUMENT TOTAL	\$3,743,000.00
NUMBER OF LINES	29
NET TOTAL	\$0.00
10/22/2021	
PAGE 1 OF 1	

TO BE COMPLETED BY DEPARTMENT	
DEPT NAME	CAO Admin & Budget

Budget Transfer Type:	Transfer 1: BoS Approval
Legistar Number & Date:	21-1722 11/2/21

DEPT CONTACT & EXT.	Emma Owens, 5122
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*Emma Owens* 10/20/21  
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE

10/22/2021	PAGE 1 OF 1
DATE	

**DIRECTIONS:**

- MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
- REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
- IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1				see import file				
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

<i>Joe Harn</i>	10/20/21
JOE HARN, C.P.A. AUDITOR / CONTROLLER	DATE
<i>Emma Owens</i>	
CHIEF ADMINISTRATIVE OFFICE - ANALYST	DATE
CHIEF ADMINISTRATIVE OFFICER	DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

SIGNATURE: CHAIR, BOARD OF SUPERVISORS	DATE
ATTEST: CLERK, BOARD OF SUPERVISORS	DATE

Document Total \$ 3,743,000.00 # of Lines 29 Net Total \$ -

Department Head Signature:



Trsf Type	Ref3 Always T	Tsfr Number	Org	Object	Project	Proj Type (E or F)	Project Account	Description	Debit or Credit (D or C)	Amount
B	T		1580500	0003				INC Use Design 339 Caldor	C	\$ 1,747,500.00
B	T		0200000	3001				INC Temp Emp CAO	D	\$ 60,000.00
B	T		0200000	3000				INC Emp CAO	D	\$ 105,000.00
B	T		0700000	3001				INC Temp Emp CoCo	D	\$ 46,000.00
B	T		4300000	3001				INC Temp Emp Library	D	\$ 29,000.00
B	T		4000000	3000				INC Child Support Salaries	D	\$ 1,760.00
B	T		1540400	4501				DEC to Move Special Projects	C	\$ 50,000.00
B	T		1580500	4501				INC Caldor Org Spcl Projects	D	\$ 248,240.00
B	T		1580500	7000				INC Operating Transfer Out	D	\$ 59,000.00
B	T		5310100	2020				INC Operating Transfer In	C	\$ 59,000.00
B	T		5310100	3000				INC Salaries & Benefits BH	D	\$ 59,000.00
B	T		5110100	3000				INC Salaries & Benefits SoServ	D	\$ 66,000.00
B	T		3500000	3001				INC Temp Emp CAO CDFA	D	\$ 27,000.00
B	T		3710100	3000				INC Salaries & Ben Building	D	\$ 95,600.00
B	T		3710100	3001				INC Temp Emp Building	D	\$ 123,500.00
B	T		3710100	3002				INC Overtime Building	D	\$ 150,000.00
B	T		3710100	4300				INC Professional Svcs Building	D	\$ 140,000.00
B	T		3710100	4462				INC Computer Equip Building	D	\$ 52,000.00
B	T		3710100	4605				INC Vehicle Rent Building	D	\$ 15,000.00
B	T		3710100	4606				INC Fuel Building	D	\$ 20,000.00
B	T		3710100	4609				DEC Staff Dev Building	C	\$ 15,000.00
B	T		3720200	3000				INC Salaries & Ben Planning	D	\$ 143,400.00
B	T		3720200	3001				INC Temp Emp Planning	D	\$ 31,500.00
B	T		3720200	3002				INC Overtime Planning	D	\$ 10,000.00
B	T		3720200	4300				INC Professional Svcs Planning	D	\$ 250,000.00
B	T		3720200	4462				INC Computer Equip Planning	D	\$ 12,000.00
B	T		3725250	3001				INC Temp Emp Tahoe Stormwater	D	\$ 23,000.00
B	T		3725250	4462				INC Comp Eqp Tahoe Stormwater	D	\$ 2,500.00
B	T		3800010	3001				INC Temp Emp Env Mgmt	D	\$ 102,000.00

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

Department Name*	CAO Admin & Budget	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Emma Owens	Document total*	\$ 3,743,000
Contact phone*	530-621-5122		

**BUDGET TRANSFER HEADER**

Prepared date*	10/22/21	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	FY 2021-22	
Short Description* <small>(10 characters)</small>	CALDOR	

Legistar Item Number*	21-1722 11/2/21
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**\* REQUIRED FIELDS**

Project Strings Required:	Yes
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By signing this memo I hereby certify that:  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature\*

*[Handwritten Signature]* 10/26/21

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

The budget transfer uses funds from the General Fund Caldor Fire Designation to fund currently anticipated Caldor Fire expenses for the remainder of FY 2021-22. The specific uses are outlined in the Legistar item text. If a line requires project strings please utilize budget-summary.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date: \_\_\_\_\_  
 Audited by: \_\_\_\_\_

Budget Transfer number: \_\_\_\_\_  
 Interfaced by: \_\_\_\_\_  
 Processed on: \_\_\_\_\_