

El Dorado County, CA – BPO Estimated Level of Effort **

Training

System Admin Training		16 Hours - WUM 3 Hours - eTRAKiT
End User Training		8 Hours per Module: Permit Code Planning 2 Hours - eTRAKiT 4 Hours - Agency Center

Configuration

Land Management Update Routine Update		16 Hours
Adding Custom Screens (All Modules)		1 Hour per screen
Adding Intake Reviews (including checklists)	Permitting Project and Planning	10 hours 8 Hours
Email Notifications	Permitting Project and Planning Code Enforcement	2 Hours/Notification 2 Hours/Notification 2 Hours/Notification
eTRAKiT Configuration Clean Up	Permitting Project and Planning	4 Hours 4 Hours
Type/Subtype Clean Up(No Data Conversion)	Permitting Project and Planning	8 Hours 8 Hours
Event Scheduler Configuration	Permitting Project and Planning	3 Hours 3 Hours
CRM – Restructure and Reconfiguration		12 Hours
Restructuring of Code Enforcement Violations		1 Hour per Violation

Process Documentation and Analysis

Process Documentation	Permitting per process Project and Planning per Process	4 Hours 4 Hours
Fee Analysis (Recommendations for changes only)	Permitting	24 Hours

** Please note, these are estimated hours only and does not include 20% Project Management Hours

