

**COUNTY OF EL DORADO
CONTRACT AUTHORITY MATRIX**

Type of Contract	Description	Contract Amount	Term	Authorized Signatory	Example	Code Reference
Agreement for Services	Contract engaging independent contractors to perform services as defined in Purchasing Ordinance	Up to \$61,344	Under 3 years	Purchasing Agent	Professional consulting, pest control, automotive repair, laboratory testing	Government Code 31000; County Ordinance 3.12
Agreement for Services	Contract engaging independent contractors to perform services as defined in Purchasing Ordinance	\$61,345 and up	Over 3 years	BOS	Professional consulting, pest control, automotive repair, laboratory testing	Government Code 31000; County Ordinance 3.12
Agreement for Services-County as Contractor	Contract for County to provide services to outside agency or organization	Any	Any	BOS	Provision psychiatric services at the PHF to other Counties	
Facility Use Agreement-County as User	Agreement for use of meeting space, storage space, parking spaces, etc.	Up to \$61,344	Under 3 years	Purchasing Agent	Use of meeting room at Community College for training County employees	Government Code 31000; County Ordinance 3.12
Facility Use Agreement-County as User	Agreement for use of meeting space, storage space, parking spaces, etc.	\$61,345 and up	Over 3 years	BOS	Use of meeting room at Community College for training County employees	Government Code 31000; County Ordinance 3.12
Facility Use Agreement-County as Owner	Agreements with outside organizations or individuals for use of County property	All	All	BOS	Use of Veterans Hall by PG&E during storms	
Lease-County as Lessee	Agreement for the lease of real property for use by the County as office space, etc.	All	All	BOS	Health and Human Services Briw Road Facility	
Lease-County as Lessor	Agreements for the lease of real property owned by the County for use by outside individual or organization	All	All	BOS	Hangar lease at Placerville airport	
Public Works Construction	Contract for the construction, reconstruction, erection, alteration, renovation, improvement, demolition or repair of Any County owned, leased, or operated facility	Up to \$175,000	All	Purchasing Agent, DOT Director, Environmental Management Director	Contract to re-roof South Lake Tahoe Jail	Public Contract Code; County Ordinance 3.14
Public Works Construction	Contract for the construction, reconstruction, erection, alteration, renovation, improvement, demolition or repair of Any County owned, leased, or operated facility	\$175,001 and up	All	BOS	Contract to construct El Dorado Hills Library	Public Contract Code; County Ordinance 3.14

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Type of Contract	Description	Contract Amount	Term	Authorized Signatory	Example	Code Reference
Reimbursement Agreement	An agreement with Any outside agency, organization, or individual for reimbursement by County	All	All	BOS	Contract to reimburse a contractor for the relocation of utilities as part of a public works construction project	
Grant Agreement-County as Grantee	Agreement with a granting agency that provides funding for the County and sets forth the conditions of use of such funding	All	All	BOS	Contract with Federal Government for funding to upgrade polling places within the County	
Grant Agreement-County as Grantor	Agreement to grant funding to an outside agency, organization or individual that sets forth the conditions of use of such funding	All	All	BOS	Contract with El Dorado Hills Chamber of Commerce in support of California Welcome Center	
Inter-departmental MOU	Operational agreement between departments which outlines roles/responsibilities with regard to particular program or activity	All	All	Department Heads, or as required by program funding source	Agreement between Mental Health and Social Services for collaboration in home-delivered meals and wellness outreach program	
Inter-agency MOU	Operational agreement between County department(s) and outside agency or organization which outlines roles/responsibilities with regard to particular program or activity	All	All	BOS	Agreement between Probation and Department of Corrections regarding AB 109 responsibilities	
Inter-agency MOU (No Compensation)	Operational agreement between County department(s) and outside agency or organization which outlines roles/responsibilities with regard to particular program or activity	None	All	Currently BOS- Proposed policy would authorize CAO or designee	Agreement between Library and California Connect for cooperation in providing internet training	Proposed Policy