

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT

POSTED TO EDCNET n/a

TRANSFER FROM (INDEX CODE) <p align="center"><u>105000</u></p>	TRANSFER TO (INDEX CODE) <p align="center"><u>Surplus to Vendor</u></p>
DEPARTMENT: <p align="center"><u>Information Technologies</u></p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p align="center"><u>Jacqueline Nelson</u> _____</p>	APPROVED (DEPT HEAD) DATE <p align="center"><u>Greg Bennie Rice</u> <u>6/4/07</u></p>

SPECIFIC LOCATION (ADDRESS): 360 Fair Lane

Where in Facility? _____

FIRST CONTACT PERSON: Becky Stiles PHONE: 5573

SECOND CONTACT PERSON: _____ PHONE: _____

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<u>33194</u>	<u>FUSION CD-R</u>	<u>300792</u>	<u>old</u>

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	<u>n/a</u>
BOARD APPROVAL	
PICKUP BY AUCTIONEER	<u>n/a</u>
COPY TO AUDITOR	

REMARKS: <u>for trade-in on new burner</u>
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.
WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)