

Positions Identified for deletion on 8/11

Department	Job Classification	Vacant	Status
Auditor	Admin Service Officer	1.00	Proposed deletion on 8/11
Development Services	Principal Planner	1.00	Proposed deletion on 8/11
	Department Analyst I	1.00	Proposed deletion on 8/11
Environmental Management	Office Assistant I	1.00	Proposed deletion on 8/11
Human Services	Office Assistant III	1.00	Proposed deletion on 8/11
	Program Coordinator	1.00	Proposed deletion on 8/11
	Social Services Supv II	1.50	Proposed deletion on 8/11
	Social Worker I/II	1.00	Proposed deletion on 8/11
	Social Worker III	0.95	Proposed deletion on 8/11
	Social Worker IV A/B	2.60	Proposed deletion on 8/11
Library	Library Asst II	1.00	Proposed deletion on 8/11
Sheriff	Sr. Sheriff's Technician	1.00	Proposed deletion on 8/11
	Public Safety Dispatcher II	3.00	Proposed deletion on 8/11
	Deputy Sheriff II	3.00	Proposed deletion on 8/11
	Sheriff Technician	1.00	Proposed deletion on 8/11
	Correctional Officer	3.00	Proposed deletion on 8/11
Transportation	Asst. in Civil Engineering	1.00	Proposed deletion on 8/11
	Supv Civil Engineer	1.00	Proposed deletion on 8/11
	Sr. traffic Civil Engineer	1.00	Proposed deletion on 8/11
	Asst. in Land Surveying	1.00	Proposed deletion on 8/11

28.05

Total

Remaining Vacancies

Department	Job Classification	Vacant	Status
Chief Administrative Office	Administrative Technician	1.00	Vital position to provide contract oversight and fiscal support. Current recruitment underway. Looking at sharing position with DOT for greater cost effectiveness / efficiencies
County Counsel	Deputy County Counsel IV	1.00	Proposed deletion at Addenda to meet Tier 3 target
Child Support Services	Executive Secretary	1.00	Funded - Currently in background check
	Revenue Recovery Officer I	1.00	Funded - Being held vacant and filled with extra-help
	Child Support Attorney III	0.20	Unfunded
	Information Systems Coordinator	1.00	Funded - Recruitment in process to be filled PH RIF on 8/17
	Child Support Specialist II	1.00	Funded - Recruitment in process, possible for RIF'd employees
	Child Support Specialist III	1.00	Funded - Recruitment in process, possible for RIF'd employees
	Staff Services Analyst I	1.00	Funded - Recruitment in process
	Subtotal	6.20	
Environmental Management	Office Assistant II	1.00	Funded CSA 10
	Env. Health Specialist II	1.00	Funded Solid Waster Reporting Requirement per AB 939
	Supv Env. Health Specialist	1.00	Funded - Back-up for South Lake Tahoe
	Env. Health Manager	1.00	Unfunded 6.5 months to meet Tier 1/2 target
	Sr. Vector Control Tech	1.00	Funded CSA 3 - SLT
	Disposal Site Supervisor	1.00	Funded CSA 10 - Currently recruiting
	Solid Waste Technician	1.00	Funded CSA 10
	Subtotal	7.00	

Department	Job Classification	Vacant	Status
Public Health	Chief Animal Control Officer	1.00	Funded - Recruitment in process - Per County Counsel, this position is required.
	EMS Agency Medical Director	0.50	Funded and currently filled as EH - This position is required for the El Dorado County EMS Agency for medical oversight of the policies and protocols of pre-hospital care provided to the residents and visitors of El Dorado County as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202.
	Assistant Director Public Health	1.00	Funded - position is currently filled in an Acting capacity (see below).
	Health Promotion Div Manager	1.00	Unfunded - position must be retained for individual serving in Acting capacity as Assistant Director of Public Health.
	Health Program Manager	0.10	Unfunded - other portion of HPM due to voluntary reduction in hours - need to retain this portion to keep the allocation whole.
	Public Health Nurse I/II	1.50	Funded and required; recruitments are in process.
	Public Health Lab Director	0.50	Currently unfunded but subject to change with Addenda - evaluating reduction to lab staff hours and impacts. Need to retain allocation.
	Public Health Microbiologist	0.50	Currently unfunded but subject to change with Addenda - evaluating reduction to lab staff hours and impacts. Need to retain allocation.
	Supv Health Education Coordinator	0.20	Unfunded - other portion of Supv. HEC due to voluntary reduction in hours - need to retain this portion to keep the allocation whole.
	Subtotal	6.30	

Department	Job Classification	Vacant	Status
Human Services	Administrative Technician	0.10	Unfunded due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Office Assistant II	0.75	0.375 FTE Funded / 0.375 FTE Unfunded due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Office Assistant III	1.00	Funded required to meet mandates and keep higher paid staff from performing basic clerical tasks.
	Executive Assistant	1.00	Funded. Recruitment in process to provide necessary support to Department Director and Assistant Director.
	Fiscal Technician	0.10	Unfunded. Vacancy due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Sr. Fiscal Assistant	0.20	Unfunded. Vacancy due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Accounting Technician	0.20	Unfunded. Vacancy due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Account Clerk III	0.15	Unfunded Vacant due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Eligibility Worker I/II/III	0.19	Funded. Primarily Federal and State funded and essential to meet program mandates.
	Fair Hearing Officer	1.00	Funded. Primarily Federal and State funded and essential to meet program mandates.

Department	Job Classification	Vacant	Status
Human Services Continued	Eligibility Supervisor I	2.00	1.0 FTE Unfunded and proposed for deletion during addenda process. Additional 1.0 FTE (funded) became vacant at end of July due to staff retirement. Request for recruitment in process.
	Program Manager I	1.00	Unfunded. The Department has an extremely low Manager to Staff ratio and loss of this position could impact the Departments ability to provide adequate program oversight.
	Social Worker IV B	5.40	Unfunded. Additional 2.4 FTE proposed for deletion during addenda process. Remaining positions necessary.
	Social Services Aide	3.00	Funded. Primarily Federal and State funded and essential to meet program mandates.
	Social Services Supv II	1.50	Unfunded.
	Program Aide	0.18	Funded - Vacancy due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Program Coordinator	0.20	Approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Housing Program Coordinator	1.00	Funded. Position will be filled effective pay period 18 or 19.
	Care Management Counselor II	0.25	Unfunded due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Employment & Training Wkr I	3.20	Unfunded. 3.0 FTE proposed for deletion during the addenda process. 0.2 FTE due to approved request for reduced work schedule. In the event staff returns to full-time work or replacement staff is necessary in the future, DHS requests keeping this partial vacancy available.
	Employment & Training Wkr III	3.50	Unfunded-Primarily Federal and State funded and essential to meet program mandates.

Department	Job Classification	Vacant	Status
Human Services Continued	Staff Services Analyst II	1.00	Funded. Position is critical to assisting the Department to remain in compliance with mandated State and Federal regulations and requirements in order to remain eligible to continue to receive funding for Department programs.
	Sr. Staff Services Analyst	1.00	Funded. Position required as a Supervisor over the Accounting unit. Request for recruitment in process.
	Homemaker Supervisor	1.00	Funded. Primarily Federal and State funded and essential to meet program mandates.
	Mealsite Coordinator	0.32	Funded. Proposed for deletion during the addenda process.
	Subtotal	29.24	
Human Resources	Sr. Risk Management Analyst	1.00	Vital position. Recruitment underway
Library	Sr. Information Tech. Dept Coord	1.00	Recruitment on hold pending further analysis
Mental Health	Mental Health Program Coord. II	0.05	Funded - was other portion of Coord. due to temporary voluntary reduction in hours - need to retain this portion to keep the allocation whole as individual has returned to full time.
	Psychiatric Technician II	0.10	Funded - need to keep and fill in PHF or utilize to true-up Clinician in CRT.
	Psychiatrist	1.00	Funded - need to keep to ensure required medication services.
	Mental Health Aide	1.00	Funded by MHSA WET Plan - recruitment in process.
	Supv Mental Health Worker	1.00	Funded - requesting to fill with Clinician and true-up allocation in Addenda.
	Medical Records Technician	0.03	Funded - need to retain to keep .90 allocation.
	Subtotal	3.18	

Department	Job Classification	Vacant	Status	
Probation	Administrative Technician	1.00 Unfunded		
	Sr. Office Assistant	1.00 Funded - Applicant currently going through background check		
	Legal Office Assistant II	0.50 Unfunded		
	Deputy Probation Officer II	2.00 Unfunded		
	Deputy Probation Officer I - Instit	1.00 Unfunded - Need to keep allocation due to minimum staffing requirements		
	Deputy Probation Officer II - Instit	2.00 Unfunded - Need to keep allocation due to minimum staffing requirements		
	Sr. Deputy Probation Officer - Instit	1.00 Unfunded - Need to keep allocation due to minimum staffing requirements		
	Subtotal	8.50		
	Sheriff	Deputy Sheriff II	6.00 Unfunded - Salary savings utilized for Tier 1/2 reductions	
		Sheriff Lieutenant	1.00 Unfunded	
Sheriff Captain		1.00 Unfunded		
Subtotal	9.00			
Transportation	Fiscal Technician	1.00 Funded - Critical for bill paying with additional General Services workload		
	Department Analyst II	1.00 Funded - Positions primarily related to General services workload. Still evaluating necessity		
	Administrative Secretary	1.00 Funded - Vacated due to a recent retirement. Plan is to leave vacant while evaluating re-org needs		
	Parts Technician	1.00 Funded Road Fund - Position was left vacant in anticipation of Fleet reorganization. Anticipate an add/delete with a Service Operations Coordinator		
	Highway Maint Wkr II	1.00 Funded Road Fund - SLT operations		
	Building Operations Supv	1.00 Funded General Fund - Recently vacated position. Recruitment underway, critical to insure a Preventive Maintenance Program		
	Building Maintenance Wkr I	1.00 Funded General Fund - Recently vacated position. Recruitment underway, critical to insure a Preventive Maintenance Program		
	Grounds Maintenance Wkr I	1.00 Funded General Fund - Recently vacated position. Recruitment underway, critical to ensure continued level of service for county grounds		
	Subtotal			

<u>Department</u>	<u>Job Classification</u>	<u>Vacant</u>	<u>Status</u>
Transportation Continued	Sr. Engineering Tech	3.00	Will be providing department promotional opportunities for 2 of these from current Engineering Tech pool of 6 employees due to be RIF'd on 9/11
	Sr. Civil Engineer	3.00	Funded - Department plans to fill one vacancy based on Missouri Flat 1B requirement for a Structure Representative. Evaluating other vacancy in Facilities Engineering Division
	Airport Operations Supv	1.00	Funded - Required to run airports
	Associate Civil Engineer	1.00	Funded - Reevaluating based on Capital Facilities workload
	Sr Traffic Engineer	1.00	Funded - Difficult to recruit. Department would like to fill as it is necessary to provide specific expertise in this area
	Assistant in Civil Engineering	1.00	Funded - Road fund
	Sr. Planner	1.00	Funded - the department is pursuing grants and CEQA funding for roadway and facilities projects
	Principal Planner	1.00	Unfunded
		20.00	
			Subtotal
	Total Vacancies Remaining	93.42	
	Funded Vacancies	51.75	
	Unfunded Vacancies	41.67	