Counsel please include this information in your billing description.	> > > > >	-15-54329	Legistar #: 12-0076	P&C #: 087-S1511
		Index Code: 345000	Project #: No Charge	Charge To #: No Charge
		Project Description:	Amendment I to Agreement #087-S1511 for Environmental Services to Preapare an Environmental Impact Report for the Dixon Ranch Subdivison	

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Community Development Agency

Division: Administration and Finance

Dept Contact: Kady Leitner

Phone: x5150

Authorized Signature: *Michele Weimer*

Michele Weimer
Administrative Services Officer
Contracts & Procurement Unit

CONTRACTOR:

Name: LSA Associates, Inc.

Address: 2215 Fifth Street
Berkeley, CA 94710

Phone: (510) 540-7331

Date Submitted:

Date Needed:

CONTRACTING DEPT: CDA

Service Requested: Review & Approve

Contract Term: **3 Years**

Contract/Amendment Amount: **$62,358.00**

Compliance with Human Resources Requirements: Yes: **X**   No: _____

Compliance verified by: **Contract Notification Sent:** 10/19/2015   **HR Response Received:** 10/21/2015

Ok Per: Mike Strella

Funding Sources: Funding Agreement between EDC and Dixon Ranch Partners, LLC

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: ✓   Disapproved: _____   Date: 11/25/15   By: D. Livingston

Approved: _____   Disapproved: _____   Date: _____   By: _____

Please forward to Risk Management upon approval.

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements

Approved: _____   Disapproved: _____   Date: _____   By: _____

Approved: _____   Disapproved: _____   Date: _____   By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Approved: _____   Disapproved: _____   Date: _____   By: _____

Approved: _____   Disapproved: _____   Date: _____   By: _____