

**DEPARTMENT OF
TRANSPORTATION**
DIVISION OF LOCAL ASSISTANCE
P.O. Box 942874, MS-83
SACRAMENTO, CA 94274-0001
PHONE (916) 653-0036
FAX (916) 654-6826
TTY 711
www.dot.ca.gov



*Flex your power!
Be energy efficient!*

October 23, 2012

County of El Dorado
Anne Novotny
Senior Planner
2850 Fairlane Court
El Dorado, CA 95667

Dear Ms. Anne Novotny,

Congratulations!

The following project has been approved for 2012-13 Bicycle Transportation Account (BTA) funding.

BTA 1213-03-ELD-01
Green Valley Road Class II Bikeway

BTA awards now provide recipients with up to six years (through 2018) to complete projects. Recipients have one year to allocate (7/1/2012-6/30/2013), and up to five years (7/1/2012-6/30/2018) to encumber and liquidate the funds. Final invoices are due 4/1/2018 with funds lapsing 6/30/2018. This change in legislation provides local agencies plenty of time to complete projects, avoiding the need for cooperative work agreements or time extensions. **Please note as stated in the application in order for the funds to be encumbered you must provide the longitude and latitude of your project along with the two signed original agreements.** Early completion of projects is encouraged.

Attached is the **Local Agency – State Agreement (Agreement)** for the approved project. This document identifies important dates for awarding contracts, submitting invoices and completing projects. Please abide by the terms of the Agreement to ensure your agency is reimbursed for the full award amount. Please see the BTA web pages for more detailed information on BTA allowable charges and invoicing instructions at:

<http://www.dot.ca.gov/hq/LocalPrograms/bta/btawebPage.htm>

After reviewing the Agreement, **please print two copies, sign, and mail both** to the address below by **November 28, 2012**. Once the Agreement has been fully executed, I will send an original to you for your records. You will then be able to submit invoices for reimbursement. When inquiring about the project, always include the BTA number found on the upper right of the first page of the Agreement.

Senior Planner, Anne Novotny
October 23, 2012
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Mail two signed originals **along with the longitude and latitude** by November 28, 2012 to:

Deborah Lynch
Bicycle Facilities Unit, MS-83
Division of Local Assistance
California Department of Transportation
P. O. Box 942874
Sacramento, CA 94274-0001

The District Local Assistance Engineer (DLAE) for your agency is your first contact on questions regarding the project. The DLAE can help your agency ensure the project is constructed to standards required for bicycle transportation projects. The DLAE can also help with solutions if unexpected problems arise. The Division of Local Assistance website has a list of DLAEs and contact information at: <http://www.dot.ca.gov/hq/LocalPrograms/dlae.htm>.

I am your contact for the BTA in Headquarters and can be reached by phone at (916) 653-0036 or e-mail at deborah_lynch@dot.ca.gov.

Again, congratulations on receiving a BTA award for an excellent project and submitting a well-prepared application.

Sincerely,

DEBORAH LYNCH
Bicycle Program Coordinator
Division of Local Assistance

Attachment:

cc: Caltrans District Local Assistance Engineers (DLAEs)
Caltrans District Local Assistance BTA Coordinators