



















**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code: 028300

Transfer to index code:

Department: GAO Facilities

Department:

Approved (Dept Head) *B. J. Hull* Date *3/10/17*

Approved (Dept Head) \_\_\_\_\_ Date \_\_\_\_\_

Specific location (address): 3000 Fairlane Court

Where in facility? Grounds Shop : Bottom YARD : CHAINSAW SHED

First contact person: MARSHALL SEABORN Phone: 530-306-1156

Second contact person: MARY DAVIS OR SUZANNE MONTEZ Phone: 530-621-5890

Cty Tag #	Description	Serial/VIN #	Condition
	Honda Push Mower	MZAN 619455	POOR
	" " <i>DOT#</i>	MZAN 6207012	
	SHINDA WEED EATER <i>94-429</i>	7013126	
	" " <i>96-136</i>	2110357	
	" " <i>96-126</i>	210373	
	" " <i>102</i>	2110349	
	" " <i>96-122</i>	3043087	
	" " <i>96-121</i>	3043101	
	" " <i>96-116</i>	4065793	
	" " <i>96-131</i>	2110357	
	" " <i>115</i>	6043824	
	" " <i>96-127</i>	2110353	
	Rototiller <i>76-401</i>		
	Lincoln WELDER - WEID PAK		
200539	PLAINER		
200538	Radial Arm SAW		
	WATER TANK ON wheels		

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Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	<i>3/21/17</i>
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

**Remarks:**

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Auditor records updated by: \_\_\_\_\_ Date: \_\_\_\_\_

**Do not separate form. All parts of form are to be submitted as follows:** Surplus only - to Purchasing, Inter-Department transfers - to Auditor  
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code: 028200	Transfer to index code:
Department: CAO Facilities	Department:
Approved (Dept Head): <i>[Signature]</i> Date: 3/10/17	Approved (Dept Head) _____ Date _____

Specific location (address): 3000 Fairlane Court - House 2

Where in facility? ↑

First contact person: MARY DAVIS Phone: 621-5890

Second contact person: SUZANNE MONTEZ Phone: 621-5890

City Tag #	Description	Serial/VIN #	Condition
31500	DELL MONITOR	(MX-086152-47605)	Poor
		25U-AKAO	
	DELL MONITOR	CN-OPM372-72872-7802315	
	(2) TWO DELL MICE		
3318	DELL COMPUTER		
	MULTITECH MODEM	MT1932DX	
	OFFICE JET PRINTER	CN35BBSS5F	
10348	DELL LAPTOP	X12-51822	
	WOOD FILE CABINET		
	NAKAJIMA TYPEWRITER	AE710	
101094	DELL Computer	7N29501	
35749	DELL Computer	1TK3SC1	
	SONY LAPTOP PCG-6112	JTDTYM42H6	
	AT&T PHONE	920761574	
	ALERTON THERMISTAT	LBI-GC-MVWM-A	4603
	Hunter Remote Control	DECO3	BAD

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	3/21/17
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

**Remarks:**

CAD MAR 21 '17 AM 9:28

Auditor records updated by: \_\_\_\_\_ Date: \_\_\_\_\_

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**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code: <u>028300</u>	Transfer to index code:
Department: <u>GAO Facilities</u>	Department:
Approved (Dept Head) <u>[Signature]</u> Date <u>8/10/17</u>	Approved (Dept Head) _____ Date _____

Specific location (address): 3000 Fairlane Court  
 Where in facility? Grounds Shop & Bottom YARD; CHAINSAW SHED  
 First contact person: MARSHALL SEABORN Phone: 530-306-1156  
 Second contact person: MARY DAVIS OR SUZANNE MONTEZ Phone: 530-621-5890

Cty Tag #	Description	Serial/VIN #	Condition
	Honda Push Mower	MZAN 619455	POOR S
	" " " DOT#	MZAN 6207012	S
	SHINDA WEED EATER 94-429	7013126	A
	" " " 96-136	2110357	A
	" " " 96-126	210373	A
	" " " 102	2110349	A
	" " " 96-122	3043087	A
	" " " 96-121	3043101	A
	" " " 96-116	406579?	A
	" " " 96-131	2110357	A
	" " " 115	6043824	A
	" " " 96-127	2110353	A
	Rototiller 76-401		A
200539	Lincoln WELDER - Weid PAK PLAINER		S
200538	Radial Arm SAW		S
	WATER TANK ON wheels		S
			A

Routing of PTR Form	N/A or Date	Remarks:
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		Auditor records updated by: _____ Date: _____

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