

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

<b>Department Name*</b>	Department of Transportation	<b>Budget Transfer Type:</b>	<b>Transfer 1: BoS Approval</b>
<b>Clerk*</b>	Chase Hilbert	<b>Document total*</b>	<b>\$ 16,485,753</b>
<b>Contact phone*</b>	5907		

**BUDGET TRANSFER HEADER**

<b>Prepared date*</b>	02/05/26	<b>Check Applicable*</b>	<input checked="" type="checkbox"/> One Time (after Adopted Budget)
<b>Fiscal year</b>	25/26		<input type="checkbox"/> Continuing (include in the Adopted Budget)
<b>Short Description*</b> <small>(10 characters)</small>	CIPXFER		
		<b>Legistar Item Number*</b>	26-0327 3/10/2026
<b>* REQUIRED FIELDS</b>		<b>Project Strings Required:</b>	Yes

**By signing this memo I hereby certify that:**  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.



 Sue Phillips (Feb 6, 2026 14:15:05 PST)	Authorized signature*  Rafael Martin (Feb 9, 2026 08:09:34 PST)	 Becky Morton (Feb 9, 2026 11:55:17 PST)
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**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

On July, 2025, Item 29, Legistar 25-0504, the Board adopted the 2025 Capital Improvement Program (CIP). The CIP is the long-range plan for all Department of Transportation (Transportation) individual capital improvement projects, including cost estimates, schedules, and funding sources. It provides strategic direction for capital projects over a current year, 5-, 10- and 20-year horizon. The CIP is used as a planning tool and is updated annually as new information becomes available regarding Board priorities, funding sources, project cost estimates, and timing. During the year, changes to the projects in the CIP are inevitable due to inflation, scope changes, and the programming of new funding.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )			
TRANSFER #		<b>BUDGET TRANSFER REQUEST</b>		DOCUMENT TOTAL	<b>\$16,485,752.88</b>
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		NUMBER OF LINES	<b>20</b>
DATE				NET TOTAL	<b>\$0.00</b>
INPUT BY		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL			
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	Department of Transportation	Legistar Number & Date:	26-0327 3/10/2026		
DEPT CONTACT & EXT.		 <small>Sue Phillips (Feb 6, 2026 14:15:05 PST)</small>		 <small>Rafael Martinez (Feb 9, 2026 08:09:34 PST)</small>	2/5/2026
Chase Hilbert X 5907		DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		PAGE 1 OF 1	DATE

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

*Becky Morton*  
Becky Morton (Feb 9, 2026 11:55:17 PST)

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1				SEE IMPORT FILE				
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____</p> <p style="text-align: center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER      DATE</p> <p>_____</p> <p style="text-align: center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST      DATE</p> <p>_____</p> <p style="text-align: center;">CHIEF ADMINISTRATIVE OFFICER      DATE</p>	<p style="text-align: center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____</p> <p style="text-align: center;">SIGNATURE: CHAIR, BOARD OF SUPERVISORS      DATE</p> <p>_____</p> <p style="text-align: center;">ATTEST: CLERK, BOARD OF SUPERVISORS      DATE</p>
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Document Total \$ 16,485,752.88 # of Lines 20 Net Total \$

- Department Head Signature: *Rafael Martin* (Feb 9, 2026 08:09:34 PST)

Trsf Type	Ref3 Always T	Tsfr Number	Org	Object	Project	Type (E or F)	Project Account	Description	Debit or Credit (D or C)	Amount	Funding Source
B	T		3670717	7000				INC: OPERATING XFER OUT	D	\$ 2,612,958.00	TIM 1-7
B	T		3670717	7700				DEC: CONTINGENCY	C	\$ 2,612,958.00	TIM 1-7
B	T		3610100	2023			36100CIP -36BUDGET -36REV -36GENERAL	INC: OPRTNG TRSFR IN	C	\$ 2,612,958.00	TIM 1-7
B	T		3610100	4300			36100CIP -36BUDGET -36EXP -36RRNO	INC: PROF SERVICES	D	\$ 2,612,958.00	TIM 1-7
B	T		3670715	7000				INC: OPERATING XFER OUT	D	\$ 296,648.22	TIF ZnC
B	T		3670715	7700				DEC: CONTINGENCY	C	\$ 296,648.22	TIF ZnC
B	T		3610100	2012			36100CIP -36BUDGET -36REV -36GENERAL	INC: OPRTNG TRSFR IN	C	\$ 296,648.22	TIF ZnC
B	T		3610100	4300			36100CIP -36BUDGET -36EXP -36RRNO	INC: PROF SERVICES	D	\$ 296,648.22	TIF ZnC
B	T		3670762	7000				INC: OPERATING XFER OUT	D	\$ 828,985.00	RSTP EDCTC
B	T		3670762	7700				DEC: CONTINGENCY	C	\$ 828,985.00	RSTP EDCTC
B	T		3610100	2020			36100CIP -36BUDGET -36REV -36GENERAL	INC: OPRTNG TRSFR IN	C	\$ 828,985.00	RSTP EDCTC
B	T		3610100	4300			36100CIP -36BUDGET -36EXP -36RRNO	INC: PROF SERVICES	D	\$ 828,985.00	RSTP EDCTC
B	T		0670720	7000				INC: OPERATING XFER OUT	D	\$ 63,574.00	SMUD
B	T		0670720	7700				DEC: CONTINGENCY	C	\$ 63,574.00	SMUD
B	T		3610100	2020			36100CIP -36BUDGET -36REV -36GENERAL	INC: OPRTNG TRSFR IN	C	\$ 63,574.00	SMUD
B	T		3610100	4300			36100CIP -36BUDGET -36EXP -36RRNO	INC: PROF SERVICES	D	\$ 63,574.00	SMUD
B	T		3585815	7000				INC: OPERATING XFER OUT	D	\$ 319,273.00	CSA 5
B	T		3585815	7700				DEC: CONTINGENCY	C	\$ 319,273.00	CSA 5
B	T		3610150	2020			361000EC -36BUDGET -36REV -36GENERAL	INC: OPRTNG TRSFR IN	C	\$ 319,273.00	CSA 5
B	T		3610150	4300			361000EC -36BUDGET -36EXP -36RRNO	INC: PROF SERVICES	D	\$ 319,273.00	CSA 5
B	T										
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