



AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$2,000,000.00
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		NUMBER OF LINES	4
DATE				NET TOTAL	\$0.00
INPUT BY		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL			
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	Planning and Building	Legistar Number & Date:	23-1997, 12/05/23		
DEPT CONTACT & EXT.		 		10/27/2023	PAGE 1 OF 1
Stephanie Lisius X 5851		<small>DEPARTMENT AUTHORIZATION SIGNATURE AND DATE</small>		<small>DATE</small>	

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	37400	3740000	4300	37400000-37INDIRECT		INC	\$ 500,000	INC PROF SERVICE
2		3740000	7350	37400000-37INDIRECT		DEC	\$ 500,000	DEC INTRAFND ABATEMENT TOT
3		1560620	0003			INC	\$ 500,000	INC INTRA XFER FROM DESIGN 336
4		1560620	7200			INC	\$ 500,000	DEC CONTINGENCY TOT
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____</p> <p style="text-align:center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p style="text-align:center;">APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____</p> <p style="text-align:center;">SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____</p> <p style="text-align:center;">ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Planning and Building	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 2,000,000
Contact phone*	5851		

BUDGET TRANSFER HEADER

Prepared date*	10/27/23	Check Applicable*	<input checked="" type="checkbox"/> One Time (after Adopted Budget)
Fiscal year	23/24		<input type="checkbox"/> Continuing (include in the Adopted Budget)
Short Description* <small>(10 characters)</small>	TOTINCR		
		Registrar Item Number*	23-1997, 12/05/23
* REQUIRED FIELDS		Project Strings Required:	Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*	
 S BM Karen L. Garner	 Sue Hennike (Nov 7, 2023 10:18 PST)

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

On November 8, 2022 (File No. 22-1920, Item No. 31) Economic Development brought forth the idea of revising Policy J-7, Economic Development Incentives, to further support small businesses within El Dorado County. Additionally, Policy J-9, Startup and Entrepreneur Technical Assistance Program, was introduced (March 14th, 2023, File No. 23-0392, Item No. 13).

Revised Policy J-7 allows for a one-time commitment of up to \$500,000 of TOT funds to support small businesses or entrepreneurs that have been accepted into a cohort of an approved incubator or accelerator located in El Dorado County. Under this Policy, each eligible business would be granted up to \$50,000 and would be brought before the Board for final approval. The use of these funds was not included in the FY 23/24 budget and the department is requesting a budget transfer be approved to increase the intrafund abatement from TOT to allow for these funds to be distributed pursuant to Board policy.

Signature: Becky Morton
 Becky Morton (Oct 31, 2023 10:40 PDT)

Email: becky.morton@edcgov.us

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____