



# County of El Dorado

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
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## Minutes - Final Board of Supervisors

*Brian K. Veerkamp, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*Lori Parlin, Second Vice Chair, District IV*  
*Shiva Frentzen, District II*  
*Sue Novasel, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Monday, January 13, 2020

9:00 AM

330 Fair Lane  
Conference Room D  
Placerville, CA

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### Good Governance Workshop

#### Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:02 A.M. - CALLED TO ORDER**

**Present:** 5 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Novasel, Supervisor Hidahl and Supervisor Parlin

**PLEDGE OF ALLEGIANCE**

**Supervisor Veerkamp led the Pledge of Allegiance to the Flag.**

**ADOPTION OF THE AGENDA**

**A motion was made by Supervisor Frentzen, seconded by Supervisor Novasel to Adopt the Agenda.**

**Yes:** 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

**9:00 A.M TIME ALLOCATION**

1. **20-0039** Clerk of the Board, in collaboration with the Chief Administrative Office, recommending the Board consider changes to the El Dorado County Board of Supervisors Governance Handbook - Protocols to Facilitate Governance Leadership, discuss and provide direction to staff on any additional Good Governance Protocols for consideration:
- 1) Using Board Meetings as Strategic Leadership Tool (no proposed changes at this time);
  - 2) Role of the Board Chair (no proposed changes at this time);
  - 3) Role with Advisory Boards (Discussion - Board members attending Advisory Board meetings);
  - 4) Interactions with El Dorado County Staff (no proposed changes at this time);
  - 5) Role of Supervisor's Assistants (no proposed changes at this time);
  - 6) Board Meeting Agenda Development (Discussion - Proclamations recognizing individuals);
  - 7) Public Comment in Board Meetings (Discussion - Except for Open Forum, comments must be directly related to the Board item);
  - 8) Self-Monitoring of Board Effectiveness (Discussion - Regarding the Board's self-assessment and their overall effectiveness during 2019); and
  - 9) Handling Complaints from the Community (no proposed changes at this time).

*Public Comment: A. Nevis, K. Payne, D. Ross, J. Horn, D. Johnston, G. Stanton,*

**No formal action taken. The Board conducted a discussion regarding the Good Governance Handbook.**

**The Board participated in a discussion to review current Protocols and provided direction to staff to make minor amendments to the following:**

- **Role with Advisory Boards.**
- **Self Monitoring Board Effectiveness.**

**All Protocols and the Good Governance Handbook will be considered for adoption at a future regular meeting of the Board.**

**ADJOURNED AT 12:34 P.M.**