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|--|---|---|----------------------------|-----------------------------------|
| Counsel please include this information in your billing description. | > | Contract #: <b>12-30647</b>   | Legistar #: <b>13-0677</b> | P & C #: <b>078-C1499</b>         |
|  | > | Index Code: <b>305100</b>   | Law Log #: <b>13-21228</b> | Activity Code: <b>71328 FPS03</b> |
|  | > | Project Description: Contract Documents for U.S. 50/ Silva Valley Interchange - Phase 1 Project |                            |                                   |
|  | > |   |                            |                                   |

## CONTRACT ROUTING SHEET

**PROCESSING DEPARTMENT:**

Department: Department of Transportation  
 Dept Contact: Janel Gifford  
 Phone: x5974

**CONTRACTOR:**

Name: TBD  
 Address: NA  
 Phone:

Dept Head Signature: Janel Gifford  
 Janel Gifford, P.E.  
 Office Engineer

**CONTRACTING DEPT: Transportation**

Service Requested: **Review & Approve**

Contract Term: **430 Days**

Contract/Amendment Amount: \_\_\_\_\_

Compliance with Human Resources Requirements: Yes: X No: \_\_\_\_\_

Compliance verified by: **Contract Notification Sent:** \_\_\_\_\_ **HR Response Received:** \_\_\_\_\_  
**Ok Per: N/A Public Works**

**COUNTY COUNSEL:** (must approve all contracts and MOUs)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

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**Please forward to Risk Management upon approval.**

**RISK MANAGEMENT:** (All contracts and MOUs except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

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**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

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