

# Department Request Time Tracking - 2018

| Department                                   | Jan | Feb  | Mar  | Q1   | Apr | May  | Jun | Q2   | Jul | Aug | Sep | Q3  | Oct | Nov | Dec | Q4 | Total |
|--|-----|------|------|------|-----|------|-----|------|-----|-----|-----|-----|-----|-----|-----|----|-------|
| Agriculture                                  | 5   | 60   | 60   | 125  | 0   | 0    | 60  | 60   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 185   |
| Air Quality Management District              | 80  | 190  | 226  | 496  | 20  | 295  | 20  | 335  | 30  | 0   | 0   | 30  | 0   | 0   | 0   | 0  | 861   |
| Animal Services                              | 0   | 45   | 0    | 45   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 45    |
| Assessor                                     | 0   | 5    | 0    | 5    | 80  | 25   | 15  | 120  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 125   |
| Auditor-Controller                           | 120 | 0    | 0    | 120  | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 120   |
| Board of Supervisors                         | 75  | 1    | 741  | 817  | 30  | 10   | 186 | 226  | 150 | 0   | 0   | 150 | 0   | 0   | 0   | 0  | 1193  |
| CAO-Facilities                               | 0   | 0    | 0    | 0    | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 0     |
| Chief Admin. Office                          | 0   | 0    | 0    | 0    | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 0     |
| Child Support                                | 0   | 25   | 0    | 25   | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 25    |
| Community Development Services-Admin/Finance | 180 | 0    | 0    | 180  | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 180   |
| County Counsel                               | 0   | 420  | 390  | 810  | 545 | 2400 | 600 | 3545 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 4355  |
| District Attorney                            | 0   | 0    | 0    | 0    | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 0     |
| Environmental Management                     | 510 | 1155 | 765  | 2430 | 720 | 1035 | 670 | 2425 | 435 | 0   | 0   | 435 | 0   | 0   | 0   | 0  | 5290  |
| Health & Human Svcs                          | 0   | 0    | 0    | 0    | 60  | 0    | 0   | 60   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 60    |
| Human Resources                              | 65  | 120  | 5    | 190  | 180 | 0    | 540 | 720  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 910   |
| Information Technologies                     | 0   | 0    | 0    | 0    | 75  | 240  | 0   | 315  | 50  | 0   | 0   | 50  | 0   | 0   | 0   | 0  | 365   |
| Planning and Building                        | 575 | 1140 | 1519 | 3234 | 0   | 435  | 320 | 755  | 216 | 0   | 0   | 216 | 0   | 0   | 0   | 0  | 4205  |
| Probation                                    | 0   | 195  | 0    | 195  | 540 | 795  | 15  | 1350 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 1545  |
| Procurement & Contracts                      | 0   | 0    | 0    | 0    | 0   | 35   | 10  | 45   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 45    |
| Public Defender                              | 0   | 0    | 0    | 0    | 0   | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 0     |
| Recorder Clerk/Registrar of Voters           | 13  | 60   | 10   | 83   | 10  | 3    | 10  | 23   | 5   | 0   | 0   | 5   | 0   | 0   | 0   | 0  | 111   |
| Sheriff                                      | 60  | 1500 | 86   | 1646 | 300 | 0    | 60  | 360  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0  | 2006  |

Friday, July 13, 2018

| Department                      | Jan          | Feb          | Mar          | Q1            | Apr          | May          | Jun          | Q2            | Jul          | Aug         | Sep         | Q3           | Oct         | Nov         | Dec         | Q4          | Total         |
|---------------------------------|--------------|--------------|--------------|---------------|--------------|--------------|--------------|---------------|--------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|---------------|
| Site Administrator              | 0            | 0            | 0            | 0             | 0            | 0            | 0            | 0             | 0            | 0           | 0           | 0            | 0           | 0           | 0           | 0           | 0             |
| Surveyor                        | 0            | 0            | 0            | 0             | 0            | 0            | 0            | 0             | 0            | 0           | 0           | 0            | 0           | 0           | 0           | 0           | 0             |
| Transportation                  | 60           | 1            | 120          | 181           | 0            | 0            | 0            | 0             | 0            | 0           | 0           | 0            | 0           | 0           | 0           | 0           | 181           |
| Treasurer/Tax Collector         | 60           | 0            | 225          | 285           | 55           | 140          | 0            | 195           | 0            | 0           | 0           | 0            | 0           | 0           | 0           | 0           | 480           |
| <b>Total Minutes:</b>           | <b>1,803</b> | <b>4,917</b> | <b>4,147</b> | <b>10,867</b> | <b>2,615</b> | <b>5,413</b> | <b>2,506</b> | <b>10,534</b> | <b>886</b>   |             |             | <b>886</b>   |             |             |             |             | <b>22,287</b> |
| <b>Total Hours and Minutes:</b> | <b>30:03</b> | <b>81:57</b> | <b>69:07</b> | <b>181:07</b> | <b>43:35</b> | <b>90:13</b> | <b>41:46</b> | <b>175:34</b> | <b>14:46</b> | <b>0:00</b> | <b>0:00</b> | <b>14:46</b> | <b>0:00</b> | <b>0:00</b> | <b>0:00</b> | <b>0:00</b> | <b>371:27</b> |