



**EL DORADO COUNTY – DOT FLEET SERVICES  
REQUEST FOR NON-STANDARD VEHICLE / UPGRADE**

DEPARTMENT / DIVISION: Probation  
 DEPARTMENT HEAD NAME: Brian Richart  
 DEPARTMENT HEAD SIGNATURE:   
 DEPARTMENT FLEET CONTACT / EXT: Kent Taylor, ext. 4943  
 DATE OF REQUEST: \_\_\_\_\_

ADDITIONAL EQUIPMENT:  YES  NO  
 UPGRADE TO VEHICLE:  YES  NO to VEH ID # 16007

VEHICLE CLASSIFICATION REQUEST (e.g. Class 15 Sedan, 2WD, 4-door): upgrade To:  
4X4 4-door SUV

COLOR REQUESTED (other than white requires justification):  
Black - law enforcement use

FUNDING SOURCE:  General Fund  Non-General Fund

PURCHASE / FUNDING CURRENTLY IN BUDGET?  YES  NO

DOES THIS PURCHASE CREATE AN ONGOING GENERAL FUND IMPACT?  YES  NO

INDEX CODE / SUB OBJECT: 250000-7001

PROGRAM NAME: Administration

JOB CLASSIFICATION: Chief Probation Officer

DESCRIPTION OF JOB DUTIES:  
 Plans, organizes, manages and provides direction and oversight for all functions and activities of the County's Probation Department; formulates departmental policies, goals and directives; coordinates assigned activities with other County departments, officials, outside agencies, and the public; fosters cooperative working relationships among County departments, intergovernmental & regulatory agencies & public & private groups.

SPECIAL REQUIREMENTS FOR VEHICLE (towing, weight/pay load or equipment):  
Law Enforcement Equipment such as siren, radio, lights, etc.

ESTIMATED USAGE (AVERAGE MILES A MONTH): 3,000.00

JUSTIFICATION FOR NON-STANDARD VEHICLE / UPGRADE:  
Upgrade from Crown Vic to Chevy Tahoe 4X4. Four wheel drive capability needed to for site visits to Tahoe Probation Office and to attend meetings in Tahoe during winter months.

**REQUEST FOR NON-STANDARD FLEET VEHICLE / UPGRADE – CONT'D**

Fleet #	Department Request Dept. to complete vehicle type/ special equipment sections *	Fleet Recommendation Based on Vehicle Standards by Index Code / Program
16-007	<del>10</del> 02 * 4x4 SUV Police	Chery Tahoe SUV 4x4
Vehicle Type / Class	* Law enforcement Equipment	Department upfit
Special Equipment	Replacement Sedan	
Vehicle/Unit Cost	\$ 24,000 -	\$ 40,040.74
Preparation Cost	\$ Dept. Direct	\$ -
Upgrade Cost	\$ -	\$ 16,040.74
Operations & Maintenance (O&M) Cost	\$ .21/mile	\$ .21/mile
Replacement Life (miles)	120,000	130,000
Emissions Rating	meets EPA/CA	meets EPA/CA
Total Cost with O&M	\$ -	\$ 40,040.74 O+M @ \$630.00/YR Avg

Fleet Services Sign-Off: [Signature] Date: 8-5-19

Deputy Director of Maintenance Sign Off: [Signature] Date: 8/5/19

**APPROVALS / COMMENTS:**

Director of Transportation (or designee)  YES  NO  with the following changes:

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Chief Administrative Officer (or designee):  YES  NO  with the following changes:

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