

MEMORANDUM - El Dorado County Library

Date: August 29, 2006
To: Board of Supervisors
From: Jeanne Amos, Library Director
Subject: Library Budget Transfer Request

Recommendation:

Library recommending that the Board approve budget transfer totaling \$34,950, from the Friends of the Library, Purdy Trust, Jensen Memorial Trust and Law Library.

Reason for Recommendation:

The Friends of the Library Book Fund is donating \$10,000.00 for books to be distributed among all libraries and the bookmobile.

Transfer \$2,950 from Purdy Trust for the purchase of children's books at the Main Library.
Transfer \$1,000 from Jensen Memorial Trust for the purchase of books for the Pollock Pines Library.

The Law Library is reimbursing the South Lake Tahoe Library for staff time in the amount of \$4,500.

The Main Friends of the Library is donating \$13,500 to the Main Library's book budget.
The South Lake Tahoe Friends of the Library is donating \$3,000 to the South Lake Tahoe Library's book budget.

Fiscal Impact:

The Library's budget will increase by \$34,950. There will be no change in net county cost.

Action to be Taken Upon Approval:

1. Chair to sign Budget Transfer Request.
2. Library Director to purchase and process library materials.

AUDITOR / CONTROLLER'S USE

EL DORADO COUNTY APPROPRIATION TRANSFER (29130 GOV. CODE)

TO BE COMPLETED BY THE DEPARTMENT

BUDGET TRANSFER REQUEST #1

TRANSFER #	
DATE	
CODE BY	

DOCUMENT TOTAL	69,900.00
NUMBER OF LINES	24
TRANSACTION CODE TOTAL*	156

Library
DEPARTMENT OR AGENCY NAME

8-29-06
DATE

[Signature]
DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.
REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.
A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE*
* 002 = INCREASE ESTIMATED REVENUE * 011 = INCREASE IN APPROPRIATION / BOS APPROVED
* 003 = DECREASE ESTIMATED REVENUE * 012 = DECREASE IN APPROPRIATION / BOS APPROVED

X	TRANS CODE NO.*	INDEX CODE NUMBER	SUB OBJECT NUMBER	USER CODE NUMBER	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
1	002	602100	1953		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation Main
2	011	602100	4516		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation Main
3	002	602200	1953		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation SLT
4	011	602200	4516		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation SLT
5	002	602300	1953		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation CP
6	011	602300	4516		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation CP
7	002	602400	1953		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation GT
8	011	602400	4516		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation GT
9	002	602500	1953		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation EDH
10	011	602500	4516		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation EDH
11	002	602600	1953		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation PP
12	011	602600	4516		1,600.00	FY 06/07 Bud Alloc FOL Book Fund donation PP
13	002	602700	1953		400.00	FY 06/07 Bud Alloc FOL Book Fund donation Bkmobile

REVIEWED FOR FORMAT BY
JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS DATE

CHIEF ADMINISTRATIVE OFFICE DATE

ATTEST: CLERK, BOARD OF SUPERVISORS

AUDITOR / CONTROLLER'S USE

EL DORADO COUNTY APPROPRIATION TRANSFER (29130 GOV. CODE)

TO BE COMPLETED BY THE DEPARTMENT

BUDGET TRANSFER REQUEST #1

DOCUMENT TOTAL

NUMBER OF LINES

TRANSACTION CODE TOTAL*

TRANSFER #

DATE

CODE BY

Library

DEPARTMENT OR AGENCY NAME

8-29-06

DATE

[Signature] 25546

DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

PAGE 2 OF 2

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S F X	TRANS CODE NO.*	INDEX CODE NUMBER	SUB OBJECT NUMBER	USER CODE NUMBER	AMOUNT	DESCRIPTION (50 CHARACTERS MAX.)
14	011	602700	4516		400.00	FY 06/07 Bud Alloc FOL Book Fund donation Bkmobile
15	002	602100	1940		2,950.00	FY 06/07 Bud Alloc Purdy Trust for childrens books
16	011	602100	4516		2,950.00	FY 06/07 Bud Alloc Purdy Trust for childrens books
17	002	602600	1940		1,000.00	FY 06/07 Bud Alloc Jensen Trust for PP books
18	011	602600	4516		1,000.00	FY 06/07 Bud Alloc Jensen Trust for PP books
19	002	602200	1940		4,500.00	FY 06/07 Bud Alloc Law Lib Misc SLT
20	011	602200	3000		4,500.00	FY 06/07 Bud Alloc Law Lib Misc SLT
21	002	602100	1953		13,500.00	FY 06/07 Bud Alloc Main FOL donation for books
22	011	602100	4516		13,500.00	FY 06/07 Bud Alloc Main FOL donation for books
23	002	602200	1953		3,000.00	FY 06/07 Bud Alloc SLT FOL donation for books
24	011	602200	4516		3,000.00	FY 06/07 Bud Alloc SLT FOL donation for books
25						
26						

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DATE

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS

DATE

CHIEF ADMINISTRATIVE OFFICE

DATE

ATTEST: CLERK, BOARD OF SUPERVISORS