

# CONTRACT AMENDMENT ROUTING SHEET

Date Prepared: 09/13/2022

Need Date: 09/20/2022

**PROCESSING DEPARTMENT:**

Department: P&C  
Dept. Contact: Matthew Potter  
Phone: x5417  
Department Head Signature: Jon Manning  
Digitally signed by Jon Manning  
Date: 2022.09.12 15:37:04  
-07'00'  
Jon Manning, CPPB  
Administrative Analyst Supervisor

**CONTRACTOR:**

Name: Accela, Inc.  
Address: 2633 Camino Ramon, Suite 500  
San Ramon, Ca 94583  
Phone: 925.413.9880  
Org Code: 38000001  
Project String  
(if applicable): \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Environmental Management

Service Requested: Review and Approve  
Description: First Amendment to Software Licensing and Support for Envision Connect  
Contract Term: 3 years, as amended Contract Value: \$135,915.96 as amended

**COUNTY COUNSEL:** (must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 09/13/2022 By: Ted Wood  
Digitally signed by Ted Wood  
Date: 2022.09.13 17:15:36  
-07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved as to form with minor edit - TDW  
Edit incorporated 9/14/22 - MP

**COUNSEL -- PLEASE FORWARD TO HR AND RISK MANAGEMENT -- THANKS!**

**HR APPROVAL:**

Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Lauren Montalvo  
Digitally signed by Lauren Montalvo  
Date: 2022.09.16 18:27:28 -07'00'

**RISK MANAGEMENT APPROVAL:** (all contracts & MOU's except boilerplate grant funding contracts)

Approved:  Disapproved:  Date: 09/15/2022 By: Michael Andersen  
Digitally signed by Michael Andersen  
Date: 2022.09.15 17:43:17 -07'00'  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments:  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE EMAIL SIGNED DOCUMENT TO:

THANK YOU!