



<b>AUDITOR / CONTROLLER'S USE</b>		EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )		<h1>BUDGET TRANSFER REQUEST</h1>		DOCUMENT TOTAL	<b>\$124,000.00</b>
TRANSFER #		<b>BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL</b>  <b>BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL</b>				NUMBER OF LINES	<b>8</b>
JOURNAL #						NET TOTAL	<b>\$0.00</b>
DATE							
INPUT BY							
<b>TO BE COMPLETED BY DEPARTMENT</b>		<b>Budget Transfer Type:</b>	Transfer 1: BoS Approval				
DEPT NAME		<b>Legistar Number &amp; Date:</b>	23-1996, 11/7/23				
DEPT CONTACT & EXT.	Stephanie Lisius X 5851	 <u>Monica Ferguson</u> <small>Monica Ferguson (Oct 27, 2023 03:14 PDT)</small>	 <u>Jeffrey V. ...</u> <small>Jeffrey V. ... (Oct 27, 2023 08:51 PDT)</small>	10/26/2023	PAGE 1 OF 1		
				DEPARTMENT AUTHORIZATION SIGNATURE AND DATE		DATE	

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		3810130	6040	38100003-38INDIRECT-38WS		INC	\$ 12,000	INC FIXED ASSET - CENTRIFUGE
2	38433	3810130	4461	38100003-38INDIRECT-38WS		DEC	\$ 12,000	DEC MINOR EQUIP HAZ WASTE
3		3810130	2020	38100003-38LOCAL-38MISC-38NA	EDSO	INC	\$ 10,000	INC OPERATING XFER EDSO
4	38V33	3810130	7700	38100003-38INDIRECT-38WS		INC	\$ 10,000	INC CONTINGENCY HAZ WASTE
5	24400	2420220	4140	24HSG21-2400300-C40EQ60EQ-NA		DEC	\$ 10,000	DEC EQP MAINT EDSO
6	02O10	2420220	7000	24HSG21-2400300-C40EQ60EQ-NA		INC	\$ 10,000	INC XFER EMD
7	38631	3810100	6040	38100005-38INDIRECT-38WS		INC	\$ 30,000	INC FIXED ASSET - BLOWER
8	38V00	3810100	7700	38100005-38INDIRECT-38WS		DEC	\$ 30,000	DEC CONTINGENCY SOLID WASTE
9								
10								
11								
12								

<p>_____</p> <p style="text-align:center;">JOE HARN, C.P.A. AUDITOR / CONTROLLER      DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICE - ANALYST      DATE</p> <p>_____</p> <p style="text-align:center;">CHIEF ADMINISTRATIVE OFFICER      DATE</p>	<p>APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____</p> <p>SIGNATURE: CHAIR, BOARD OF SUPERVISORS      DATE</p> <p>_____</p> <p>ATTEST: CLERK, BOARD OF SUPERVISORS      DATE</p>
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**MEMO SHEET: BUDGET TRANSFER INFORMATION**

Department Name*	0	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Stephanie Lisius	Document total*	\$ 124,000
Contact phone*	5851		

**BUDGET TRANSFER HEADER**

Prepared date*	10/26/23	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	23/24	
Short Description* <small>(10 characters)</small>	EMFXDASSET	
	Legistar Item Number*	23-1996, 11/7/23
* REQUIRED FIELDS	Project Strings Required:	Yes

By signing this memo I hereby certify that:  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature\*

 S <u>Monica Ferguson</u> <small>Monica Ferguson (Oct 27, 2023 03:14 PDT)</small>	 <u>Jeffrey V. [unclear]</u> <small>Jeffrey V. [unclear] (Oct 27, 2023 08:51 PDT)</small>
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**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

Environmental Management is requesting a budget transfer for the purchase of two fixed assets. One is an SCBA Fit Test Machine which is a Respirator Fit Tester that will be utilized by the Hazmat Response Team and has been approved as a funded item to be purchased with Homeland Security Grant funds via the El Dorado County Sheriff's Office. The item was originally budgeted as a minor equipment purchase but due to the cost, will be a fixed asset, and the operating transfer from the Sheriff's office was not included with the adopted budget. The grant funds will cover the majority of the cost and the rest will be department funded.

The second item is a "GD Turbotron Blower/Exhauster" and it is an emergency Fixed Asset purchase for an essential component of the Water Treatment Plant equipment which was determined on a routine inspection to be in need of urgent replacement. The department will use funds in contingency for the purchase of this item.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____












# 23-1996 EM FIXED ASSET BT

Final Audit Report

2023-10-27

Created:	2023-10-26
By:	Stephanie Lisius (stephanie.lisius@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9BthvDhVPryuuvdGvuMtnFSPopxAo5vS

## "23-1996 EM FIXED ASSET BT" History

-  Document created by Stephanie Lisius (stephanie.lisius@edcgov.us)  
2023-10-26 - 11:19:38 PM GMT- IP address: 207.104.47.251
-  Document emailed to LeeAnn Scheuring (leeann.scheuring@edcgov.us) for approval  
2023-10-26 - 11:21:04 PM GMT
-  Email viewed by LeeAnn Scheuring (leeann.scheuring@edcgov.us)  
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-  Document approved by LeeAnn Scheuring (leeann.scheuring@edcgov.us)  
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-  Document emailed to Monica Ferguson (fergusonm@edso.org) for signature  
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-  Email viewed by Monica Ferguson (fergusonm@edso.org)  
2023-10-27 - 10:13:36 AM GMT- IP address: 104.47.65.254
-  Document e-signed by Monica Ferguson (fergusonm@edso.org)  
Signature Date: 2023-10-27 - 10:14:04 AM GMT - Time Source: server- IP address: 98.255.220.113
-  Document emailed to Jeffrey Warren (jeffrey.warren@edcgov.us) for signature  
2023-10-27 - 10:14:05 AM GMT
-  Email viewed by Jeffrey Warren (jeffrey.warren@edcgov.us)  
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-  Document e-signed by Jeffrey Warren (jeffrey.warren@edcgov.us)  
Signature Date: 2023-10-27 - 3:51:06 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Agreement completed.  
2023-10-27 - 3:51:06 PM GMT