



PARKS AND RECREATION COMMISSION  
CITY OF SOUTH LAKE TAHOE

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**GENERAL APPLICATION FOR PROPOSED MODIFICATION  
TO PARK FACILITIES OR RECREATION PROGRAMMING  
THAT REQUIRE A PARTNERSHIP WITH THE CITY OF SOUTH LAKE TAHOE**

**PURPOSE OF THE APPLICATION**

The core purpose of Parks and Recreation Department is to provide the maximum amount of recreational opportunity to the widest variety of residents and visitors. This application is for individuals or organizations requesting to use or modify park facilities. This application is also for individuals or organizations requesting modification to recreation programming that requires staff or city resources.

**PROCEDURE**

When a request is received, the Parks and Recreation Commission and the Parks Managers will make an initial determination as to whether the requested is consistent with the mission and core values of the City's Parks and Recreation Department. The goal is to make sure each proposal is consistent with the priorities outlined by the Parks and Recreation Commission, the City, the Recreation Master Plan, and that each proposal has the support of the community. With this, we hope to help foster greater relationships between the businesses, the environment, and our community members while maximizing city resources.

**OUTLINE OF STEPS:**

1. Electronically submit the completed application to the applicable Parks or Recreation Manager (emails listed above). As a general note, applications should be received in a timely manner so that they can be publicly posted on the city website prior to the Parks and Recreation Commission meeting.
2. Request an opportunity to present the proposal at a regularly scheduled Parks and Recreation Commission meeting. Presentations are limited to 20 minutes.
3. The Parks and Recreation Commission will review the application, listen to the public presentation, and provide recommendations. Recommendations will returned to the presenter for review before being be posted on the city website and considered for further analysis.



## GENERAL APPLICATION FOR PROPOSED MODIFICATION TO PARK FACILITIES OR RECREATION PROGRAMMING

**Applicant Name:** Click here to enter text.

**Date:** Click here to enter text.

**Street Address:** Click here to enter text.

**Phone:** Click here to enter text.

**City, State, Zip:** Click here to enter text.

**Email:** Click here to enter text.

- Yes, I would like to be contacted to schedule a presentation to the Parks and Recreation Commission. (Please visit the City of South Lake Tahoe Parks and Recreation website for additional information and proposal determination rubric.)

### THIS PROPOSAL IS LIKELY TO:

- modify or add to park facilities  modify or add to recreation programming

### ADDRESS THE QUESTIONS BELOW. ATTACH ADDITIONAL PICTURES, DIAGRAMS, OR FIGURES IF NECESSARY.

#### Briefly describe the intended modification or proposed use/activity:

Click here to enter text.

#### Please clearly list the goals and objectives of the proposal (be as concise as possible):

Click here to enter text.

#### Briefly describe when you would like to implement the proposal and describe the timeframe for its intended use:

Click here to enter text.

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**Briefly describe the facility/park land at which the intended use/activity is to take place and what physical modifications (if any) are required to ensure success of the proposal:**

[Click here to enter text.](#)

**In creating a partnership with the City of South Lake Tahoe, briefly describe what staff or other city resources are required to ensure success of the proposal:**

[Click here to enter text.](#)

**Briefly describe the target audience that would benefit from the proposal and describe any community outreach, networking, or marketing that has been done to help garner support for this proposal:**

[Click here to enter text.](#)

**Briefly address how the proposal would be funded (if applicable) and describe any other costs that would be incurred by city or public:**

[Click here to enter text.](#)

**Briefly describe potential changes to site aesthetics, increased noise, traffic, long-term impacts to the facility/environment, event scheduling conflicts, or other potential community concerns:**

[Click here to enter text.](#)

**If applicable, briefly describe the long-term maintenance requirements necessary to ensure success, prolong viability and sustainability, and maintain site aesthetics. If the proposed use or activity is deemed unsuccessful in the future describe your role, as a partner, in restoring the site or maintaining a good working relationship with the City of South Lake Tahoe:**

[Click here to enter text.](#)

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